

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
February 16, 2022 – 6 pm – Virtual Via Zoom

CALL TO ORDER

Chairperson Stevens called the meeting to order at 6 pm.

PUBLIC COMMENT

Chairperson Stevens stated that pursuant the Governors proclamation 20-28 the Marysville Fire District Board meetings and workshops will be held virtually via Zoom. All are welcome to join without providing public comment. Comments may be submitted to fire@marysvillewa.gov and will be distributed to the Board of Directors to be addressed at the next Regular Board meeting.
No comments provided.

The following were in attendance:

Board of Directors:

Steve Muller	Participant ID Joined at 7pm
Tom King	Participant ID 315069
Michael Stevens	Participant ID 349464
Kamille Norton	Participant ID 357422
Rick Ross	Participant ID 354135
Tonya Christoffersen	Participant ID 347628

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Darryl Neuhoff, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Manager
Dean Shelton, MSA, Local 3219 President
Josh Farnes, Fleet and Facilities Lead
Paula DeSanctis, Board Secretary

Guests:

Grant Weed, District Attorney

MFD CONSENT AGENDA

- A. Approve minutes of the January 19, 2022, Regular Meeting
- B. Approve minutes of the February 2, 2022, Planning Committee Workshop
- C. Approve minutes of the February 9, 2022, Finance Committee Meeting
- D. Approve January 2022 Financial Statements
- E. Approval of February Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 220203001 -thru- 220203078 \$ 258,404.94
 - ii. Capital Reserve Fund
Voucher Numbers 220202001, 220202002,
220204001 \$ 26,050.37
 - iii. Apparatus Fund \$ 207,177.95
Voucher Numbers 220201001 -thru- 220201004 \$ 1,439,752.86
 - iv. MFD Payroll (excluding benefits)



Motion: To approve the MFD Consent Agenda
Made By: Ross
Seconded By: King
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Nothing more to report.

COMMITTEE REPORTS

EMS Committee: Approval of February EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
February	3,526.43	32,000.33	0.00	0.00

Motion: To approve the February ambulance account recommendations.
Made By: Ross
Seconded By: Norton
Action: PASSED unanimously

Planning Committee: Nothing to report.

Personnel Committee: Chief McFalls asked to schedule a time for up to five lateral firefighter interviews. The Personnel Committee scheduled to meet Wednesday, March 2, 2022, 9 am via Zoom. Chairperson Stevens stated he would be out of town so Boardmember King will fill in as the alternate Personnel Committee member.

Finance Committee: Finance Director reported that the Finance Committee met earlier this week to review the 2021 financial trends, details of the recently completed 2020 audit, as well as timelines for next year. The next Finance Committee meeting will be in April to review the 2021 Annual Financial Report.

STAFF BUSINESS

Fire Chief Report: Chief McFalls reported on the following:

- We are seeing a downward trend in Omicron.
- We met with Rebound on February 3, 2022 to begin services on March 1, 2022.
- On February 9, 2022, Chief visited our three employees at the Fire Training Academy; Elliott Lauritzen as Acting Company Officer and recruits Ryan Bergstrom and Cydney Hallahan.
- The Finance Committee discussed locations for Stations 63 and 65. As a result, Chief reached out to Paul Rottenberg with FireStats, LLC to provide a series of geospatial analyses in the form of maps and data tables supporting the best locations for Fire Stations 63 and 65. This will be about a six week project at about \$13k. Chief will be asking for Board approval to move forward at the next board meeting.
- Fire Fighter Tim Dalton went above and beyond after a citizen fell when out riding her bike. The patient was transported leaving her husband with two bikes. Dalton jumped on the bike and rode the bike back to their home. The story was picked up by local news stations and received over 10k likes on social media.

Operations Report: Chief Cole reported on the following:



- Our call volume continues to increase. We were up 23.3% for the month of January over 2021.
- Recruit class is going well. Thanked BC Soper, Captain Green, and all the instructors. We ended with seven of the nine candidates who will start shadow shifts next week. With these seven, we are still down ten part-time fire fighters.
- A draft of a new Company Engine book is being circulated to the crews for their reviews. This is in effort to help standardize the systems between stations and shifts. Thanked BC Jesus, Captain Hopp, and Captain Tucker for their work on this project.
- Overtime this month was very high due to being short 17 part-timers, 6 out on the COVID mandate, 6 out on light duty or long term disability, 40 people tested positive in January, we lost one paramedic to King County Medic One, and 144 hours of bereavement leave.

