

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
June 16, 2021 – 7 pm – Hybrid St. 62/Virtual Via Zoom

CALL TO ORDER

Chairperson Stevens called the meeting to order and led the flag salute at 7 pm.

The following were in attendance:

Board of Directors:

Steve Muller	In Person
Tom King	In Person
Michael Stevens	In Person
Kamille Norton	In Person
Rick Ross	Participant Zoom ID 376004
Tonya Christoffersen	Participant Zoom ID 378460

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Darryl Neuhoff, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resources Manager
Paula DeSanctis, Board Secretary

Guests:

Grant Weed, District Attorney

MFD CONSENT AGENDA

- A. Approve minutes of the May 19, 2021, regular meeting
- B. Approve minutes of the May 20, 2021, special meeting, Planning Committee
- C. Approve minutes of the June 9, 2021, special meeting, Planning Committee
- D. Approve May 2021 Financial Statements
- E. Approval of June Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 210603001–thru–210603084 \$ 262,889.14
 - ii. Capital Reserve Fund
Voucher Numbers 210602001 \$ 981,413.44
Apparatus Fund
Voucher Numbers 210601003-thru-210601003 \$ 8,157.60
 - iii. MFD Payroll (excluding benefits) \$ 1,263,696.99

Motion: To approve the MFD Consent Agenda
Made By: Muller
Seconded By: Norton
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Nothing more to report.



COMMITTEE REPORTS

EMS Committee: Approval of June EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
June	1,612.17	25,829.36	0.00	0.00

Motion: To approve the June ambulance account recommendations.
Made By: King
Seconded By: Norton
Action: PASSED unanimously

Planning Committee: Chief McFalls stated a draft of the Community Driven Strategic Plan was sent out electronically to all Boardmembers to review for adoption at the July 21, 2021 meeting.

Finance Committee: Has not met.

Personnel Committee: Is scheduled to meet on June 22, 2021 to hold interviews for one Captain and entry level firefighter.

STAFF BUSINESS

Fire Chief Report: Chief McFalls reported on the following:

- Attended the Sno Isle Commissioners meeting where he offered to host a future hybrid meeting at Station 62. This year's annual Sno Isle Conference will be in person on October 21-23, 2021 at Tulalip Resort with a Snure Seminar Wednesday, October 20, 2021.
- Completed our second All Hands meeting via hybrid with great participation.
- There has been concern voiced over the future construction in the Berrywood neighborhood. After visiting the site, Chief stated all is in order. The new development will be fully sprinklered.
- We received several thank you notes from neighboring Districts for assisting with promotions and a piggyback finance purchases.

Operations Report: Chief Cole reported on the following:

- Our incident numbers are still climbing. We continue to work with FireStats LLC on our new incident report format. Paul Rottenberg will be in town teaching a class on the new software in October.
- The COVID vaccination sites are starting to shut down. The Lynwood pod will be open for another couple of weeks. We are complying with the L&I mask rule, creating a list of all employees who have and have not been vaccinated.
- We are starting in Station training on the new SCBA's.
- We are adding apparatus in preparation for the 4th of July weekend.
- We are currently down 9 part-time firefighters. We have 14 applicants to interview for our upcoming September academy.
- Chief Eastman from South County, whose son graduated from Lakewood High School this year, thanked Marysville Fire District for agreeing to have one of our fire engines lead the High School graduation parade.



Overtime Report:

May 2021	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 129,477.71	1,879.33	2,803.00
Part time			
Month Total	\$ 129,477.71	\$ 1,879.33	\$ 2,803.00
YTD Totals	\$ 456,331.96	\$ 6,782.80	\$ 8,797.83

Human Resources/Personnel Report: Human Resources Manager Steve Edin reported the following:

- We have five employees out on intermittent FMLA leave. We have three out on long term disability and two out on short term disability. We have one on FMLA for the birth of a child.
- We will begin training with our new onboarding software with NeoGov on September 1, 2021

Fire Prevention Report: Deputy Chief Maloney reported the following:

- Boom City will be opening soon. We will be setting up signs on the outskirts of the city with reminders that fireworks are illegal within the city limits of Marysville.
- PIO Veley has started booking in person events. We will participate in National Night Out as well as Touch-a-Truck.
- The Berrywood neighborhood has been approved to be fully sprinklered. There was a lengthy discussion on sprinklers requirements within the City limits.

Finance Report: Finance Director McInnis reported the following:

- We signed an ILA with Snohomish Health District for reimbursement of FEMA funding eligible expenditures related to District participation in the COVID vaccination pods. We are collecting all necessary data to submit for labor, supply, and equipment costs.
- Washington State Health Care Authority issued our State Fiscal Year 2022 GEMT interim billing rate. Our rate will increase slightly from \$2,800 to \$3,000 per GEMT eligible transport.

Legal Counsel Report: District Attorney Grant Weed stated he will reserve his report for executive session.

