

MARYSVILLE FIRE DISTRICT
SPECIAL PLANNING COMMITTEE WORKSHOP
September 7, 2022 – 6 pm
Hybrid City Hall / Zoom

Chairperson Stevens opened the Planning Committee meeting at 6:04 pm.

The following were in attendance:

Board of Directors:

Michael Stevens

Steve Muller

Tom King

Kamille Norton

Rick Ross

Participant ID 536376

Tonya Christoffersen

Staff Members:

Guests:

Darryl Neuhoff, Acting Chief

Jeff Cole, Deputy Chief

Tom Maloney, Deputy Chief

Chelsie, McInnis, Finance Director

Steve Edin, Human Resource Manager

Josh Farnes, Fleet and Facilities Supervisor

Paula DeSanctis, Admin Assistant

DISCUSSION

2023 Board Training:

Finance Director McInnis shared to better estimate the 2023 Board registration and travel costs we have prepared a list of all events offered to Boardmembers with the costs involved. We are asking for a general number of how many would attend each event, we will continue discussion at our next meeting.

Fire Chief Recruitment:

Human Resource Manager Edin discussed the options for the assessment center exercises such as interview panels and the fire team promote exam. Edin shared that he is looking to hold the assessments at the Grove Street Church. Boardmember Norton stated that the Opera House is another good option. Boardmember Muller asked how many would attend the assessment and what is the process for pairing down to that number. Edin stated that all applications, in theory, will be available for all staff and Boardmembers to review and pass or fail each applicant. We can have up to eight candidates attend the assessment center with two, three at the most, moving on to the final interview.

Boardmember Muller asked when we will start advertising. Edin shared that the brochure is already being developed. Draft versions will be presented to all Boardmembers for approval before being released.

NEW BUSINESS

Agenda Bill – Fire Chief Salary

HRM Edin shared a Fire Chief salary comparison and the proposed salary based on the 2022 3.5% COLA increase and the 2023 4.0% COLA increase. After a brief discussion the board was in



agreement to advertise a salary range based off of the 2021 base salary of \$14,303.63 to the 2023 base salary of \$15,396.42.

Motion: To approve the Fire Chief base salary range at \$14,303.63 to \$15,396.42
Made By: Muller
Seconded By: King
Action: PASSED unanimously

Agenda Bill – Project Estimate/Agreement National Testing Consulting Services

HRM Edin stated we need board approval for the Chief to sign the agreement to begin the Fire Chief recruitment process.

Motion: To authorize the Interim Fire Chief to sign the project estimate/agreement form to implement recruitment work with National Testing Network in the amount of \$11,240.00
Made By: Muller
Seconded By: Ross
Action: PASSED unanimously

EXECUTIVE SESSION

Chairperson Stevens called for a five minute executive session at 6:35 pm to return at 6:40 to Evaluate the Performance of a Public Employee Pursuant RCW 42.30.110(1)(g)

RECONVENE

The open public meeting reconvened at 6:41 pm.

CALL ON BOARD

Ross – Appreciates everyone’s efforts in the Chief search.

Norton – Excited to get the Chief search going.

Muller – Thanked everyone for their work. Will be attending the 9/11 ceremony in Philadelphia.

King – Nothing more to report.

Christoffersen – Thanked everyone for the hard work on the Chief search. Will be out of the Country September 10th – 26th.

Stevens – Nothing more to report.

ADJOURNMENT

With no further business, the September 7, 2022, Planning Committee Workshop adjourned at 6:45 pm.

Chairperson Stevens called for a closed session to discuss Collective Bargaining Pursuant RCW 42.30.140(4)(A)



Darryl Neuhoff
District Secretary

9/21/22
Date approved

