

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
October 19, 2020 – 7 pm – Virtual Via Zoom

CALL TO ORDER/FLAG SALUTE

Chairperson Stevens called the meeting to order at 7:04 pm.

OPENING STATEMENT

As indicated in the public notice, the public has been invited to join via Zoom. The public comment section of our agenda has been suspended until further notice. However any member of the public may submit comment via email, mail, or phone. Comments received will be read into the record at the following meeting.

No public comments have been received.

The following were in attendance:

Board of Directors:

Steve Muller	Participant ID 362360
Tom King	Participant ID 351798
Michael Stevens	Participant ID 369214
Kamille Norton	Participant ID 359701
Rick Ross	Participant ID 385557
Tonya Christoffersen	Participant ID 386791

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Manager
Dean Shelton, MSA, Local 3219 President
Paula DeSanctis, Board Secretary

Guests:

District Attorney Grant Weed

MFD CONSENT AGENDA

- A. Approve minutes of the September 16, 2020, regular meeting
- B. Approve minutes of the September 29, 2020, special meeting, 2021 Budget Workshop
- C. Approve minutes of the October 7, 2020, Planning Committee Workshop
- D. Approve September 2020 Financial Statements
- E. Approval of October Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 201002001-thru-201002081 \$ 236,432.57
 - ii. Capital Reserve Fund
Voucher Number 201001001 –thru-201001002 \$ 6,790.76
 - iii. Void/Canceled Warrant No. 2080851 \$ 1,102.91
 - iv. MFD Payroll (excluding benefits) \$ 1,166,969.77

Motion: To approve the MFD Consent Agenda

Made By: Ross

Seconded By: King

Action: PASSED unanimously



INFORMATION ITEMS

Communications: Chief McFalls reviewed the thank you cards received for community members and praised the crews for a job well done.

COMMITTEE REPORTS

EMS Committee: Approval of October EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
October	6,067.32	27,279.50	0.00	0.00

Motion: To approve the October ambulance account recommendations.
Made By: Muller
Seconded By: Norton
Action: PASSED unanimously

Planning Committee: The next Planning Committee Workshop is scheduled for Wednesday, November 4, 2020, 6 pm.

Personnel Committee: Has not met.

STAFF BUSINESS

Fire Chief Report: Chief McFalls reported on the following:

- An updated BC/ALS Services ILA with Fire District 15 has been submitted to their Board for Adoption. A 3% increase in the fee schedule for BC services was proposed to maintain consistency with the same contract for services with Arlington Fire. The contract will come back to our Board for adoption after FD15 approval,
- Quil Ceda Village has approved the 2021 fire/ems services contract, reflecting a 3% rate increase effective January 1, 2021.
- Shared an email and pictures sent out from PIO Veley of Station 65 taking the time to interact with kids in the community and Station 62 rescuing a family cat from a chimney.

Operations Report: Chief Cole reported on the following:

- Our call volume continues to climb towards 2019 numbers.
- Our medic calls requiring CPR are up 44%.
- Someone broke into Station 65, stole keys and a wallet of crew members, and stole a crew member’s truck. MDP responded quickly and apprehended the perpetrator. Chief Neuhoff shared the security enhancements taking place including; adding a strike plate to Station 65’s front door and adding one security camera at both Stations 65 and 62. Additional cameras will be added from the 2021 budget.
- With increasing COVID cases our PPE response protocol has moved back to level three.

Overtime Report:

September 2020	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 75,897.48	1,141.41	1306.00
Part time			
Month Total	\$ 75,897.48	1,141.41	1,306.00
YTD Totals	\$ 476,298.37	7,761.69	10,311.82

Human Resources/Personnel Report: Human Resources Manager Steve Edin reported the following:

- We have five members out on intermittent FMLA, one out on full FMLA, two on temporary disability.
- We have eight candidates scheduled for Captains testing January 5 and 6, 2021.
- We will be holding another round of part-time interviews soon.
- We have been working with the State Archivist identifying records to be transferred to their facility.

