

MARYSVILLE FIRE DISTRICT
SPECIAL PLANNING COMMITTEE WORKSHOP
May 4, 2022 – 6 pm
Hybrid City Hall / Zoom

Chairperson Stevens opened the Planning Committee meeting at 6 pm.

The following were in attendance:

Board of Directors:

Michael Stevens
Steve Muller
Tom King
Kamille Norton
Rick Ross
Tonya Christoffersen

Participant ID 209319

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Darryl Neuhoff, Deputy Chief
Josh Farnes, Fleet and Facilities Lead
Chelsie McInnis, Finance Director
Mike Davis, City IT/IS

Guests:

Brian Harris, TCA Architect
Darin Wate, TCA Architect

DISCUSSION

Architect Presentation Public Safety:

Deputy Chief Neuhoff introduced Brian and Darin, architects with TCA. DC Neuhoff stated that the intent of tonight's presentation is to settle on (1) if the existing building should be demolished and (2) if the new building will be one or story or two. Once basic structure concept is determined, we will move towards the layout of offices and other building details.

Brian reviewed the updated April 13, 2022, PowerPoint presentation of the new Station 61/Administration Building Concept Study. The following four options were presented:

- **Concept 1 – One story concept with admin and crew on ground floor**
 1. All activities are located on the ground floor
 - Summary 23,590 sf
 - Least cost concept
 - Large building footprint limits vehicular circulation
 - Parking is impacted
 - Adjacencies met but not optimized due to large footprint
 - Executive Admin and Operations communication on same floor
 - Estimated Hard Cost (soft costs not included) **\$16,250,000**
- **Concept 2 – Two story concept with operation and admin primarily on the ground floor and crew sleeping area on the upper floor**
 1. Admin is located on the ground floor
 2. Firefighter operations is located on the ground floor
 3. Firefighter sleeping and shower rooms are located on the upper floor



- Summary 25,936 sf
 - Higher construction cost per sf
 - Large building footprint limiting vehicular circulation
 - Space needs and adjacencies are met as best concept
 - Executive Admin and Operations communications on same floor
- Estimated Hard Cost (soft costs not included) **\$18,100,000**

- **Concept 3 – Two story concept with admin primarily on the upper floor and crew operations/sleeping/living area on the ground floor**
 1. Admin is located on the upper floor
 2. Firefighter operations and sleeping areas are located on the ground floor
 - Summary 25,993 sf
 - Higher construction cost per sf
 - Smaller building footprint allowing better vehicular circulation
 - Space needs and adjacencies are not met
 - Admin Staff cohesiveness is lost when located on the upper floor
 - Admin Staff disconnect from public
 - Estimated Hard Cost (soft costs not included) **\$18,150,000**

Brian introduced a “New” Concept:

- **Concept 4 – Single Story Unconstrained Site**
 - Summary 25,590 sf
 - Less site constrictions
 - Better public visibility
 - More flexibility with floor plan
 - Executive Admin and Operations on the same floor
 - \$1,419,836 estimated relocation costs
 - Estimated Hard Cost (soft costs not included) **\$16,250,000**

Brian reviewed the estimation matrix stating that the hard costs includes demolition of the existing building.

After much discussion Chairperson Stevens asked for a high level life cycle analysis of a two story versus a one story. The architects will speak with their engineers to provide that analysis for the next planning meeting. 75% of the board was in agreement that the old building should be demolished.

NEW BUSINESS

Agenda Bill – Adoption of Job Description, Creation of Position, Approval of Salary Range, and Authorization to Fill; Information Technology Manager

DC Neuhoff stated as discussed in previous meetings, it is the Districts intent to create an IT/IS position to fill the organizations needs. We are asking for the Board to approve and authorize staff to move forward in filling the position.

Boardmember Muller asked if this position would include data analysis. DC Neuhoff stated that data analysis would not fall under the IT position.

Finance Director McInnis shared that the authorization of this position would increase our Board authorized full-time head count to 120. The additional wage/benefit costs for the position would become part of a budget amendment later in the year.

Motion: To approve the creation of an Information Technology Manager position, the associated position description, salary range, and authorization to fill said position.
Made By: Muller
Seconded By: Ross
Action: PASSED unanimously

CALL ON BOARD

Christoffersen – Nothing to report.

Ross – Good to see everyone. Headed to Richland for fire ops tomorrow.

Norton – Great to see everyone in person. Thanked DC Neuhoff for all the work on tonight's presentation.

Muller – Thankful for the discussion on the presented concepts.

King – Shared that Paul Taylor past away. He was a 95 year old World War 2 veteran and 24 year member of the Getchell fire board. Asked Chief Cole to make arrangements to tour South Snohomish County to learn about their Community Paramedic Program.

Stevens – Nothing more to report.

Cole – Happy to be here in person.

Neuhoff – Happy to be here.

Maloney – Nothing to report.

McFalls – Welcomed Grant Weed back. Appreciates the discussion and thoughtful consideration on the presented concepts.

McInnis – Nothing more to report.

Edin – Nothing more to report.

Weed – Will comment in executive session.

RECESS

Chairperson Stevens called for a five minute recess at 7:28 pm to return at 7:34 pm.

RECONVENE

The open public meeting reconvened at 7:34 pm

EXECUTIVE SESSION

Chairperson Stevens called for a ten minute executive session at 7:38 pm to review the performance of a public employee pursuant RCW 42.30.110(1)(g) to return at 7:48 pm.

Chairperson Stevens called for a ten minute extension at 7:48 pm to return at 7:58 pm.

Chairperson Stevens called for a ten minute extension at 7:58 pm to return at 8:08 pm.

Chairperson Stevens called for a five minute extension at 8:08 pm to return at 8:13 pm.

Chairperson Stevens called for a two minute extension at 8:13 pm to return at 8:15 pm.



RECONVENE

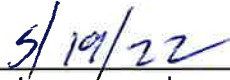
The open public meeting reconvened at 8:16 pm.

ADJOURNMENT

With no further business, the May 4, 2022, Planning Committee Workshop adjourned at 8:17 pm.



Darryl Neuhoff
District Secretary



Date approved

