

**MARYSVILLE FIRE DISTRICT BOARD OF DIRECTORS
AND
SNOHOMISH COUNTY FIRE DISTRICT 12
JOINT SPECIAL MEETING/PUBLIC HEARING
November 14, 2022 – 5 pm – Civic Campus/Zoom**

CALL TO ORDER

Boardmember Norton called the Marysville Fire District meeting to order at 5:10 pm. Chairperson Ross called the Snohomish County Fire District 12 meeting to order at 5:10 pm.

PUBLIC COMMENT

Boardmember Norton called for public comment with none given.

The following were in attendance:

Board of Directors:

Michael Stevens *arrived at 5:58 pm*
Steve Muller *arrived at 5:20 pm*
Tom King
Kamille Norton
Rick Ross
Tonya Christoffersen

Staff Members:

Darryl Neuhoff, Interim Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Manager
Dean Shelton, MSA, Local 3219 President
Mike Davis, IT Manager
Paula DeSanctis, Admin Assistant

Guests:

Noel Treat, District Attorney

MFD CONSENT AGENDA

- A. Approve minutes of the October 19, 2022, Regular Meeting
- B. Approve minutes of the October 25, 2022, Budget Workshop
- C. Approve minutes of the November 2, 2022, Planning Workshop
- D. Approve October 2022 Financial Statements
- E. Approval of November Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 221103001-thru-221103155 \$ 233,309.15
 - ii. Capital Reserve Fund
Voucher Number 221102001-thru-221102003 \$ 439,792.20
 - iii. Apparatus Fund
Voucher Numbers 221101001 \$ 764.89
 - iv. MFD Payroll (excluding benefits) \$1,278,120.35

Motion: To approve the MFD Consent Agenda
Made By: Ross
Seconded By: King
Action: PASSED unanimously



FD12 CONSENT AGENDA

- A. Approve minutes of the February 16, 2022, Regular Meeting
- B. Approve February 2022 Financial Statements
- C. Approve March 2022 Financial Statements
- D. Approve April 2022 Financial Statements
- E. Approve May 2022 Financial Statements
- F. Approve June 2022 Financial Statements
- G. Approve July 2022 Financial Statements
- H. Approve August 2022 Financial Statements
- I. Approve September 2022 Financial Statements
- J. Approve October 2022 Financial Statements

Motion: To approve the FD12 Consent Agenda
Made By: Christoffersen
Seconded By: Ross
Action: PASSED unanimously

PUBLIC HEARING

Boardmember Norton opened the MFD Public Hearing at 7:13 pm.

Consider Resolution(s) for Marysville Fire District Regional Fire Authority related to the Adoption of the Budget, for the year 2023, setting forth in summary form the totals of estimated revenues and appropriations for each separate fund.

Finance Director McInnis reviewed the following Resolutions:

- A. **MFD – Resolution 2022-009** “A Resolution Adopting the 2023 Operating Budget and Levy Certification”
- B. **MFD – Resolution 2022-010** “A Resolution Authorizing the 2023 Regular Levy”

Boardmember Norton solicited public comment. With none, the Public Hearing closed and returned to the open public meeting at 7:15 pm.

Commissioner Ross opened the FD12 Public Hearing at 7:15 pm.

Consider Resolution(s) for Snohomish County Fire District 12 related to the Adoption of the Budget, for the year 2023, setting forth in summary form the totals of estimated revenues and appropriations for each separate fund.

Finance Director McInnis reviewed the following Resolutions:

- A. **MFD – Resolution 2022-002** “A Resolution Adopting the 2023 Operating Budget and Levy Certification”
- B. **MFD – Resolution 2022-003** “A Resolution Authorizing the 2023 EMS Levy”

Commissioner Ross solicited public comment. With none, the Public Hearing closed and returned to the open public meeting at 7:17 pm.

INFORMATION ITEMS

Communications: Provided in Board packets.

COMMITTEE REPORTS

EMS Committee: Approval of November EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
November	5,219.42	14,866.10	0.00	0.00

Motion: To approve the November ambulance account recommendations.
Made By: Ross
Seconded By: King
Action: PASSED unanimously

Planning Committee: Nothing to report.

Personnel Committee: Personnel Committee met last week and interviewed eight candidates for entry level firefighter moving seven on in the process to background checks.

STAFF BUSINESS

Fire Chief Report: Interim Chief Neuhoff reported on the following:

- Met with the Local to negotiate the Battalion Chief Contract.
- The crews did a great job throughout the windstorm.
- Chief Maloney was sworn in as the President of the Washington State Fire Marshals Association.

Operations Report: Chief Cole reported on the following:

- We had some very significant calls over the windstorm with 213 calls for service in a 24 hour period. SnoCom was taking in 1k calls per hour. The crews did a great job.
- We will be down to one part-time firefighter by the end of next week.
- The overtime report for October is \$135,138.

