

SNOHOMISH COUNTY FIRE DISTRICT #12
BOARD OF COMMISSIONERS MEETING
April 21, 2021, 6 pm
Virtual via Zoom

CALL TO ORDER

Chairperson Christoffersen called the meeting to order at 6 pm.

OPENING STATEMENT

As indicated in the public notice, the public has been invited to join via Zoom. The public comment section of our agenda has been suspended until further notice. However any member of the public may submit comment via email, mail, or phone. Comments received will be read into the record at the following meeting.

No public comments have been received.

The following were in attendance:

Commissioners:

Tonya Christoffersen	Participant ID 476090
Rick Ross	Participant ID 480664
Pat Cook	Participant ID Absent

Staff Members:

Martin McFalls, Chief
Jeff Cole, Deputy Chief
Darryl Neuhoff, Deputy Chief
Chelsie McInnis, Finance Director
Paula DeSanctis, Board Secretary

Guests:

Grant Weed, District Attorney

SCFD #12 CONSENT AGENDA

- A. Approve minutes of the January 20, 2021, regular meeting
- B. Approve January 2021 Financial Statements
- C. Approve February 2021 Financial Statements
- D. Approve March 2021 Financial Statements

Motion: To approve the SCFD 12 Consent Agenda
Made By: Ross
Seconded By: Christoffersen
Action: PASSED unanimously

INFORMATION ITEMS

Communications: None.

OLD BUSINESS

None.

NEW BUSINESS

2020 Annual Financial Report: Finance Director Chelsie McInnis gave a comprehensive review of the draft 2020 Annual Financial Statement including the C4, Schedule 01, Schedule 09, Schedule 19, Schedule 21, and Schedule 22 along with all supporting documents/notes. McInnis explained our processes and layers of internal control in preparing and reviewing the annual financial statement. With all activity of FD12 transferring to the RFA and annual revenues less than \$2M, FD12 will no longer receive a financial statement audit; but is still required per RCW to submit the financial data to SAO. McInnis shared the 2020 Annual Financial Statement will not be filed until the end of May.

Commissioner Ross Thanked Finance Director McInnis for her excellent work and attention to detail.

Commissioner Christoffersen agreed. Christoffersen shared the Marysville Fire District RFA Finance Committee had a very productive first meeting. McInnis gave a very thorough and detailed presentation of the RFA financial statements.

Motion:	To approve the 2020 Annual Financial Report as Presented
Made By:	Ross
Seconded By:	Christoffersen
Action:	PASSED unanimously

CALL ON BOARD

Ross – Congratulated Chief McFalls on a successful 2020. Both Chiefs and Staff rose to the occasion through a trying pandemic. Appreciates your Leadership. Welcomed Grant Weed back, great to see you.

Christoffersen – Echoed Ross's sentiments. Great job by everyone.

Chief McFalls – Shared that the success of the district is a group effort. All thanks goes to the whole staff. Thank you!

McInnis – Nothing more to report.

Weed – Happy to be up and around.

DeSanctis – Nothing to report.

Commissioner Christoffersen stated there has been talk of resuming in person meetings. It has been stated that Snohomish County may be going back to phase two. It is her thought we should not entertain the idea just yet. Commissioner Ross concurred. They will continue the conversation with the full Marysville Fire District Board of Directors at the 7 pm meeting.

ADJOURN

With no further business, the meeting adjourned at 6:18 pm.



District Secretary



Date Approved