

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
March 9, 2022 – 6 pm – Virtual Via Zoom

CALL TO ORDER

Vice Chairperson Muller called the meeting to order at 6 pm.

PUBLIC COMMENT

Vice Chairperson Muller stated that pursuant the Governors proclamation 20-28 the Marysville Fire District Board meetings and workshops will be held virtually via Zoom. All are welcome to join without providing public comment. Comments may be submitted to fire@marysvillewa.gov and will be distributed to the Board of Directors to be addressed at the next Regular Board meeting. No comments provided.

The following were in attendance:

Board of Directors:

Steve Muller	Participant ID 330582
Tom King	Participant ID 326393
Kamille Norton	Participant ID 341265
Rick Ross	Participant ID 334347
Tonya Christoffersen	Participant ID 351904

Staff Members:

Martin McFalls, Fire Chief
Tom Maloney, Deputy Chief
Darryl Neuhoff, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Manager
Dean Shelton, MSA, Local 3219 President
Josh Farnes, Fleet and Facilities Lead
Paula DeSanctis, Board Secretary

Guests:

Grant Weed, District Attorney

MFD CONSENT AGENDA

- A. Excuse Boardmember Stevens from the March 9, 2022, Special Meeting
- B. Approve minutes of the February 16, 2022, Regular Meeting
- C. Approve February 2022 Financial Statements
- D. Approval of March Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 220303001 -thru- 220303067 \$ 194,194.76
 - ii. Capital Reserve Fund
Voucher Numbers 220301001 \$ 3,051.90
 - iii. Apparatus Fund
Voucher Numbers 220302001 -thru- 220302006 \$ 3,722.45
 - iv. MFD Payroll (excluding benefits) \$ 1,347,370.83

Motion: To approve the MFD Consent Agenda
Made By: Norton
Seconded By: Ross
Action: PASSED unanimously



INFORMATION ITEMS

Communications: Nothing more to report.

COMMITTEE REPORTS

EMS Committee: Approval of March EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
March	4,714.44	38,565.94	0.00	0.00

Motion: To approve the March ambulance account recommendations.
Made By: Ross
Seconded By: King
Action: PASSED unanimously

Planning Committee: The Board discussed moving the April 6, 2022, planning workshop due to several members being out of town. Administrative Assistant DeSanctis will send an email poll to schedule a new date.

Personnel Committee: HR Manager Edin reported that the Personnel Committee met earlier this month and interviewed five lateral firefighters. Three of those interviewed moved forward to background checks. Commissioner Ross and Board member King both stated that Human Resource Manager Edin did an excellent job running the interviews and thanked him and Chief McFalls for the quality of candidates presented.

Finance Committee: Finance Director McInnis stated she will set a date in April for the Finance Committee to meet for the Annual Financial Statement review.

STAFF BUSINESS

Fire Chief Report: Chief McFalls shared we had an All Hands Meeting earlier today with a lot of feedback from members from the posed question, "What would you like to see happen in 2022?" Chief McFalls stated he will forward all responses to the Board members.

Operations Report: Chief McFalls reported the following:

- Chief Cole apologizes for not being in attendance tonight.
- Our calls were up 18.5% over 2021.
- Chief Cole and President Shelton met with Chief Kraski and President Koontz to discuss training opportunities for both fire and EMS regarding north end responses.
- Lateral Firefighter/Paramedic Kadlec will finish his required rides on March 12, 2022. All reports from crews have been positive. He is a great addition to the team.
- Our latest three lateral hires will begin an in house academy on April 18, 2022.

Overtime Report:

February 2021	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 183,586.23	2,716.17	1,639.25
Part time	\$ -	0.00	0.00
Month Total	\$ 183,586.23	\$ 2,716.17	\$ 1,639.25
YTD Totals	\$ 470,425.52	\$ 7,009.30	\$ 3,864.50



Human Resources/Personnel Report: Human Resources Manager Steve Edin reported the following:

- We have seven employees out on interment FMLA, one out on FLMA, two out on long term disability, and one out on short term disability.
- Assistant Fire Marshal David VanBeek gave his retirement notice and Mechanic Daniel Kindig has accepted a promotional position with another jurisdiction. We will be advertising to replace both positions.
- Next week we will be conducting written and oral testing for Medical Services Officer to create a new eligibility list.

Fire Prevention Report: Deputy Chief Maloney reported that in addition to the fire report, PIO Christie Veley has completed the Marysville Fire District new letter and it will be mailed out next month. DC Maloney stated this will be an annual mailing in addition to all social media posts.

Finance Report: Finance Director McInnis reported that FEMA has extended our 100% funding for Covid-19 damages through July 1, 2022.

Legal Counsel Report: District Attorney Grant Weed stated that though the mask mandate is being lifted March 12, 2022, the Governor's proclamation remains in effect for all open public meetings. In person meetings are allowed but will require a remote option.