Overtime Report:

October 2022	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 135,138.33	1,921.50	2,023.00
Part time			
Month Total	\$ 135,138.33	\$ 1,921.50	\$ 2,023.00
YTD Totals	\$ 1,913,117.03	\$ 27,937.60	\$ 20,178.00

Human Resources/Personnel Report: Human Resources Manager Steve Edin reported the following:

- We had six employees out on intermittent FMLA, three out on long term disability, and two out on short term disability.
- We are down to one part-time employee.

Fire Prevention Report: Deputy Chief Maloney was absent from the meeting. Report was included in the Board packets.

Finance Report: Finance Director McInnis reported the following:

- We met with PCG, the agency that helps prepare our GEMT cost reports for the ensuing fiscal period. We have certified our GEMT cost reports and signed the new provider participation agreement; all have been submitted. In reviewing our cost report, the actual cost for providing our medical transport service for the year was \$22.4M. We performed 6,128 transports for a total cost per transport of \$3,658. Our interim billing rate for that



period was \$3K per transport which leads us to a retroactive settlement of approximately \$700K. We should receive this in April 2023. We could see a significant change program revenues resulting from change in how CMS defines time spent on medical alarms. Early interpretation of the new guidance infers that any response to a medical alarm that does not result in a transport cannot be included in the overall time spent on medical calls. This would ultimately affect the allocation percentage the district can use for those costs not 100% assigned to medical transport services. A reduction in this percentage could result in a reduction of GEMT revenues. We will continue to meet with the Washington State Health Care Authority, who administers the GEMT Program for the state, for further information and guidance. Whatever changes are made would not be applicable until the state fiscal year 2023 report.

Legal Counsel Report: District Attorney Noel Treat had nothing to report.

Local 3219 Union Report: Local 3219 President Dean Shelton reported the following:

- Thanked staff for the Battalion Chief Contract negotiations. Appreciates their time.
- We will be taking a proactive approach on bringing a company over from the east coast that specializes in ultrasounds for firefighters identifying known cancers in the industry. The cost is about \$300 per member. We will be promoting county wide to have as much participation as possible.

OLD BUSINESS

Chief Recruitment Process:

HRM Edin shared that we will hold the chief assessment center on December 1, 2022 at Grove Street Church for five candidates. A list of questions will be sent to all Boardmembers for review. Edin asked for Board approval of the up to \$1K travel reimbursement for each candidate.

Motion: To approve the Recruitment Travel Reimbursement for up to \$1K per candidate.
Made By: Ross
Seconded By: Muller
Action: PASSED unanimously

NEW BUSINESS

Agenda Bill: MFD – Resolution 2022-009 “A Resolution Adopting the 2023 Operating Budget and Levy Certification”

Motion: To approve Resolution 2022-009 Adopting the 2023 Operating Budget and Levy Certification.
Made By: Ross
Seconded By: Muller
Action: PASSED unanimously

Agenda Bill: MFD – Resolution 2022-010 “A Resolution Authorizing the 2023 Regular Levy”

Motion: To approve Resolution 2022-010 Authorizing the 2023 Regular Levy
Made By: Ross
Seconded By: Muller
Action: PASSED unanimously

Agenda Bill - MFD Resolution 2022-011 "A Resolution Establishing Positions and Compensation for the Part-Time Firefighter Program"

Motion: To approve Resolution 2022-011 Establishing Positions and Compensation for Part-Time Firefighter Position
Made By: Ross
Seconded By: Muller
Action: PASSED unanimously

Agenda Bill: MFD Resolution 2022-012 "A Resolution Authorizing Recognition and Appreciation of District Employees"

Motion: To Approve Resolution 2022-012 Authorizing Recognition and Appreciation of District Employees
Made By: Ross
Seconded By: Muller
Action: PASSED unanimously

Agenda Bill – 2023 Non Represented Staff COLA Increase

Motion: To Approve the 2023 Non represented Staff COLA Increase
Made By: Ross
Seconded By: King
Action: PASSED unanimously

Agenda Bill – 2023 Ambulance Transport Fee Schedule

Motion: To Approve the 2023 Ambulance Transport Fee Schedule
Made By: Ross
Seconded By: King
Action: PASSED unanimously

Agenda Bill – FD12 Resolution 2022-002 "A Resolution Adopting the 2023 Operating Budget and Levy Certification"

Motion: To Approve FD12 Resolution 2022-002 Adopting the 2023 Operating Budget and Levy Certification
Made By: Christoffersen
Seconded By: Ross
Action: PASSED unanimously

Agenda Bill – FD12 Resolution 2022-003 "A Resolution Authorizing the 2023 EMS Levy"

Motion: To Approve FD12 Resolution 2022-003 Authorizing the 2023 EMS Levy
Made By: Christoffersen
Seconded By: Ross
Action: PASSED unanimously

CALL ON BOARD

King – Thanked PIO Veley for her help with installing a car seat.

