

**AGENDA**  
**SNOHOMISH COUNTY FIRE PROTECTION DISTRICT No. 12**  
**Board of Commissioners Board Meeting**  
**January 20, 2021 – 6 pm – Virtual via Zoom**

- 1. Call to Order**
- 2. Audience Participation**
- 3. SCFD #12 Consent Agenda**
  - A. Approve minutes of the December 16, 2020, regular meeting
  - B. Approve December 2020 Financial Statements
- 4. Information Items**
  - A. Communications:
- 5. Old Business**
- 6. New Business**
  - A. SAO Exit Conference
- 7. Call On Board Members**
- 8. Adjournment**

**\*\*PLEASE NOTE: The Snohomish County Fire District 12 Meetings will take place virtually via Zoom. To listen to the meeting without providing public comment:**

Join Zoom Meeting

<https://us02web.zoom.us/j/86522284109?pwd=Vk9GSFdRSCtzekhnUkxSeFNkSmYxQT09>

Meeting ID: 865 2228 4109

Passcode: 535439

If you would like to submit a comment or question you may send an email to [fire@marysvillewa.gov](mailto:fire@marysvillewa.gov). All comments received will be distributed to the Board of Commissioners and will be addressed at the next regular meeting.

**SNOHOMISH COUNTY FIRE DISTRICT #12  
BOARD OF COMMISSIONERS MEETING  
December 16, 2020, 6 pm  
Virtual via Zoom**

***CALL TO ORDER***

Chairperson Christoffersen called the meeting to order at 6:05 pm.

***OPENING STATEMENT***

As indicated in the public notice, the public has been invited to join via Zoom. The public comment section of our agenda has been suspended until further notice. However any member of the public may submit comment via email, mail, or phone. Comments received will be read into the record at the following meeting.

No public comments have been received.

**The following were in attendance:**

**Commissioners:**

Tonya Christoffersen	Participant ID 115929
Rick Ross	Participant ID 132864

**Staff Members:**

Martin McFalls, Chief  
Jeff Cole, Deputy Chief  
Darryl Neuhoff, Deputy Chief  
Chelsie McInnis, Finance Director  
Paula DeSanctis, Board Secretary

**Guests:**

Grant Weed, District Attorney

***SCFD #12 CONSENT AGENDA***

- A. Approve minutes of the November 18, 2020, regular meeting
- B. Approve November 2020 Financial Statements

**Motion:** To approve the SCFD 12 Consent Agenda  
**Made By:** Ross  
**Seconded By:** Christoffersen  
**Action:** PASSED unanimously

***INFORMATION ITEMS***

**Communications:**

Chief McFalls shared with the Commissioners that the Marysville Fire District Fire Marshal, Tom Maloney, was named Washington State Fire Marshal of the year by the Washington State Association of Fire Marshals.

Finance Director Chelsie McInnis reported that the FD12 audit is underway. Snohomish County has certified the Fire 12 EMS Levy so that is on track for collection next year.

## ***OLD BUSINESS***

None.

## ***NEW BUSINESS***

Chairperson Christoffersen called for nominations for the 2021 FD12 Chair and Vice Chair. Commissioner Christoffersen was nominated as the Chair and Commissioner Ross as the Vice Chair.

**Motion:** To appoint Commissioner Tonya Christoffersen as the 2021 FD12 Chair and Commissioner Rick Ross as the FD12 Vice Chair  
**Made By:** Ross  
**Seconded By:** Christoffersen  
**Action:** PASSED unanimously

## ***CALL ON BOARD***

**Ross** – Thanked staff and District attorney Weed for a great job getting ready for the New Year. Applauded everyone for making it a great 2020 in the face of all the challenges we had. We had a sense of normalcy and organization where there is none.

**Christoffersen** – It's been a crazy year. Hopes everyone realizes what it really important in life, we have bonded and grown in ways we didn't think was possible. Merry Christmas!

**Chief McFalls** – As a point of information Chief referred to the RFA Plan regarding Chair and Vice Chair and the FD12 voting and nonvoting member and terms each serves.

## ***ADJOURN***

With no further business, the meeting adjourned at 6:16 pm.