Fire Prevention Report: Deputy Chief Maloney reported the following:

- Deputy Fire Marshal McGhee passed his Fire Plans Examiner test and Deputy Fire Marshal Merkley passed his Fire Inspector II exam earlier this month.
- We distributed about 5,000 cloth masks to our community focusing on the non-English speaking populations. We will be partnering with the City of Marysville for more mask distribution later this month.
- We will be mailing out postcards educating residents on our lowered Protection Class 3 status and how it can save money on home insurance.

Finance Report: Finance Director McInnis Reported The following:

- Cares Provider Relief Fund Distribution – We submitted an application for third round, if approved, the award amount will be based on the percent of lost Medicare/Medicaid revenues due to COVID and will be considered against all other agencies submitting and the total funds available. We expect the amount received to be under \$10k based upon the first and second round of distributions.
- FEMA Public Assistance Program – We submitted all COVID related expenses for June – Sept 2020 in the amount of \$33,230. This grant program reimburses 75% of qualifying costs, that will be increased to 90% if Washington State reaches \$1B in COVID damages.
- Q3 Budget and Funds Report provided; Fund balance is at a low point until second half of property taxes are received on Oct 30; Expense Fund appropriations are 3% under-budget and Capital Fund budgets are on target. Revenues are on target, with the exception of transport and investment interest which have been down since COVID began.
- FD12 audit start date has been moved to Friday, October 23, 2020.

Legal Counsel Report: District Attorney Grant Weed shared that over the last month he and his associates have been working on several Interlocal Agreements for the Marysville Fire District.

Local 3219 Union Report: Local 3219 President Captain Dean Shelton reported the following:

- Thanked the staff for the quick response in upgrading the security at our Stations after the break in at Station 65.



- Our vacation and debit day selection has started. Thanked Chief Cole for his time and dedication to this process.
- We are continuing our coat drive as request are still coming in. We are partnering with PIO Christie Veley on this year's holiday Toy and Food Drive.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

Agenda Bill – 2020 Capital Asset Inventory

Deputy Chief Neuhoff shared that we performed the annual complete and full audit of the Asset Inventory System resulting in a reconciliation report included in the electronic Board packets.

Motion: To approve the Capital Asset Inventory Reconciliation Report
Made By: Muller
Seconded By: Ross
Action: PASSED unanimously

Agenda Bill – ILA – South Snohomish County Fire and Rescue Wellness Services

Chief McFalls shared the Marysville Fire District would like to provide members the option for wellness services with Advanced Registered Nurse Practitioner Greg Lind who has an office at South Snohomish County Fire and Rescue.

Motion: To approve the Interlocal Agreement between Marysville Fire District and South Snohomish County Fire and Rescue, and authorize Chief McFalls to execute the agreement.
Made By: Muller
Seconded By: Ross
Action: PASSED unanimously

CALL ON BOARD

King – Thanked the local for the Coat Drive. Shared that Roy Wa with Sno Isle Commissioners stated that there is a delay in the distribution of the new radios.

Christoffersen – Thanked the staff and crew for everything they do.

Muller – Great response to the semi-truck accident on the freeway. Could have been much worse.

Stevens – Nothing more to report.

Ross – Thankful for the staff and crew. Thanked Weed for all his behind the scenes work. Thanked Boardmember Muller for his in-depth discussions. Reminded the Board that we will be adopting the 2021 budget at the November 18, 2020 meeting.

McFalls – Nothing more to report.

Norton – Nothing more to report.

McInnis – Nothing more to report.

Shelton – Expressed his appreciation of the Board and their time.

Cole – Nothing more to report.

Maloney – Nothing more to report.

Neuhoff – Happy Halloween. Reminded everyone of daylight savings time and to replace the batteries in their smoke detectors.

Edin – Nothing more to report.

Weed – Nothing more to report.

DeSanctis – Reminded everyone of the Wednesday, 10-21-20, Snure Seminar.

ADJOURNMENT

With no further action required, the October 19, 2020 special meeting adjourned at 7:53 pm.