Local 3219 Union Report: Local President Dean Shelton reported the following:

- In light of the Seattle police officer who was recently killed when responding to a car accident while off duty, Shelton gave a reminder of the dangers our firefighters face every day responding to calls.
- Continue to work with HR on the Long Term Care payroll tax issue. Appreciates the open dialog on the ramifications this may have on our members.
- The Force Protection Committee is now meeting once a week and continue to update guidelines.
- Attended Fire Ops in Idaho last month.
- Will be attending the State Convention with four other members next week.
- Appreciates the collaboration and relationships we continue to have moving forward.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

MFD Agenda Bill: Federal Grant Policy Update

Finance Director McInnis shared the red-lined version of policy updates as previously discussed. Stating that to maintain compliance with Federal grant award standards, it is recommended by Staff that the District restructure and update current policy as it relates to Federal awards.

Motion: To approve amended Marysville Fire District Policies #6035, #6055, #6095, and #6097, as presented
Made By: Ross
Seconded By: Muller
Action: PASSED unanimously

MFD Agenda Bill: Resolution 2021-002 Ambulance Transport Billing Authorization

Finance Director McInnis stated as presented last month, the Marysville Fire District ambulance rates warrant an increase of approximately 15% to keep up with the rising cost of providing ambulance transport services. It is also recommended that to keep pace with annual future inflation, an annual CPI increase will apply beginning January, 1, 2023.

Motion: To approve Marysville Fire District Resolution 2021-002 Ambulance Transport Billing Authorization
Made By: King
Seconded By: Norton
Action: PASSED unanimously

CALL ON BOARD

King – Attended the Sno Isle Commissioners meeting last week. Shared that Marysville Police Chief Scairpon stated they will be cracking down on fireworks violators this year.

Norton – Great to see everyone. Thanked everyone for their service to the community.

Muller – Great to see everyone in person.

Ross – Thanked Deputy Chief Maloney and Local President Shelton for their reports. Thanked Finance Director McInnis for her detailed work on the policy updates.

Stevens – Nothing more to report.

Christoffersen – Thank you everyone for participating tonight.

McFalls – Nothing more to report.

McInnis – Nothing more to report.

Cole – Nothing more to report.

Maloney – Nothing to report.

Neuhoff – Nothing more to report.

Weed – Nothing more to report.

Edin – Nothing more to report.

DeSanctis – Nothing to report.



EXECUTIVE SESSION

Chairperson Stevens called for a 30 minute executive session at 8:07 pm to discuss potential litigation pursuant RCW 42.30.110(1)(g) and to review the performance of a public employee pursuant RCW 42.30.110(1)(g) to return at 8:37 pm

RECONVENE

The open public meeting reconvened at 8:38 pm.

ADJOURNMENT

With no further action required, the June 16, 2021 regular meeting adjourned at 8:40 pm.

Martin McFalls

Martin McFalls
District Secretary

7/21/21

Date approved

MS



Fire Prevention Report

Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal
June 16, 2021

- The total fire loss for 2021:
 - We had 15 fire incidents investigated in 2021. With over \$14.2 million in assessed value and over \$1.7 million in fire loss.
- We have experienced a significant increase in structure fires this past month. They range from kitchen fires to electrical fires.
- We are part of the planning committee for 2022 CPSE Conference.
- We partnered with Safe Kids in May to distribute more than 40 bike helmets to kids in need at Pinewood Elementary.
- We have launched our annual fireworks education campaign in collaboration with the City of Marysville and the Snohomish County Fire Prevention Association. This will include social media posts, a joint press release and the rental of electronic billboards placed at strategic intersections that will feature information on the fireworks ban.
- PIO Veley and Assistant Fire Marshal Dave VanBeek met with a family who contacted us over concerns about juvenile firesetting behavior. We reviewed fire safety information with both the mother and son and left a workbook with them which the son can return for a prize.
- Free day-use life jacket cabinets are now open through Labor Day at locations around Lake Goodwin, Twin Lakes and Fire Station 65. These cabinets are sponsored by Safe Kids Snohomish County and Snohomish County Parks.
- PIO Veley conducted 3 successful car seat checks in the last month (1 virtual and 2 in-person), including one installation for a deaf mother.
- Our Facebook audience increased to 4,425 likes and 4,893 follows – close to our summer goal of 5,000 followers. Our Twitter audience is also up to 2,344 followers. We have 243 followers on Instagram. We currently reach 15,765 households on Nextdoor.

Public Education – Chart was removed as we are not conducting in-person events at this time.

Marysville Fire District 2021 Fire Incident Totals										
Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	3	3	0	0	2	1	0	0	\$ 1,515,693.00	\$ 710,770.00
February	2	2	0	0	2	0	0	0	\$ 581,362.00	\$ 305,000.00
March	2	1	0	1	2	0	0	0	\$ 707,312.00	\$ 183,711.00
April	2	2	0	0	1	0	0	1	\$ 75,000.00	\$ 10,000.00
May	6	6	0	0	3	1	0	2	\$ 10,607,434.00	\$ 218,252.00
June									\$	\$
July									\$	\$
August									\$	\$
September									\$	\$
October									\$	\$
November									\$	\$
December									\$	\$
Totals	15	14	0	1	11	2	0	2	\$ 14,259,934.00	\$ 1,717,564.00

