

**MARYSVILLE FIRE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**January 20, 2021 – 7 pm – Virtual Via Zoom**

***CALL TO ORDER***

Chairperson Stevens called the meeting to order at 7:00 pm.

***OPENING STATEMENT***

As indicated in the public notice, the public has been invited to join via Zoom. The public comment section of our agenda has been suspended until further notice. However any member of the public may submit comment via email, mail, or phone. Comments received will be read into the record at the following meeting.

No public comments have been received.

***PRESENTATION***

Chief McFalls welcomed Captain Matt Campbell who gave a presentation on the newly purchased urban search and rescue trailer.

Captain Campbell shared a power point presentation sharing that in 2019 the Board approved funds for the purchase of a new urban search and rescue trailer. Prior to the purchase of the new trailer, we had responded to several significant calls which made it clear we were in need of a larger trailer with more equipment for disaster preparation. The new trailer has been outfitted with all materials and tools needed. This trailer is the only one in the County equipped with a large enough cash for responding to a disaster. Campbell thanked Tobin McGowan and Station 62 A & C shift for all the help in outfitting the trailer.

**The following were in attendance:**

**Board of Directors:**

Steve Muller	Participant ID 487487
Tom King	Participant ID 480800
Michael Stevens	Participant ID 492332
Kamille Norton	Participant ID 514104
Rick Ross	Participant ID 517362
Tonya Christoffersen	Participant ID 526997

**Staff Members:**

Martin McFalls, Fire Chief  
Jeff Cole, Deputy Chief  
Tom Maloney, Deputy Chief  
Darryl Neuhoff, Deputy Chief  
Chelsie McInnis, Finance Director  
Dean Shelton, MSA, Local 3219 President  
Paula DeSanctis, Board Secretary

**Guests:**

Grant Weed, District Attorney



## **MFD CONSENT AGENDA**

- A. Approve minutes of the December 16, 2020, regular meeting
- B. Approve minutes of the January 6, 2021, special meeting, Planning Committee
- C. Approve December 2020 Financial Statements
- D. Approval of January Claims and Payroll:
  - i. MFD Expense Fund  
Voucher Numbers 210102001 -thru- 210102107 \$ 613,221.81
  - ii. Capital Reserve Fund  
Voucher Number 210101001 -thru- 210101002 \$ 15,162.22
  - iii. MFD Payroll (excluding benefits) \$ 1,286,305.38

**Motion:** To approve the MFD Consent Agenda  
**Made By:** Ross  
**Seconded By:** Muller  
**Action:** PASSED unanimously

## **INFORMATION ITEMS**

**Communications:** Provided in Board packets.

## **COMMITTEE REPORTS**

**EMS Committee:** Approval of January EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
January	3,778.51	33,788.78	0.00	1,316.54

**Motion:** To approve the January ambulance account recommendations.  
**Made By:** King  
**Seconded By:** Ross  
**Action:** PASSED unanimously

**Planning Committee:** The next Planning Committee Workshop is scheduled for Wednesday, February 3, 2021, 6 pm via zoom. Though the Committee wanted to meet in person, we are still subject to the Governors open meeting act limitations.

**Personnel Committee:** Met on January 19, 2021, promoting Jacob Kuehn and Ryan Hopp to Captains. The Committee was impressed with all candidates interviewed.

## **STAFF BUSINESS**

**Fire Chief Report:** Chief McFalls reported on the following:

- Deputy Chief Neuhoff was interviewed by the North County Outlook highlighting the MFD temporary vaccine clinic at Station 62.
- Shared a thank you from a citizen transported by Brent Carlson and Tyler Dormaier. The patient stated the MFD crew administered the best pic line she has ever received.
- Recent promotions: Jacob Kuehn/Captain, Ryan Hopp/Captain, Noah Pester/MSO, Kate Songhurst/MSO are in addition to our current MSO's Dan Schwartz and Mirco Piazza allowing for a dedicated MSO to each shift.



- We have introduced new Challenge Coins for Chief Officers to distribute for exemplary work or exceptional performances.
- Gave a reminder of the upcoming Snure Seminars and the 2021 Excellence Conference. Please let Paula know if you would like to register.

**Operations Report:** Chief Cole reported on the following:

- We ended the year down about eight percent over last year with 12,839 calls for service. Transport were down about 10 percent with 5,373 calls. The acuity level of calls we are responding to are significant.
- We are just about one year into the COVID pandemic. MFD has had eight members test positive, all have recovered and returned to work. We have 83 members who have received the first dose of the COVID vaccine with the second doses starting next week.
- Last week we ran a stop gap vaccine clinic at Station 62 for group 1A. We administered just over 360 doses of vaccine and expect to be a part of a larger drive thru vaccination clinic that will open in the next two weeks at the Arlington Airport and potentially followed by another at Boom City. Currently there is a vaccine clinic running at the More Fair Grounds, today they administered 1,100 vaccinations in an eight hour period.
- Our partnership with the County Fire Group for PPE continues to pay dividends, we are schedule to receive a five month supply of N95's on Friday as well as 200k examine gloves.
- Thank you to everyone on this meeting for their support over the last year.

