

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
December 21, 2022 – 6 pm
Station 62 / Virtual Via Zoom

CALL TO ORDER:

Chairperson Stevens called the meeting to order and Commissioner Ross led the flag salute at 6:04 pm.

The following were in attendance:

Board of Directors:

Michael Stevens
Steve Muller
Tom King
Tonya Christoffersen
Rick Ross

Staff Members:

Darryl Neuhoff, Interim Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Manager
Paula DeSanctis, Board Secretary

Guests:

Noel Treat, District Attorney

BADGE PINNING CEREMONY

Interim Chief Neuhoff introduced newly promoted Captain Chris Skagen, Driver Operator Scott Cloudy, and Deputy Fire Marshal Susan Carver. Each had a family member or Captain come forward to pin their badges.

PUBLIC COMMENT

Chairperson Stevens asked for public comment with none given.

MFD CONSENT AGENDA

- A. Approve minutes of the November 14, 2022, Special Meeting/Public Hearing
- B. Approve minutes of the November 22, 2022, Special Meeting
- C. Approve minutes of the December 1, 2022, Special Meeting
- D. Approve minutes of the December 7, 2022, Budget Workshop
- E. Approve November 2022 Financial Statements
- F. Approval of December Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 221203001-thru-221203177 \$ 278,941.13
 - ii. Apparatus Fund
Voucher Numbers 221201001 \$ 225.42
 - iii. Capital Fund
Voucher Numbers 221202001-thru-221202002 \$ 1,184,360.00
 - iv. MFD Payroll (excluding benefits) \$ 1,310,225.72

Motion: To approve the MFD Consent Agenda



Made By: Ross
Seconded By: Muller
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Nothing to report.

COMMITTEE REPORTS

EMS Committee: Approval of December EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
December	1,798.65	18,622.45	0.00	0.00

Motion: To approve the December ambulance account recommendations
Made By: Ross
Seconded By: King
Action: PASSED unanimously

Planning Committee: Nothing to report.

Personnel Committee: Met on December 20, 2022 and interviewed three for entry level firefighter. Two were moved on to the background process.

Finance Committee: Finance Director McInnis stated she will send out an email to schedule a Finance Committee meeting for late January.

STAFF BUSINESS

Fire Chief Report: Interim Chief Neuhoff reported the following:

- We are in the process of hiring two entry level firefighters to add to the previous six.
- We are looking to hire three lateral paramedics.
- Two firefighters just graduated from the recruit academy. Hunter Rowland was awarded the coveted ladder company award.
- GEMT funding calculations are changing.
- Our Medical Program Director is retiring.
- After two years of running the recruit academy, BC Chad Hale is back at MFD full time.

Operations Report: Chief Cole reported the following:

- This November we had our highest number of calls on record with 1,550 calls for service. This was mainly driven from the wind storms.
- The next in house month long academy will begin January 9, 2023 to prepare for the Snohomish County Recruit Academy in February.
- We are down to one part-time firefighter.

Overtime Report:

November 2022	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 158,933.98	2,298.50	2,414.00
Part time			
Month Total	\$ 158,933.98	\$ 2,298.50	\$ 2,414.00
YTD Totals	\$ 2,072,051.01	\$ 30,236.10	\$ 22,592.00

Human Resources/Personnel Report: Human Resources Manager Steve Edin reported the following:

- We have four employees off on intermittent FMLA, three on long term disability, and four on short term disability.
- We have six starting on January 9, 2023 with two more shortly after.

Fire Prevention Report: Deputy Chief Maloney reported the following:

- We have topped 6k followers on Facebook.
- We have had two fires this month.
- We will be attending the January 3, 2023 workshop with 2018 code update and amendments. We will be asking to reduce the threshold for commercial sprinklers from 8k to 5k.
- Electric car lithium batteries are a new fire hazard issue that we need to get ahead of.
- This year's Toy Store was a success.