Overtime Report:

January 2021	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 286,839.29	4,293.13	2,225.25
Part time			
Month Total	\$ 286,839.29	\$ 4,293.13	\$ 2,225.25
YTD Totals	\$ 286,839.29	\$ 4,293.13	\$ 2,225.25

Human Resources/Personnel Report: Human Resources Manager Steve Edin reported the following:

- We had seven employees out on intermittent FMLA, two out on long term disability, 4 out on short term disability, and three expected paternity leave in the next couple of months.
- Thanked the Board for scheduling lateral fire fighter interviews.
- We continue to work on recruiting part-timers.
- Marysville Fire District was named 2021 Best in Class Employer based on analysis of data collected in the Gallagher's Benefits Strategy and Benchmarking Survey.

Fire Prevention Report: Deputy Chief Maloney reported that in addition to the fire report provided, we have had two residential fires, one school fire, and one arson of a U-Haul truck in the last four days.

Finance Report: Finance Director McInnis reported that we are seeing a significant decrease in our quarterly public assistance program COVID damage submittals. Now that we are shifting into the endemic stage, the dispatch pandemic priority type codes have been changed so we no longer have a way to filter for the equipment rate reimbursements that we were formerly getting. We will now primarily get reimbursed for direct supply damages such as PPE and medical supplies.

Legal Counsel Report: District Attorney Grant Weed stated that he is carefully monitoring announcements concerning the mask mandate. The outdoor mask mandate will end February 18, 2022, and anticipates the Governor to announce the indoor mask mandate to end on March 21, 2022.

Local 3219 Union Report: Local President Dean Shelton reported the following:



- Clarified that because Local 3219 represents Tulalip Bay and San Juan Island, some of our member have been working to help with their bargaining units over social media. Both levies were successful.
- Reece Williams and Joe Kendrick set up a union solidarity night at a Silvertips game for members and their families.
- We are monitoring numerous bills in the legislative session, one specifically which is a pension enhancement bill.
- Again, stated the need to eliminate the part-time program and move forward on planning and budgeting for an all career department.
- We have hired a new lateral paramedic bringing our total to three. With a shortage of paramedics in our area, we are ahead of the curve enhancing our organization.
- Applauds the organization in succession planning by sending Elliott Lauritzen to the academy as a Company Officer. Hopes to see more of this in the future.

Boardmember King asked President Shelton about house bill 1826 regarding interfering with EMS personnel. Shelton stated that we are seeing more and more attacks on personnel when on scene. Shelton stated that this bill has positive support and is being monitored closely.

OLD BUSINESS

Agenda Bill: MFD Resolution 2022-002 “Adopting and Replacing Prior Marysville Fire District Job Descriptions”

Motion: To approve Resolution 2022-0032 “Adopting and Replacing Prior Marysville Fire District Job Descriptions”
Made By: Norton
Seconded By: Ross
Action: PASSED unanimously

Station 65 HVAC/Generator Project

DC Neuhoff shared that the bid process for the HVAC/generator project at Station 65 resulted in no bids received. After direct negotiations with contractors, we received four proposals ranging from \$388,166 to \$562,257 before tax. The intent is to move forward with negotiations with the lowest bidder to come up with an agreement to bring to the Board for approval.

NEW BUSINESS

Agenda Bill: MFD Resolution 2022-003 “Establishing Regular Board Meeting Schedule and Venue”

Motion: To approve Resolution 2022-003 “Establishing Regular Board Meeting Schedule and Venue”
Made By: Ross
Seconded By: King
Action: PASSED unanimously

Agenda Bill: Stryker Lifepak 15 Purchase

MSA Shelton explained that we are asking the Board to expedite a budget request for the purchase of a second Lifepak 15. This year’s budget includes the purchase of one Lifepak 15 with a second being requested in the 2023 budget. Stryker Medical presented a proposal of purchasing two and spread the payments out over three years at 0% interest. This will be a



savings of almost \$12k. Finance Director McInnis shared this purchase is under state contract number 00917 and can be referenced on the Department of Enterprise Services website. This lease would be in addition to our current lease agreement for equipment from the previous year. Looking at the two quotes, they have reduced the state contract pricing of each unit by approximately \$6k. The first annual payment would come in less than the annual budgeted amount for 2022. If the Board would like to move forward tonight, we would need a motion to approve the purchase of the two Lifepak 15's and the corresponding lease purchase agreement, authorizing the Chief to sign.