Christoffersen – Wished everyone a wonderful Thanksgiving.

Muller – Thanked Finance Director McInnis for her hard work on the budget. Followed the Thurston County Levy that did not pass. Wished everyone a happy Thanksgiving.

Shelton – Nothing more to report.

Ross – Wished everyone a happy Thanksgiving. Thanked McInnis for the budget and Edin for the interviews.

Norton – Have a great holiday and happy Thanksgiving.

McInnis – Nothing more to report.

Cole – Nothing more to report.

Neuhoff – Nothing more to report.

Edin – Nothing more to report.

Treat – Nothing to report.

DeSanctis – Happy Thanksgiving!

EXECUTIVE SESSION

Boardmember Norton called for a twenty minute executive session at 6:00 pm to review the performance of a public employee and to evaluate the qualifications of and applicant Pursuant RCW 42.30.110(1)(g) to return at 6:20 pm.


Boardmember Norton called for a five minute extension at 6:20 pm to return at 6:25 pm.

RECONVENE

The open public meeting reconvened at 6:25 pm

ADJOURNMENT

With no further action required, the November 14, 2022 special meeting adjourned at 6:27 pm.



Darryl Neuhoff
District Secretary



Date approved



Fire Prevention Report

Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal
November 14, 2022

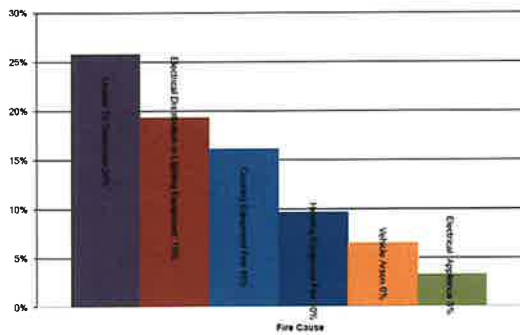
- The total fire loss for 2022:
We've had 31 fire incidents investigated so far in 2022. The total estimated property pre-fire value is over \$61.7 million, with an estimated fire loss of over \$3.7 million.
- I apologize for not being at the meeting as I am out of town.
- I was sworn in as president of the Washington State Association of Fire Marshal's.
- DFM Merkley and Carver are learning the new pre-planning program called First Due. This program will help us have plans for our high-risk occupancies to help crews with critical information for a successful incident outcome.
- We had a successful Fire Prevention Week, visiting nine classrooms in the Lakewood School District, partnering with Dominos to share messaging about smoke alarms and executing a fire safety social media campaign.
- PIO Veley interviewed with KING 5 news in the aftermath of the damaging windstorm in early November. We also pushed out safety information in the days following the storm including information on power lines and home heating.
- We produced marketing materials and assisted HR Manager Edin at the WSU Everett Government Career Fair.
- We are beginning to plan an Open House at Station 62 in March. This is a partnership with the Snohomish County Fire Prevention Association. We will be one of three departments (South County Fire, Snohomish Regional) offering an Open House for Scout groups and other organizations across the county.
- Our Facebook audience is up to 5,744 followers. Our Twitter audience is also up to 2,862 followers. We have 631 followers on Instagram. We currently reach 18,637 households on Nextdoor.

Estimated Number of Public Education Attendees

Program	Current Month	2022
Preschool Program	118	268
Elementary Age (K-5)	200	258
Middle/High School	0	200
Station Tours	0	0
Smoke Alarm Installations	0	27
Youth Fire-Setter Interventions	0	0
Helmet Fittings	2	57
Public Events	200	4400
Car Seat Installs	3	23
Older Adult Fire/Fall Prevention	0	0
Fire Extinguisher Training	0	0

Marysville Fire District 2022 Fire Incident Totals										
Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	0	0	0	0	0	0	0	0	\$ -	\$ -
February	5	3	1	1	2	1	2	0	\$ 36,325,109.00	\$ 286,322.00
March	2	1	0	1	1	0	1	0	\$ 521,292.00	\$ 38,000.00
April	4	2	0	2	4	0	0	0	\$ 5,588,093.00	\$ 324,483.00
May	1	1	0	0	1	0	0	0	\$ 751,971.00	\$ 74,123.00
June	3	1	0	2	0	0	0	0	\$ 2,764,319.00	\$ 515,434.00
July	6	5	1	0	5	2	1	0	\$ 5,704,900.00	\$ 156,029.00
August	2	2	0	0	2	0	0	0	\$ 1,116,705.00	\$ 158,524.00
September	5	4	1	0	3	0	0	2	\$ 1,060,500.00	\$ 731,500.00
October	3	3	0	0	3	0	0	0	\$ 7,874,134.00	\$ 1,446,834.00
November										
December										
Totals	31	22	3	6	21	3	4	2	\$ 61,707,023.00	\$ 3,731,249.00

Marysville Fire District Fire Causes Ending October 31, 2022



Fire Dollar Loss