Finance Report: Finance Director McInnis Reported the following:

- The final 2023 budget was included in the board packets.
- The GEMT cost reporting expense allocation for time on task will be changing. There will be a change in how fire agencies can apportion the time they spend doing a medical transport. Effective in the state fiscal year 2023 cost report, we can only account for and utilize the time that is spent from an apparatus that physically transports patient in the vehicle. To mitigate the estimated cost payback, Finance Director recommended reducing the interim cost billing rate beginning 01/01/2023. The Board was in agreement with the recommendation.

Legal Counsel Report: District Attorney Noel Treat stated there is nothing to report from Legal tonight. Wished everyone Happy Holidays.

Local 3219 Union Report: Local 3219 President Dean Shelton was absent from the meeting.

OLD BUSINESS

EMS Levy: Chief Neuhoff shared that we are working on the information management and how to get the word out. A plan will be put forth after the holidays.

Chief Hiring Process: Chief Neuhoff stated the new Chief candidate is still in the background process.

NEW BUSINESS

2022 Capital Asset Inventory: Chief Neuhoff reported that the yearly capital asset inventory has been completed and the certification reports are included in the packets. This includes the capital assets valued over \$5k and small and attractive assets valued over \$500.

Motion: To approve the 2022 Capital Asset Inventory Reconciliation.
Made By: Muller
Seconded By: Ross
Action: PASSED unanimously

2023 Committee/Chair/Vice Chair Assignments: Chairperson Steven directed all Boardmembers to email him their nominations to be voted on at the January 4, 2023 Workshop.



Lexipol: The Lexipol Policy Module was approved in the budget. Lexipol is implementing an 8% increase as of January 1, 2023. They are offering to wave the 8% increase if we sign a new contract before December 31, 2022. The Board was in agreement to move forward and sign the new contract.

CALL ON BOARD

McInnis – Merry Christmas. Looking forward to next year.

Maloney – Merry Christmas, Happy New Year. Thank you for all your support over the year.

Neuhoff – Merry Christmas and Happy New Year.

Edin – It has been a pleasure working with all of you over the last year. Merry Christmas.

DeSanctis – Merry Christmas everyone.

Christoffersen – Merry Christmas. Congratulations to the newly promoted. Thankful for the Boardmembers she works with.

Muller – Another long year that went by fast! A lot of change and a lot of good thing happening. Happy Holidays to everyone.

Ross – Merry Christmas. A special thank you to the Staff for all their work throughout the year and the Chief for his leadership. Attended the charity fire vs police basketball game. Impressed with the latest candidates interviewed for entry level firefighter.

King – Merry Christmas and Happy New Year. Congratulations to all the promotions. Thanked the fire staff for their participation with the Toy Drive. We served 647 families and 1700 kids. Had the opportunity to sit in on the Personnel Committee and was very impressed with the candidates. The City has been meeting with the Tribes and the Department of Transportation on future plans that will affect 88th Street and 4th Street. They are looking to remove the traffic signals and install roundabouts.

Stevens – Merry Christmas to all.

EXECUTIVE SESSION

Chairperson Stevens called for a five minute executive session at 6:45 pm to discuss the following to return at 6:50 pm:

- To Review the Performance of a Public Employee pursuant RCW 42.30.110(1)(g)
- To Evaluate the Qualifications of a Public Employee pursuant RCW 42.30.110(1)(g)

RECONVENE

The open public meeting reconvened at 6:46 pm.

Chairperson Stevens called for a motion to adjourn.

Motion: To adjourn tonight's meeting
Made By: Muller
Seconded By: Ross
Action: PASSED unanimously

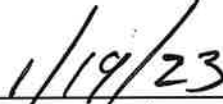


ADJOURNMENT

With no further action required, the December 21, 2022 regular meeting adjourned at 6:52 pm.