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District Secretary

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Date Approved

**Snohomish County Fire Protection District No. 12**  
**Fund Resources and Uses Arising From Cash Transactions**  
**For the Month Ended December 31, 2020**

		<b>Current Expense 780-70</b>
<b>Beginning Cash and Investments</b>		
30810	Reserved	-
30880	Unreserved	-
388/588	Prior Period Adjustments, Net	-
<b>Revenues</b>		
310	Taxes	10,996.61
320	Licenses and Permits	-
330	Intergovernmental Revenues	-
340	Charges for Goods and Services	-
350	Fines and Penalties	-
360	Miscellaneous Revenues	-
Total Revenues:		10,996.61
<b>Expenditures</b>		
510	General Government	-
520	Public Safety	10,996.61
Total Expenditures:		10,996.61
Excess (Deficiency) Revenues over Expenditures:		-
<b>Other Increases in Fund Resources</b>		
391-393, 596	Debt Proceeds	-
397	Transfers-In	-
385	Special or Extraordinary Items	-
386 / 389	Custodial Activities	-
381, 395, 398	Other Resources	-
Total Other Increases in Fund Resources:		-
<b>Other Decreases in Fund Resources</b>		
594-595	Capital Expenditures	-
591-593, 599	Debt Service	-
597	Transfers-Out	-
585	Special or Extraordinary Items	-
586 / 589	Custodial Activities	-
Total Other Decreases in Fund Resources:		-
<b>Increase (Decrease) in Cash and Investments</b>		-
<b>Ending Cash and Investments</b>		
50810	Reserved	-
50880	Unreserved	-
<b>Total Ending Cash and Investments</b>		-

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## FD 12 Expense YTD - Revenues

Marysville Fire District  
 MCAG #: 0182

Time: 13:02:13 Date: 01/11/2021  
 Page: 1

002 FD12 - Expense Fund 780-70

Revenues	Amt Budgeted	December	YTD	Remaining	
<b>310</b>					
311 10 00 0-02 Real And Personal Property Taxes - Regular Delinquent	0.00	314.72	43,980.72	(43,980.72)	0.0%
311 11 00 0-02 Real And Personal Property Taxes - EMS Delinquent	0.00	133.47	20,312.45	(20,312.45)	0.0%
311 12 00 0-02 Real And Personal Property Taxes - EMS Levy - Current	0.00	10,548.42	1,139,095.14	(1,139,095.14)	0.0%
<b>310</b>	<b>0.00</b>	<b>10,996.61</b>	<b>1,203,388.31</b>	<b>(1,203,388.31)</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>0.00</b>	<b>10,996.61</b> ✓	<b>1,203,388.31</b>	<b>(1,203,388.31)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>10,996.61</b>	<b>1,203,388.31</b>		

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## FD 12 Expense YTD - Expenses

Marysville Fire District  
MCAG #: 0182

Time: 13:02:45 Date: 01/11/2021  
Page: 1

002 FD12 - Expense Fund 780-70

Expenditures	Amt Budgeted	December	YTD	Remaining	
<b>520</b>					
522 10 49 5-02 Refunded Property Taxes	0.00	0.00	211.02	(211.02)	0.0%
210	0.00	0.00	211.02	(211.02)	0.0%
522 20 45 0-02 MFD RFA Plan Financing - Regular Levy Funds - Delinquent	75,000.00	314.72	43,821.89	31,178.11	41.6%
220	75,000.00	314.72	43,821.89	31,178.11	41.6%
522 70 45 0-02 MFD RFA Plan Financing - EMS Levy Funds - Delinquent	75,000.00	133.41	20,260.20	54,739.80	73.0%
522 70 45 2-02 MFD RFA Plan Financing - EMS Levy Funds - Current	1,200,000.00	10,548.48	1,139,095.20	60,904.80	5.1%
270	1,275,000.00	10,681.89	1,159,355.40	115,644.60	9.1%
520	1,350,000.00	10,996.61	1,203,388.31	146,611.69	10.9%
<b>Fund Expenditures:</b>	<b>1,350,000.00</b>	<b>10,996.61</b>	<b>1,203,388.31</b>	<b>146,611.69</b>	<b>10.9%</b>
<b>Fund Excess/(Deficit):</b>	<b>(1,350,000.00)</b>	<b>(10,996.61)</b>	<b>(1,203,388.31)</b>		

