

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
July 21, 2021 – 7 pm – Hybrid St. 62/Virtual Via Zoom

CALL TO ORDER

Vice Chairperson Ross called the meeting to order and led the flag salute at 7:02 pm.

The following were in attendance:

Board of Directors:

Steve Muller	In Person
Tom King	In Person
Michael Stevens	Participant Zoom ID 402450
Kamille Norton	Participant Zoom ID 406590
Rick Ross	In Person
Tonya Christoffersen	In Person

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Darryl Neuhoff, Deputy Chief
Steve Edin, Human Resources Manager
Paula DeSanctis, Board Secretary

Guests:

Brett Vincent, District Attorney

MFD CONSENT AGENDA

- A. Approve minutes of the June 16, 2021, regular meeting
- B. Approve minutes of the July 7, 2021, special meeting, Planning Committee
- C. Approve June 2021 Financial Statements
- D. Approval of July Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 210703001-thru-210703074 \$ 273,971.74
 - ii. Capital Reserve Fund
Voucher Numbers 210701001-thru-210701003 \$ 57,918.72
Apparatus Fund
Voucher Numbers 210702001-thru-210702002 \$ 48,168.95
 - iii. MFD Payroll (excluding benefits) \$ 1,219,332.80

Motion: To approve the MFD Consent Agenda
Made By: Muller
Seconded By: King
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Nothing more to report.



COMMITTEE REPORTS

EMS Committee: Approval of July EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
July	1,826.00	26,119.62	0.00	0.00

Motion: To approve the July ambulance account recommendations.
Made By: King
Seconded By: Muller
Action: PASSED unanimously

Planning Committee: Chief McFalls stated there will be no Planning Committee meeting August 4th.

Personnel Committee: Boardmember Stevens shared that the Personnel Committee met last month to hold Captain and Career Firefighter interviews. Rick Williamson was promoted to Captain and Hayley Peterson has moved forward in the career firefighter hiring process.

STAFF BUSINESS

Fire Chief Report: Chief McFalls reported on the following:

- The WFCFA fall conference is coming up October 21-23 with October 20th being the Snure Seminar at Tulalip Resort.
- A letter was submitted to the Tulalip Tribal Gaming Impact requesting the consideration for a new Battalion Chief vehicle.
- We have partnered with the police department to bring in Chief Robert White with a presentation on Emotional Survival. This will be held at the Opera House on November 18, 2021 for all Marysville first responders and significant others.
- PIO Veley sent out information on the transition of opening our doors and getting back out in the community.
- We have subscribed to NFAP CRIAG 1300 PRO. This new tool will help determine risk levels in our community.
- Kurt Mills, Terry Peterson, and Andie Burton from Sno911 sent a letter of appreciation to all Chief Officers in the area for all the support during the COVID crisis.
- We received a thank you from a citizen for the outstanding job our crews did saving her house from a nearby brush fire.

Operations Report: Chief Cole reported on the following:

- The "unknown" error within the incident report has been fixed.
- We had a busy month with 1,324 calls. This is the largest call volume we have seen since October of 2017. We have had some significant calls; multiple fires, water rescues and a hazmat incident.
- We continue with the new SCBA roll out with the indent to go live at the end of the month. We are feeling confident with just over 410 training hours with the new SCBA's.
- We have twelve part time vacancies. We have eight candidates in background checks for the September 1, 2021 recruit class.
- We are working through how House Bill 1310 will affect the fire service as law enforcement works towards their new vision.



Overtime Report:

June 2021	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 87,390.64	1,266.25	2,107.75
Part time			
Month Total	\$ 87,390.64	\$ 1,266.25	\$ 2,107.75
YTD Totals	\$ 543,722.60	\$ 8,049.05	\$ 10,905.58

Human Resources/Personnel Report: Human Resources Manager Steve Edin reported the following:

We have six employees out on intermittent FMLA, three out on long term disability, and four out on short term disability. We have three out on FMLA, two for the birth of a child and one for surgery.

Our onboarding software implementation is going well.

We currently have one career firefighter and two lateral paramedics in the background process and we have an upcoming Captain orientation.

Edin requested a one year extension of the current entry level firefighter list.

Motion: To extend the entry level firefighter list for up to 12 months
Made By: Muller
Seconded By: King
Action: PASSED unanimously

Fire Prevention Report: Deputy Chief Maloney reported the following:

- The City of Marysville was pretty quiet over the fourth of July. We responded to two fireworks related incidence, both at Boom City.
- We will be participating in National night out on August 3, 2021.
- Construction on the vacant hotel on 116th will begin soon.

Legal Counsel Report: District Attorney Brett Vinson stated District Attorney Grant Weed sends his apologies for not being able to attend tonight’s meeting.

Local 3219 Union Report: Local President Dean Shelton was absent from the meeting.

OLD BUSINESS

Agenda Bill: Community Driven Strategic Plan

Chief McFalls asked for a motion to adopt the final draft of the Community Driven Strategic Plan containing the six operational initiatives as well as the three initiatives developed at the Board level.

Motion: To approve the 2021 Community Driven Strategic Plan
Made By: Ross
Seconded By: Muller
Action: PASSED unanimously

NEW BUSINESS

Commissioner Ross shared an email with some concerns from a Captain and crew members. The Board directed Commissioner Ross to forward the email to Chief McFalls and to inform the Captain, in the future, to follow the chain of command with concerns.



CALL ON BOARD

King – Appreciates all the efforts towards the Fourth of July holiday.

Norton – Nothing more to report.

Muller – Stated the AED we donated to the Historical Museum has a dead battery. Asked where they can get a new one. Chief Neuhoff will inquire about a new battery with MSA Shelton.

Ross – Nothing more to report.

Stevens – Nothing more to report.

Christoffersen – Impressed with the fireworks report of only two calls outside of the City.

McFalls – Thanked Boardmember Norton for agreeing to speak at this year's 20 year anniversary 911 ceremony. Wished Boardmember King good luck tomorrow at the candidate forum.

Cole – Nothing more to report.

Maloney – Nothing to report.

Neuhoff – Brad Steiner with dispatch is resigning. Local fire educators are interested in our old SCBA's for firefighter educational purposes. We have one engine in the shop after a collision.

Vinson – Nothing more to report.

Edin – Nothing more to report.

DeSanctis – Nothing to report.

EXECUTIVE SESSION

Vice Chairperson Ross called for a 15 minute executive session at 7:45 pm to review the performance of a public employee pursuant RCW 42.30.110(1)(g) to return at 8 pm with possible action to follow.

RECONVENE

The open public meeting reconvened at 8 pm.

Vice Chairperson Ross called for a motion as discussed in executive session.

Motion:	To approve the Chief to sign the separation agreement with Ty Siegert as discussed in executive session.
Made By:	King
Seconded By:	Muller
Action:	PASSED unanimously

ADJOURNMENT

With no further action required, the July 21 2021 regular meeting adjourned at 8:03 pm.



Martin McFalls
District Secretary



Date approved