Motion: To approve the purchase of two Lifepak 15's and corresponding capital lease/purchase agreement with Stryker Medical as presented
Made By: Norton
Seconded By: Ross
Action: PASSED unanimously

CALL ON BOARD

McFalls – Wished everyone a happy Presidents Day weekend.

Shelton – Thanked the Board for approving the Lifepak purchase. Looking forward to the Governors announcement of removing mandates and getting back to normal.

McInnis – Nothing more to report.

Cole – Nothing more to report.

Maloney – Nothing more to report.

Neuhoff – Thanked the Board for the 6 pm meeting start time.

Edin – Nothing more to report.

Weed – Will report on pending litigation in executive session.

DeSanctis – Asked Boardmembers to stop by the administration office to sign approved documents.

King – Attended the Sno Isle Commissioners meeting where they discussed legislative bill pertaining to Fire Districts as well as the upcoming Chelan Conference on June 4, 2022.

Muller – Nothing to report.

Norton – Asked to reschedule our March regular meeting due to Boardmembers being out of town. The Board was in agreement to cancel the March 2, 2022 Workshop and the March 16, 2022 regular meeting and hold a special meeting on March 9, 2022 to conduct March regular business.

Ross – Thanked Shelton for his report. Great seeing everyone tonight.

Christoffersen – Thanked everyone for all their hard work. Loved the story of Fire Fighter Dalton riding the bike home.

Stevens – Nothing more to report.

EXECUTIVE SESSION

Chairperson Stevens called for a 20 minute executive session at 7:05 pm to discuss the following:

- Pending Litigation Pursuant RCW 42.30.110(1)(i),



- Collective Bargaining Agreements Pursuant RCW 42.30.140(4)(a)

We will return to open public meeting at 7:25 pm.

Chairperson Stevens called for a 20 minute extension at 7:25 pm to return at 7:45 pm.

RECONVENE

The open public meeting reconvened at 7:45 pm

Chairperson Stevens called for a motion to adjourn.

Motion: To adjourn tonight's meeting
Made By: Ross
Seconded By: King
Action: PASSED unanimously

ADJOURNMENT

With no further action required, the February 16, 2022 regular meeting adjourned at 7:50 pm.

Martin Mc Falls

Martin McFalls
District Secretary

3/9/22

Date approved

FD



Fire Prevention Report

Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal
February 23, 2022

- The total fire loss for 2022:
We had 0 fire incidents investigated in 2022.
- We will be hosting a fire plan review class the week of March 21. The class is full with 40 attendees.
- We started to update our informational sheets on our website for those seeking fire safety and inspection assistance.
- We are currently working on a system to allow crews to record locations of AEDs throughout Marysville when conducting business fire safety inspections. These AEDs would be uploaded to PulsePoint, which would alert residents to AED locations if responding to someone in need of CPR in a public place.
- We are in the process of pricing a once-yearly printed newsletter. Our top prospect is Sound Publishing, which also publishes a quarterly newsletter for Snohomish Regional Fire and Rescue.
- We will once again be featuring a member of our firefighter family on social media 1-2xs per month. We're renaming the segment to our "Firefighter Family" to broaden the scope and include staff not in firefighter positions. This is a way for the public to get to know the people working for them every day.
- We are now offering our virtual Car Seat Awareness class on the second Thursday of every month. PIO Veley conducted two car seat checks for families in January.
- PIO Veley has been accepted to FEMA's Advanced Public Information Officer course, being offered virtually in April.
- Our Facebook audience is at 5,216 followers. Our Twitter audience is also up to 2,577 followers. We have 423 followers on Instagram. We currently reach 17,408 households on Nextdoor.

Public Education – Chart was removed as we are not conducting in-person events at this time.

Marysville Fire District 2022 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January										
February										
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
Totals	0	0	0	0	0	0	0	0	\$ -	\$ -