Martin McFalls

Martin McFalls
District Secretary

11/18/2020

Date approved

[Signature]



Fire Prevention Report

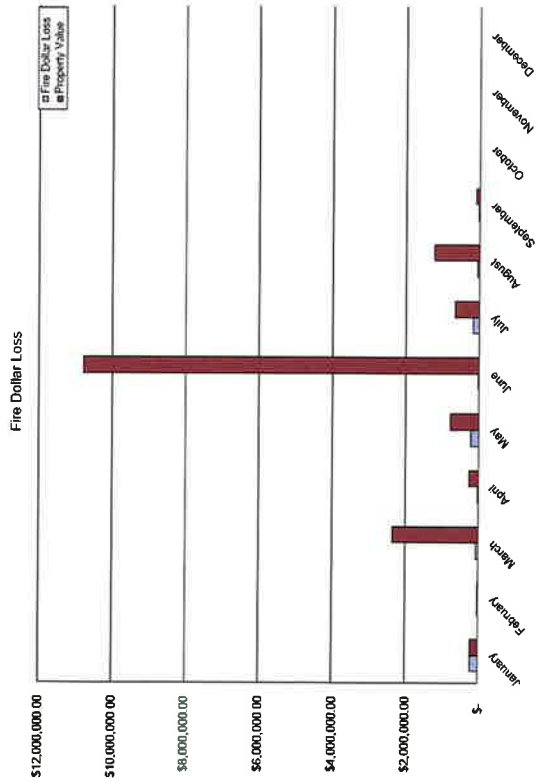
Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal
October 19, 2020

- The total fire loss for 2020:
 - There was 30 fire incidents investigated in 2020. With over \$16.3 million in assessed value and over \$700,000 in fire loss.
- Deputy Fire Marshal McGhee passed his Fire Plans Examiner test and Deputy Fire Marshal Merkley passed his Fire Inspector II exam earlier this month. These certifications will continue to enhance our insurance rating score.
- We began to conduct business inspections again with required safety measures in place to keep our members and the public safe.
- We ran a successful Fire Prevention Week social media campaign focusing on cooking safety. Posts included an Engine 66 Tour, 360 degree "Find Two Ways Out," and cooking safety tips throughout the week.
- We have distributed approximately 5,000 cloth face masks to our community over the last month, focusing heavily on non-English speaking populations. We will continue to focus on those groups and residents in District 12. We will be partnering with the City of Marysville on a mask distribution later this month.
- We are working with a local designer to distribute a postcard educating residents on our lowered Protection Class 3 status and how it could save money on home insurance. The postcard will go out this month to about 9,000 households, mostly in District 12.
- Over the last month, Marysville Fire District has been featured in media coverage for our grant to purchase SCBAs and also for Breast Cancer Awareness month.
- We are very involved in planning for our community's annual Toy Store. We will continue to be a part of that and will plan to provide fire prevention messages to guests at the Toy Store.
- Our Facebook audience increased to 3,961 likes and 4,315 follows. Our Twitter audience is also up to 2,115 followers. We currently reach 14,351 households on Nextdoor.

Public Education – Chart was removed as we are not conducting in-person events at this time.

Marysville Fire District 2020 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	3	2	0	1	1	0	1	1	\$ 196,600.00	\$ 196,600.00
February	1	1	0	0	0	0	1	0	\$ 11,000.00	\$ 11,000.00
March	7	4	1	2	2	2	1	1	\$ 2,357,500.00	\$ 55,500.00
April	1	1	0	0	1	0	0	0	\$ 259,000.00	\$ 10,000.00
May	5	2	2	1	3	0	0	1	\$ 783,467.00	\$ 209,979.00
June	3	2	1	0	1	2	0	0	\$ 10,765,273.00	\$ 17,479.00
July	3	3	0	0	1	0	0	3	\$ 652,450.00	\$ 152,950.00
August	1	1	0	0	0	0	0	1	\$ 97,800.00	\$ 12,500.00
September										
October										
November										
December										
Totals	30	21	4	5	11	4	5	8	\$ 16,339,233.00	\$ 708,550.00



Marysville Fire District Fire Causes Ending September 30, 2020

