

**SNOHOMISH COUNTY FIRE DISTRICT #12
BOARD OF COMMISSIONERS SPECIAL MEETING
February 16, 2022, 5 pm
Virtual via Zoom**

CALL TO ORDER

Chairperson Ross called the meeting to order at 5 pm.

The following were in attendance:

Commissioners:

Tonya Christoffersen	Participant ID 296297
Rick Ross	Participant ID 285732
Bob Mosteller	Participant ID 306031

Staff Members:

Martin McFalls, Chief
Jeff Cole, Deputy Chief
Darryl Neuhoff, Deputy Chief
Chelsie McInnis, Finance Director
Paula DeSanctis, Board Secretary

Guests:

Grant Weed, District Attorney

SCFD #12 CONSENT AGENDA

- A. Approve minutes of the December 15, 2021, regular meeting
- B. Approve December 2021 Financial Statements
- C. Approve January 2022 Financial Statements

Motion: To approve the SCFD 12 Consent Agenda item A, minutes of the December 15, 2021, regular meeting
Made By: Christoffersen
Seconded By: Ross
Action: PASSED unanimously

Motion: To approve the SCFD 12 Consent Agenda item B & C, December 2021 and January 2022 Financial Statements
Made By: Christoffersen
Seconded By: Ross
Action: PASSED unanimously

INFORMATION ITEMS

None.

OLD BUSINESS

None.

NEW BUSINESS

2021 Annual Financial Report

Finance Director McInnis reviewed all schedules within the completed 2021 Annual Financial Report along with the detail and supporting documents. McInnis stated, now that District 12's annual revenue is now below 2M, there is no need for a financial statement audit, however, it is still an RCW requirement to file by the end of May to be compliant.

Motion: To approve the 2021 FD12 Annual Financial Report
Made By: Mosteller
Seconded By: Christoffersen
Action: PASSED unanimously

Agenda Bill: FD12 Resolution 2022-001 "Establishing Regular Meeting Schedule and Venue"

Motion: To approve FD12 Resolution 2022-001 "Establishing Regular Meeting Schedule and Venue"
Made By: Christoffersen
Seconded By: Mosteller
Action: PASSED unanimously

CALL ON BOARD

Ross – Thanked Finance Director McInnis for all the work done on the 2021 Annual Financial Report.

Christoffersen – Happy to see everyone. Grateful meetings are starting an hour earlier. Thanked Finance Director McInnis for completing the 2021 Annual Financial Report.

Mosteller – Nothing to report.

Weed – Good to see everyone. FD12 is in compliance with RCW's pertaining to Open Public Meetings Act by passing a resolution establishing regular meeting date, time and venue.

Neuhoff – Nothing to report.

Cole – Nothing to report.

DeSanctis – Asked Commissioners Ross and Mosteller to stop by the Administration Office to sign documents.

McFalls – Nothing to report.

ADJOURN

With no further business, the meeting adjourned at 5:17 pm.



District Secretary

11.15.22

Date Approved