Darryl Neuhoff, Interim Chief



Date approved





Fire Prevention Report

Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal
December 21, 2022

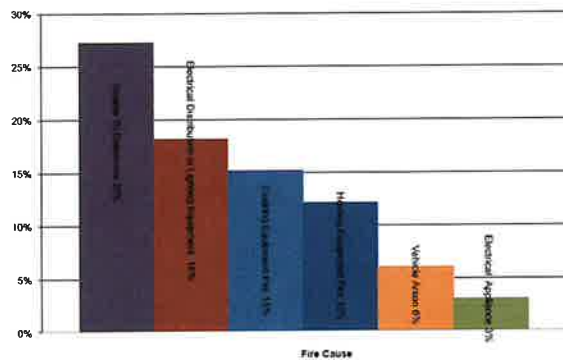
- The total fire loss for 2022:
We've had 33 fire incidents investigated so far in 2022. The total estimated property pre-fire value is over \$62 million, with an estimated fire loss of over \$4 million.
- We continue on getting the travel time document ready as we are waiting to have our edits incorporated.
- I would like to thank PIO Veley for the work done with assisting in the Merrysville Toy Store once again and a thank you to BC Soper, AFM McGhee, Capt. Green, DFM Merkley and Carver for pick-up when they are out in the field.
- We are once again pushing our Keep the Wreath Green campaign to prevent structure fires in our jurisdiction this holiday season. All fire stations have giant wreaths hung outside. The green bulbs change to red when there is a structure fire within MFD. The bulbs are changed to white when a U.S. firefighter dies in the line of duty. We currently still have an all green wreath.
- PIO Veley visited Quil Ceda Elementary to partner with a teacher on teaching students bike helmet safety.
- We worked with Marysville Middle School to have two firefighters (Thank you Firefighters Burnette and Sampson!) at a booth for their AVID night.
- We published a fall/winter edition of our electronic MFD newsletter.
- We are continuing to cultivate and plan content to help educate our community about Emergency Medical Services.
- Our Facebook audience is up to 5,985 followers. Our Twitter audience is also up to 2,924 followers. We have 741 followers on Instagram. We currently reach 19,037 households on Nextdoor.

Estimated Number of Public Education Attendees

Program	Current Month	2022
Preschool Program	11	279
Elementary Age (K-5)	0	258
Middle/High School	0	200
Station Tours	0	0
Smoke Alarm Installations	3	30
Youth Fire-Setter Interventions	0	0
Helmet Fittings	3	60
Public Events	60	4460
Car Seat Installs	0	23
Older Adult Fire/Fall Prevention	0	0
Fire Extinguisher Training	0	0

Marysville Fire District 2022 Fire Incident Totals										
Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	0	0	0	0	0	0	0	0	\$ -	\$ -
February	5	3	1	1	2	1	2	0	\$ 36,325,109.00	\$ 286,322.00
March	2	1	0	1	1	0	1	0	\$ 521,292.00	\$ 38,000.00
April	4	2	0	2	4	0	0	0	\$ 5,588,093.00	\$ 324,483.00
May	1	1	0	0	1	0	0	0	\$ 751,971.00	\$ 74,123.00
June	3	1	0	2	0	0	0	0	\$ 2,764,319.00	\$ 515,434.00
July	6	5	1	0	5	2	1	0	\$ 5,704,900.00	\$ 156,029.00
August	2	2	0	0	2	0	0	0	\$ 1,116,705.00	\$ 158,524.00
September	5	4	1	0	3	0	0	2	\$ 1,060,500.00	\$ 731,500.00
October	3	3	0	0	3	0	0	0	\$ 7,874,134.00	\$ 1,446,834.00
November	2	2	0	0	1	0	0	0	\$ 870,750.00	\$ 300,414.00
December										
Totals	33	24	3	6	22	3	4	2	\$ 62,577,773.00	\$ 4,031,663.00

Marysville Fire District Fire Causes Ending November 30, 2022



Fire Dollar Loss

