

**MARYSVILLE FIRE DISTRICT**  
**SPECIAL PLANNING COMMITTEE WORKSHOP**  
**November 3, 2021 – 6 pm**  
**Virtual Via Zoom**

Chairperson Stevens opened the Planning Committee meeting at 6:08 pm.

**The following were in attendance:**

**Board of Directors:**

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Michael Stevens	Participant ID 260312
Steve Muller	Participant ID 247370
Tom King	Participant ID 247396
Kamille Norton	Participant ID 250663
Rick Ross	Participant ID 264034

**Staff Members:**

Martin McFalls, Fire Chief  
Tom Maloney, Deputy Chief  
Darryl Neuhoff, Deputy Chief  
Paula DeSanctis, Admin Assistant

**Guests:**

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Grant Weed, District Attorney

**BUSINESS**

**Public Safety Building**

Chief Neuhoff reported that he will be meeting with the architects soon to review the concepts for the new Fire Station 61 and Administration offices.

According to the RFA documents we will be taking possession of the Public Safety Building on January 1, 2022. Unfortunately, City and PD will not have moved out by then creating a liability concern regarding the jail.

District Attorney Grant Weed stated after talking with City Attorney John Walker, if the RFA Plan cannot be amended, they agreed that the transfer of ownership should take place as required by the RFA documents and have a lease back agreement for occupancies necessary for the Public Safety Building and the current MFD Administration Office. This agreement will satisfy all the legal liability issues.

**Strategic Plan**

Chief McFalls shared that the Strategic Plan initiatives he would like to focus on in 2022 are health and wellness, community outreach (messaging), and district partnerships. In regards to health and wellness, we are looking to upgrade our return to work program with the Rebound Company as presented at the Budget Workshop. Also, we would like to enhance our peer support mental health professional work by hiring an assistant for our mental health Doctor Beth Murphy. Doctor Alex Crampton has consultants working on a wellness app available to first responders currently being used by Marysville police. For community outreach, we are looking to get some mailers out in late 2022 for an upcoming EMS Levy Lid Lift. We are also amplifying our social media. We will continue our current district partnership discussions with Tulalip Bay Fire and the Tulalip Tribes.

Deputy Chief Maloney gave an update on our current community risk assessment and stand of cover process through CPSE. Maloney stated that we have submitted our draft for module one. A couple of issues that are slowing the process are the fact that we do not have GIS services and the



City's downtown master plan is being redone. The City is willing to help with GIS services once they hire the personnel to do so.

Maloney share that he has reserved rooms for the CPSE Conference in Orlando Florida on March 22-25, 2022. Anyone wanting to attend please let him know.

### **CALL ON BOARD**

**Ross** – Appreciates all the staffs' hard work.

**Norton** – Confirmed the response date for attending the CPSE Conference in Florida.

**Muller** – Stated he will set up a time to tour the School Districts maintenance space with Josh and Chief Neuhoff.

**King** – Attended the Sno Isle Commissioners meeting where Chief Mike Fitzgerald spoke on this year's fireworks ban and the drop in calls. Thanked PIO Veley and Deputy Fire Marshal McGhee for serving on the Toy Drive Committee.

**Stevens** – Congratulations those who were re-elected into office as well as the new FD12 Commissioner Mosteller.

**McFalls** – Nothing more to report.

**Neuhoff** – Nothing more to report.

**Maloney** – Nothing more to report.

**Weed** – Nothing more to report.

**DeSanctis** – Nothing to report.

### **EXECUTIVE SESSION**

Chairperson Stevens called for a 15 minute executive session at 6:37 pm to discuss collective bargaining pursuant RCW 42.30.140(4) to return at 6:52 pm with possible action to follow.

Chairperson Stevens called for a 5 minute extension at 6:52 pm to return at 6:57 pm.

### **RECONVENE**

The open public meeting reconvened at 6:57 pm

Chairperson Stevens called for a motion to approve the MOU as discussed in executive session.

<b>Motion:</b>	To approve the MOU as discussed in executive session
<b>Made By:</b>	Ross
<b>Seconded By:</b>	King
<b>Action:</b>	PASSED unanimously

### **ADJOURNMENT**

With no action required, the November 3, 2021, Planning Committee Workshop adjourned at 7pm.

  
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Martin McFalls  
District Secretary

  
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Date approved