**Overtime Report:**

<b>December 2020</b>	<b>Dollars</b>	<b>Total Hours</b>	<b>Sick Leave Used</b>
Full-time	\$ 64,777.59	960.75	1,258.50
Part time			
<b>Month Total</b>	<b>\$ 64,777.59</b>	<b>960.75</b>	<b>1,258.50</b>
YTD Totals	\$ 677,024.87	10,732.28	14,310.32

**Human Resources/Personnel Report:** Human Resources Manager Steve Edin reported the following:

We have three members out on intermittent FMLA, two members on light duty and one out on temporary disability.

We completed the Captain assessments testing, promoting two and establishing a list moving forward.

Chief Cole MRM Edin met with ergo metrics to start Battalion Chief testing in May.

We finished the part-time recruit process with eleven starting orientation on Monday.

Working with Sandra on year end reporting for OSHA and Affordable Cares Act.

**Fire Prevention Report:** Deputy Chief Maloney reported the following:

- We received a notification that MFD will be a test site with the NFPA for a pilot program for community risk reduction.
- The sprinkler system at the Opera house is almost fully function. An inspection was done today with a final inspection soon.

**Finance Report:** Finance Director McInnis reported the following:

- The FD12 2019 audit has been completed. The exit conference was held earlier today with reports of a very clean audit. One of the main topics of focus during the accountability audit was the transfer of assets to the RFA, all was found to be compliant and in good

order. The RFA will receive its first audit in the Fall of 2021 covering the period from October 1, 2019 to December 31, 2020 and FD12 will move to a three year accountability only audit cycle.

- We have submitted our third package for reimbursement of COVID labor, equipment and supply costs. This is the smallest of all three packages submitted in the amount of \$17,323 for fourth quarter 2020. That brings our total request for this public assistance program to \$128k, we should receive about ninety percent of that back from FEMA. There is some indication that the funding for this will potentially end in April, this is not confirmed, with that in mind we will keep up on all documentation.
- Reviewed the fourth quarter 2020 Funds and Budget Report. This report is a snap shot of the year. We appreciated our cash balance by \$5.7M. All of our budget managers were extremely fiscally responsible this year, we came in about six percent under budget. Our revenues, despite everything that happened over the year came in almost exactly to the projected budget. We appreciated our revenues by 25 percent directly due to the implementation of the RFA and the higher levy rate. Our expenditures increase by six percent. We have started the year in a strong position and will strive to maintain this position throughout 2021.

**Legal Counsel Report:** District Attorney Grant Weed shared that as the legal counsel for the Snohomish Health District he attended yesterday's meeting which focused on the status of COVID in our county. There is a link on the Snohomish County Health District website for those interested in listening to the meeting.

**Local 3219 Union Report:** Local President Dean Shelton reported the following:

- 2021 – We are still dealing with COVID and vaccinations but we are also seeing promotions that have been in the works for a number of years and finally coming to fruition, expanding our delivery of service. We now have the highest level of delivery in the history of the Marysville Fire District. Our organization is moving in a positive direction supporting our members and our community.
- Thanked Chief Cole and Chief Neuhoff with the support of Chief McFalls for allowing this organization to be at the forefront of vaccinations, protecting our members.
- We have progressively made change in recognizing that our members do extraordinary work every day. Despite the mental injury that comes with that, our members rise to the occasion providing professional and quality care day in and day out.
- The Mayor mentioned in his State of the City speech that the Marysville Police donated 300 coats to the City's Toy Store this year. Shelton stated that the Marysville firefighters donated over 600 coats and well over \$5,000 to the food bank.

## **OLD BUSINESS**

Nothing to report.

## **NEW BUSINESS**

Nothing to report.

## **CALL ON BOARD**

**King** – Appreciated the Mayors great comments about the fire district and the RFA formation in his State of the City address. Roger Ferris reported at the Sno Isle Commissioners meeting that this year's Chelan Conference has not yet been cancelled. Paula confirmed and stated we have



rooms reserved and will complete registration as soon as it is available. Paula will keep the Board informed of any changes.

**Christoffersen** – Thanked everyone who took part in the clean audit. We have come to have high expectations and our district, once again, shinned.

**Muller** – Appreciates the great group of leaders we have within our organization. Gave a heads that we may have an impact on staffing with the second round of vaccinations.

**Ross** – Thanked Chelsie for all her efforts resulting in a clean audit. Thanked Darryl for being a jack of all trades.

**McFalls** – Thanked Muller and Christoffersen for the insight on the second round of vaccinations. 2020 was a year of isolation, 2021 will be a year of celebration leading the charge in doing everything we can to get back to normal. Thank you everyone.

