

**MARYSVILLE FIRE DISTRICT**  
**SPECIAL PLANNING COMMITTEE WORKSHOP**  
**January 6, 2021 – 6 pm – Virtual Via Zoom**

Chairperson Stevens called the meeting to order at 6:03 pm.

**The following were in attendance:**

**Board of Directors:**

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Steve Muller	Participant ID 163006
Tom King	Participant ID 159163
Michael Stevens	Participant ID 170648
Kamille Norton	Participant ID 185591
Rick Ross	Participant ID 190496
Tonya Christoffersen	Participant ID 175959

**Staff Members:**

**Guests:**

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Martin McFalls, Fire Chief  
Jeff Cole, Deputy Chief  
Tom Maloney, Deputy Chief  
Darryl Neuhoff, Deputy Chief  
Paula DeSanctis, Board Secretary

***STRATEGIC PLAN OVERVIEW***

Chief McFalls reviewed the Community Driven Strategic Plan and the SWOT analysis identifying six initiatives. The document is in draft form for the Board/Planning Committee to give input and to break down the initiatives to a couple a year. There was much discussion on how the Board/Committee should approach the Strategic Plan. Boardmember Muller stated he would like the Board/Committee to meet in person to be able to give input and make headway on the document. It was agreed by the full Committee to meet in person on the scheduled February 3, 2021 Planning Committee Meeting, 6 pm, location to be determined.

***FACILITIES UPDATE***

Deputy Chief Neuhoff shared the following updates:

**Station 61:** We have not heard back from the architect and engineers on the findings of the exploratory work that was completed to make a determination as to how the building was constructed and what level of remodel can be done. We expect to have a report soon.

**Station 63:** We are bringing together the floor plans that were provided to the crews at Station 63 for review and feedback to move them forward to the architect.

**Station 65:** We are getting ready to put a set of plans out for bid. We have asked a local contractor to look at the plans to get a ballpark figure that they believe this project should fall into so we know what to expect.

Deputy Chief Neuhoff stated as things change within the organization, we are quickly outgrowing facilities. We are struggling to find placement for our new MSO's, we are doubling up in offices in admin that are not designed for two people. As seen in the Strategic Plan, there is need for additional support personnel in order to accomplish a lot of what we are wanting to do with nowhere to put them.



Boardmember King asked on the progress of the door lock changes throughout the District. Neuhoff shared that all primary doors have new card access locks installed, a few public access doors and special access doors have new locks installed as well.

Boardmember Norton asked for input on the current high construction cost and thoughts of postponing projects. Chief Neuhoff replied we should continue to go out for bids and assess the cost at that time.

### **CALL ON BOARD**

**King** – Shared that Everett Firefighters are endorsing the COVID-19 vaccinations. Informed everyone that there is a Sno Isle Commissioners meeting scheduled for tomorrow night.

**Norton** – Asked about the cost of permitting for heating temporary membrane structures. DC Maloney shared that MFD has adopted Arlington Fire policy waiving permitting fees for anything under 400 sq. ft. allowing for mushroom type heaters.

**Muller** – Nothing more to report.

**Stevens** – Happy New Year!

**Christoffersen** – Happy to hear MFD is working to help our small business succeed.

**Ross** – Happy New Year. Thank you for all your input.

**McFalls** – Thank you to everyone for your support. Happy New Year!

**Cole** – Nothing more to report.

**Neuhoff** – Staff is encouraging all MFD personnel to get the COVID -19 vaccine. Currently about 50% of our members have received their first round. Station 62 is a potential future vaccination site for fire personnel.

**Maloney** – Happy New Year.

**DeSanctis** – Nothing more to report.

### **ADJOURNMENT**

With no action required, the January 6, 2021 Planning Committee Workshop adjourned at 7:01 pm.



Martin McFalls  
District Secretary



Date approved

