

**MARYSVILLE FIRE DISTRICT**  
**BOARD OF DIRECTORS**  
**January 18, 2023 – 6 pm**  
**Station 62 / Virtual Via Zoom**

**CALL TO ORDER:**

Chairperson Ross called the meeting to order and Boardmember King led the flag salute at 6:01 pm.

**The following were in attendance:**

**Board of Directors:**

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Rick Ross  
Steve Muller  
Michael Stevens  
Kamille Norton  
Tom King  
Tonya Christoffersen

**Staff Members:**

Darryl Neuhoff, Interim Chief  
Jeff Cole, Deputy Chief  
Tom Maloney, Deputy Chief  
Chelsie McInnis, Finance Director  
Steve Edin, Human Resource Manager  
Dean Shelton, Local 3219 President  
Paula DeSanctis, Board Secretary

**Guests:**

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Noel Treat, District Attorney

**BADGE PINNING CEREMONY**

Interim Chief Neuhoff introduced newly promoted Driver Operator Apollo Lewis and pinned his badge.

**PUBLIC COMMENT**

Chairperson Ross asked for public comment with none given.

**MFD CONSENT AGENDA**

- A. Approve minutes of the December 21, 2022, Regular Meeting
- B. Approve minutes of the January 4, 2023, Planning Workshop
- C. Approve December 2022 Financial Statements
- D. Approval of January Claims and Payroll:
  - i. MFD Expense Fund  
Voucher Numbers 230102001-thru-230102147 \$ 671,613.31
  - ii. Capital Fund  
Voucher Numbers 230101001-thru-230101002 \$ 21,708.61
  - iii. MFD Payroll (excluding benefits) \$ 1,443,709.65

**Motion:** To approve the MFD Consent Agenda  
**Made By:** Stevens  
**Seconded By:** Norton  
**Action:** PASSED unanimously



## **INFORMATION ITEMS**

**Communications:** Nothing to report.

## **COMMITTEE REPORTS**

**EMS Committee:** Approval of January EMS account recommendations.

<b>Month</b>	<b>Charity</b>	<b>Collections</b>	<b>Bankruptcy</b>	<b>Refunds</b>
January	3,219.76	36,628.12	0.00	2,070.25

**Motion:** To approve the January ambulance account recommendations  
**Made By:** King  
**Seconded By:** Muller  
**Action:** PASSED unanimously

**Planning Committee:** Nothing to report.

**Personnel Committee:**

**Finance Committee:** Finance Director McInnis stated there is a Finance Committee meeting scheduled for January 30, 2023 to discuss the EMS Levy and the 2022 year-end financial review.

## **STAFF BUSINESS**

**Fire Chief Report:** Interim Chief Neuhoff reported the following:

- EMS wall times are still problematic. The Fire Chiefs County wide are working together interacting with hospital administrators to find a solution.
- Met with Tulalip Bay Fire informing them of our new chief search. Tulalip indicated that they will be starting their own ALS transports. Our current ALS and Battalion Chief contract will remain in place for at least a year.
- Working with Marysville Police on scheduling active shooter training.
- EMS unit remounts will be delayed due to supply chain issues. Chassis are two years out for delivery.
- We expect bid documents for the Station 61 remodel soon. We also have bids out for the HVAC system.
- Former Marysville Fire Chief Doug Ronning passed away last week.
- The awards banquet is next Saturday.

**Operations Report:** Chief Cole reported the following:

- We ended 2022 with 15,984 calls for service. Our average response times is 6 minutes 19 seconds.
- We started a pre academy on January 9, 2023, for six new entry level firefighters. A portion of those will attend the training academy beginning February 21, 2023.
- We interviewed three candidates for lateral paramedics today.
- We still have one part-time firefighter.
- BC Shelton and DC Cole attended the paramedic orientation for Sean Anderson and Tim Dalton up in Bellingham.
- On January 11, 2023, in conjunction with Sno 911, we implemented new and revised response plans for EMS. We went from four EMS call types to seven.
- Our overtime for the month was \$130,682.



**Overtime Report:**

<b>December 2022</b>	<b>Dollars</b>	<b>Total Hours</b>	<b>Sick Leave Used</b>
Full-time	\$ 130,682.67	1,921.25	2,579.50
Part time			
<b>Month Total</b>	<b>\$ 130,682.67</b>	<b>\$ 1,921.25</b>	<b>\$ 2,579.50</b>
YTD Totals	\$ 2,202,733.68	\$ 32,157.35	\$ 25,171.50

**Human Resources/Personnel Report:** Human Resources Manager Steve Edin reported the following:

- For the month of January we had five employees out on intermittent FMLA, three out on long term disability and two on short term disability.
- As Chief Cole mentioned, we conducted lateral paramedic interviews today. We had six entry level firefighters start with two more in the background process.

**Fire Prevention Report:** Deputy Chief Maloney reported the following:

- We will be starting a program called First Due for pre-planning allowing us to have plans on all apparatus. Each shift will have a representative that will work directly with Deputy Fire Marshal Merkley.

**Finance Report:** Finance Director McInnis Reported the following:

- McInnis reviewed the 2022 Year End Funds & Budget Reports. McInnis stated we ended the year in a very positive position.
- McInnis also reviewed the 2022 Budgetary Comparison Statement.
- We received notice of our GEMT state fiscal year 2020 final retroactive settlement. It was determined that we owe \$8,800 back to the program.