**Norton** – Nothing more to report.

**McInnis** – Thanked Paula for all her work helping out AP this month.

**Shelton** – Nothing more to report.

**Cole** – Nothing more to report.

**Maloney** – Nothing more to report.

**Neuhoff** – We continue to work on the following: generators, HVAC's, remodels, COVID, radio replacement, door lock installations, and the ambulance and SCBA's have been ordered.

**Weed** – Nothing more to report.

**Stevens** – Sitting on the Personnel Committee, the theme in our most recent interviews has been how good they feel about the direction of the district. The moral of our members is so important because it spreads throughout the district and into the community.

**Edin** - Thankful and is appreciative of the collaboration between staff, crew and union.

**DeSanctis** – Nothing more to report.

## **ADJOURNMENT**

With no further action required, the January 20, 2021 regular meeting adjourned at 8:13pm.



Martin McFalls  
District Secretary



Date approved





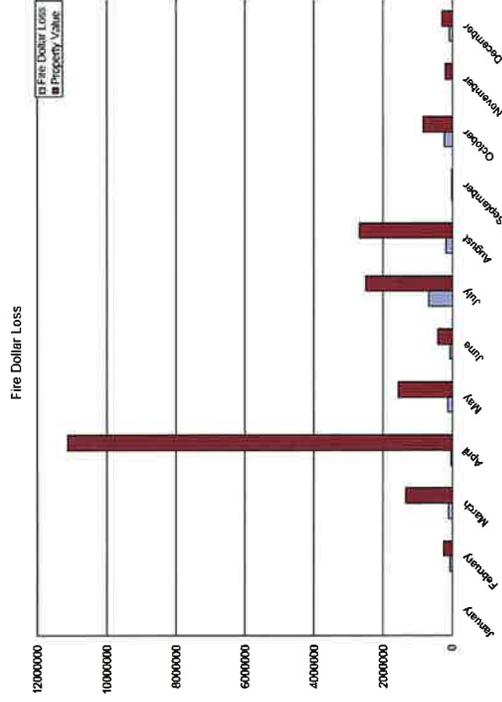
## Fire Prevention Report

Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal  
January 20, 2021

- The total fire loss for 2020:
  - We had 38 fire incidents investigated in 2020. With over \$19.9 million in assessed value and over \$1.1 million in fire loss.
- We finished the 2020 Keep the Wreath Green campaign to prevent structure fires. The green bulbs change to red when there is a structure fire within MFD. The bulbs are changed to white when a U.S. firefighter dies in the line of duty. We currently have 6-Red and 8-White bulbs displaying.
- We worked with the building department to develop a plan to help our small businesses who offer outdoor dining. This plan waived some fees and provide guidance for heating.
- We have been creating internal and external public education documents surrounding the COVID-19 vaccines. This is part of an effort to support the Snohomish Health District in getting our community vaccinated. We created an FAQ and letter for firefighters as well as social media posts for the general public.
- We are also focusing on sharing winter safety messages in the community including heating, candle and cooking safety.
- January 18-24 is CRR Week and we'll use that opportunity to educate our residents about CRR (Community Risk Reduction) and the 5 E's that help mitigate risk in our community: Emergency Response, Education, Enforcement, Economic Incentives, Engineering
- Our Facebook audience increased to 4,200 likes and 4,596 follows. Our Twitter audience is also up to 2,190 followers. We currently reach 14,792 households on Nextdoor.

**Public Education** – Chart was removed as we are not conducting in-person events at this time.

Marysville Fire District 2020 Fire Incident Totals										
Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	3	2	0	1	1	0	1	1	\$ 196,600.00	\$ 196,600.00
February	1	1	0	0	0	0	1	0	\$ 11,000.00	\$ 11,000.00
March	7	4	1	2	2	2	1	1	\$ 2,357,500.00	\$ 55,500.00
April	1	1	0	0	1	0	0	0	\$ 259,000.00	\$ 10,000.00
May	5	2	2	1	3	0	0	1	\$ 783,467.00	\$ 209,979.00
June	3	2	1	0	1	2	0	0	\$ 10,765,273.00	\$ 17,479.00
July	3	3	0	0	1	0	0	3	\$ 652,450.00	\$ 152,950.00
August	1	1	0	0	0	0	0	1	\$ 97,800.00	\$ 12,500.00
September	1	1	0	0	0	0	0	1	\$ 97,800.00	\$ 12,500.00
October	2	2	0	0	1	0	0	1	\$ 425,000.00	\$ 101,000.00
November	0	0	0	0	0	0	0	0	\$ -	\$ -
December	6	4	2	0	4	1	1	1	\$ 3,147,131.00	\$ 326,958.00
<b>Totals</b>	<b>38</b>	<b>27</b>	<b>6</b>	<b>5</b>	<b>16</b>	<b>5</b>	<b>5</b>	<b>10</b>	<b>\$ 19,911,364.00</b>	<b>\$ 1,136,508.00</b>



Marysville Fire District Fire Causes Ending December 31, 2019