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SNOHOMISH COUNTY

Property Tax/Special Assessment Fund Activity

From 12-01-2020 To 12-31-2020

District: FIRE DISTRICT 12

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
<b>Fund: 780900 FIRE DIST 12 EXPENSE</b>					
2019	7801702110	\$9,813.16	(\$5.34)	\$153.29	\$9,654.53
2018	7801702110	\$4,144.97	\$0.00	\$39.52	\$4,105.45
2017	7801702110	\$1,118.68	\$0.00	\$121.91	\$996.77
2016	7801702110	\$1,028.54	\$0.00	\$0.00	\$1,028.54
2015	7801702110	\$1,204.51	\$0.00	\$0.00	\$1,204.51
2014	7801702110	\$600.58	\$0.00	\$0.00	\$600.58
2013	7801702110	\$245.31	\$0.00	\$0.00	\$245.31
2012	7801702110	\$521.08	\$0.00	\$0.00	\$521.08
2011	7801702110	\$304.40	\$0.00	\$0.00	\$304.40
2010	7801702110	\$561.53	\$0.00	\$0.00	\$561.53
2009	7801702110	\$436.04	\$0.00	\$0.00	\$436.04
2008	7801702110	\$133.55	\$0.00	\$0.00	\$133.55
2007	7801702110	\$119.77	\$0.00	\$0.00	\$119.77
2006	7801702110	\$71.95	\$0.00	\$0.00	\$71.95
2005	7801702110	\$93.25	\$0.00	\$0.00	\$93.25
2004	7801702110	\$111.31	\$0.00	\$0.00	\$111.31
2003	7801702110	\$79.01	\$0.00	\$0.00	\$79.01
2002	7801702110	\$7.16	\$0.00	\$0.00	\$7.16
2000	7801702110	\$0.08	\$0.00	\$0.00	\$0.08
1999	7801702110	\$265.38	\$0.00	\$0.00	\$265.38
<b>Fund Total:</b>		\$20,860.26	(\$5.34)	\$314.72	\$20,540.20
<b>Fund: 780925 FIRE DIST 12 EMS</b>					
2020	7801709252110	\$27,693.43	\$868.77	\$10,548.42	\$18,013.78
2019	7801709252110	\$4,983.13	(\$0.01)	\$75.59	\$4,907.53
2018	7801709252110	\$1,890.41	\$0.00	\$17.84	\$1,872.57
2017	7801709252110	\$367.54	\$0.00	\$40.04	\$327.50
2016	7801709252110	\$338.13	\$0.00	\$0.00	\$338.13
2015	7801709252110	\$402.20	\$0.00	\$0.00	\$402.20
2014	7801709252110	\$200.36	\$0.00	\$0.00	\$200.36
2013	7801709252110	\$81.75	\$0.00	\$0.00	\$81.75
2012	7801709252110	\$173.61	\$0.00	\$0.00	\$173.61
2011	7801709252110	\$109.00	\$0.00	\$0.00	\$109.00
2010	7801709252110	\$227.15	\$0.00	\$0.00	\$227.15
2009	7801709252110	\$199.64	\$0.00	\$0.00	\$199.64
2008	7801709252110	\$47.77	\$0.00	\$0.00	\$47.77
2007	7801709252110	\$43.05	\$0.00	\$0.00	\$43.05
2006	7801709252110	\$40.75	\$0.00	\$0.00	\$40.75
2005	7801709252110	\$52.45	\$0.00	\$0.00	\$52.45
2004	7801709252110	\$48.68	\$0.00	\$0.00	\$48.68
2003	7801709252110	\$34.29	\$0.00	\$0.00	\$34.29
2002	7801709252110	\$3.01	\$0.00	\$0.00	\$3.01
2000	7801709252110	\$0.34	\$0.00	\$0.00	\$0.34
1999	7801709252110	\$45.32	\$0.00	\$0.00	\$45.32
<b>Fund Total:</b>		\$36,982.01	\$868.76	\$10,681.89	\$27,168.88
<b>District Total:</b>		\$57,842.27	\$863.42	\$10,996.61 ✓	\$47,709.08

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**SNOHOMISH COUNTY**

**Property Tax/Special Assessment Fund Activity**

From 12-01-2020 To 12-31-2020

District: FIRE DISTRICT 20

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
<b>Fund:</b>	788900 FIRE DISTRICT NO.20 EXPENSE				
2003	7881702110	(\$0.05)	\$0.00	\$0.00	(\$0.05)
2002	7881702110	(\$0.06)	\$0.00	\$0.00	(\$0.06)
2001	7881702110	\$0.10	\$0.00	\$0.00	\$0.10
2000	7881702110	\$0.06	\$0.00	\$0.00	\$0.06
	<b>Fund Total:</b>	\$0.05	\$0.00	\$0.00	\$0.05
<b>Fund:</b>	788925 FIRE DISTRICT NO.20 E.M.S.				
2003	7881709252110	\$0.03	\$0.00	\$0.00	\$0.03
2000	7881709252110	\$0.13	\$0.00	\$0.00	\$0.13
1998	7881709252110	\$0.01	\$0.00	\$0.00	\$0.01
	<b>Fund Total:</b>	\$0.17	\$0.00	\$0.00	\$0.17
	<b>District Total:</b>	\$0.22	\$0.00	\$0.00 ✓	\$0.22

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