Local 3219 Union Report: Local President Dean Shelton reported he is currently in Washington DC lobbying for bills regarding firefighters. In response to Chief McFalls question regarding 2022, some important topics are:

- Exploration of our part-time program.
- Improve Station 65, its current state is creating firefighter safety issues.
- A clear attrition plan with transparency to all members.

OLD BUSINESS

None

NEW BUSINESS

Agenda Bill: Professional Services Contract/Station Location Study

District Attorney Grant Weed updated the FireStats, LLC agreement proposal submitted last month.

Motion: To authorize the Fire Chief to execute the agreement with FireStats, LLC as proposed.
Made By: Ross
Seconded By: Norton
Action: PASSED unanimously

Agenda Bill: Station 65 Generator/HVAC Replacement

DC Neuhoff shared that the bid process for the HVAC/generator project at Station 65 resulted in no bids received. After direct negotiations with contractors, we received four proposals. DC Neuhoff stated that we are asking the Board to authorize staff to enter into contract with Legacy Power Systems for the purpose of replacing the standby generator and HVAC upgrade at Station 65.



Motion: To allow District staff to enter into contract with Legacy Power Systems for the purpose of replacing the standby generator and HVAC upgrade at Station 65.
Made By: Ross
Seconded By: King
Action: PASSED unanimously

CALL ON BOARD

McFalls – Nothing more to report.

Shelton – Nothing more to report.

McInnis – Nothing more to report.

Cole – Nothing more to report.

Maloney – Nothing more to report.

Neuhoff – Nothing more to report.

Edin – Nothing more to report.

Weed – Will report on potential litigation in executive session.

DeSanctis – Asked Boardmembers to stop by the administration office to sign approved documents.

King – Interviewed five great lateral candidates, looking forward to our new hires. Congratulated Assistant Fire Marshal David VanBeek on submitting his retirement notice.

Muller – Nothing more to report.

Norton – Nothing more to report.

Ross – Thanked Vice Chair Muller for running a smooth meeting.

Christoffersen – Confirmed who was attending the CPSE Conference.

EXECUTIVE SESSION

Vice Chairperson Muller called for a ten minute executive session at 6:53 pm to discuss the following:

- Potential Litigation Pursuant RCW 42.30.110(1)(i)

We will return to open public meeting at 7:03 pm.

Vice Chairperson Muller called for a five minute extension at 7:03 pm to return at 7:08 pm.

Vice Chairperson Muller called for a five minute extension at 7:08 pm to return at 7:13 pm.

RECONVENE

The open public meeting reconvened at 7:13 pm.

Vice Chairperson Muller called for a motion as discussed in executive session.

Motion: To authorize staff and legal to settle with Braun Northwest on the request for forgiveness of late penalties claimed by the District as discussed in executive session.



Made By: Ross
Seconded By: King
Action: PASSED unanimously

Vice Chairperson Muller called for a motion to adjourn.

Motion: To adjourn tonight's meeting.
Made By: Norton
Seconded By: Ross
Action: PASSED unanimously

ADJOURNMENT

With no further action required, the March 9, 2022 special meeting adjourned at 7:16 pm.

Martin McFalls

4/21/22

Martin McFalls
District Secretary

Date approved

PA



Fire Prevention Report

Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal
March 9, 2022

- The total fire loss for 2022:
We've had 6 fire incidents investigated so far in 2022. The total estimated property pre-fire value is over \$36 million, with an estimated fire loss of over \$286,000.
- Assistant Fire Marshal VanBeek has announced that he plans to retire on June 30 of this year after 36-plus years of service with the district. Dave has been an intricate part of the division and a true professional.
- We are once again going to have development meetings with all of the departments involved in development within the city. These meetings had been suspended for a couple of years because of COVID.
- We met with the Karen Latimer and Jeff Laycock on water meter sizing for residential fire sprinklers. A code amendment will be going to council to waive the fee for upsizing a residential water meter for installation of a fire sprinkler system. This has been a practice in the past and we just wanted to make sure it was in code.
- We are in the process of getting the newsletter ready to be printed and mailed. This should be completed by the end of March.
- We have a tentative agreement with Sound Publishing to print and mail our first newsletter. Our goal is to have the newsletter in mailboxes by March 31. PIO Veley is working on the design and content.
- We will be partnering with Snohomish Health District and other fire agencies to produce social media videos related to fire and life safety.
- Our Facebook audience is at 5,226 followers. Our Twitter audience is also up to 2,594 followers. We have 437 followers on Instagram. We currently reach 17,528 households on Nextdoor.

Public Education – Chart was removed as we are not conducting in-person events at this time.

Marysville Fire District 2022 Fire Incident Totals										
Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January										
February	5	3	1	1	2	1	2		\$ 36,325,109.00	\$ 286,322.00
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
Totals	5	3	1	1	2	1	2	0	\$ 36,325,109.00	\$ 286,322.00