**Legal Counsel Report:** District Attorney Noel Treat stated there is nothing to report from Legal tonight.

**Local 3219 Union Report:** Local 3219 President Dean Shelton reported the following:

- We have reached a point where the wall times are at an extreme level. It is going to take the elected, the chiefs, and the local to get involved to see this turn around. The hospital, a private entity, is using public dollars to offset their staffing issues. They will continue to abuse the system until we stand up and express our concerns. After a lengthy discussion it was decided to add the topic to the upcoming Finance Committee agenda for further discussion.
- Working with KISW, We raised nearly \$62k for Operation Warm, Coats for Kids.
- Shelton and Reese Williams attended the line of duty death memorial for former Marysville Part-time Firefighter John Gardner.
- We have scheduled United Diagnostic to be here February 21 – 24, 2023. Shelton asked the Board to consider funding the four days for up to sixty members, \$18k, for early detection screenings. Chairperson Ross stated the topic will be discussed at the upcoming Finance Committee meeting and be added to the February 1, 2023 Planning Workshop agenda.
- Saturday's banquet will be the first time the Local and the Organization have co-hosted this employee/retiree recognition event. We are looking forward to everyone coming together to celebrate achievements and recognize our retirees.



## **OLD BUSINESS**

**EMS Levy:** We are getting all documents in place and establishing a timeline of critical dates leading up to the voting on August 1, 2023.

## **NEW BUSINESS**

### **Agenda Bill – Water Craft Rescue Operation Policy:**

DC Cole shared that this is a request to move this policy into a six month draft status.

**Motion:** To approve the Water Craft Rescue Operations Policy as a six month working draft.  
**Made By:** Norton  
**Seconded By:** Muller  
**Action:** PASSED unanimously

### **Agenda Bill – MFD Resolution 2023-001 “Declaring Surplus and Authorizing the Sale of One Walk – in Freezer and Associated Equipment”**

Chief Neuhoff stated that we acquired a walk-in freezer that came with the purchase of the Public Safety Building. We have no need for it and are asking for Board approval to surplus the item with associated equipment.

Boardmember Muller asked if it were possible to donate the item to either the Marysville Food Bank or the Salvation Army. Neuhoff stated he will research to see if it is possible to gift or transfer the item.

**Motion:** To approve MFD Resolution 2023-001 “Declaring Surplus and Authorizing the Sale of or gifting of One Walk – in Freezer and Associated Equipment”  
**Made By:** Muller  
**Seconded By:** King  
**Action:** PASSED unanimously

## **CALL ON BOARD**

**McInnis** – Nothing more to report.

**Maloney** – Nothing more to report.

**Neuhoff** – Nothing more to report.

**Edin** – Nothing more to report.

**Cole** – Nothing more to report.

**DeSanctis** – Nothing more to report.

**Christoffersen** – Thank you for the wall time situation update. Looking forward to Saturday.

**Norton** – Congratulations to Apollo Lewis. Looking forward to Saturdays banquet, Appreciates the update on the hospital wall times.

**King** – Sorry to hear about Doug Ronning passing. The Strawberry festival committee has begun to meet and make some changes.

**Muller** – Looking forward to getting everyone together Saturday. There is no easy solution to the emergency medical situation we are in.

**Ross** – Congratulation to Driver operator Lewis. Looking forward to Saturday.



**Stevens** – Did not realize the severity of the wall times appreciates the update.

### **EXECUTIVE SESSION**

Chairperson Ross called for a fifteen minute executive session at 7:05 pm to discuss the following to return at 7:20 pm:

- To Review the Performance of a Public Employee pursuant RCW 42.30.110(1)(g)
- To Evaluate the Qualifications of a Public Employee pursuant RCW 42.30.110(1)(g)
- Potential Litigation Pursuant RCW 42.30.110(1)(i)

Chairperson called for a ten minute extension at 7:20 pm to return at 7:30 pm.

Chairperson called for a five minute extension at 7:30 pm to return at 7:35 pm.

### **RECONVENE**

The open public meeting reconvened at 7:37 pm.

Chairperson Ross called for a motion to adjourn.

**Motion:** To adjourn tonight's meeting  
**Made By:** Norton  
**Seconded By:** Muller  
**Action:** PASSED unanimously

### **ADJOURNMENT**

With no further action required, the January 18, 2023 regular meeting adjourned at 7:39 pm.

  
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Darryl Neuhoff, Interim Chief

  
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Date approved





## Fire Prevention Report

Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal  
January 18, 2023

- The total fire loss for 2022:  
We responded to 35 fire incidents that were investigated in 2022. The total estimated property pre-fire value is over \$63 million, with an estimated fire loss of over \$4 million.
- We presented to city council the 2018 International Fire Code and amendments. I would like to thank the Mayor and Council for passing the code and the enhancements to the code.
- We continue on getting the travel time document ready as we are waiting to have our edits incorporated.
- We had a fire the week of Christmas in a home that was extinguished by one sprinkler head. The cause of the fire was combustibles too close to a heater and no one was home at the time for the fire.
- Again, this month, I would like to thank PIO Veley for the work done with assisting in the Marysville Toy Store once again and a thank you to BC Soper, AFM McGhee, Capt. Green, DFM Merkle and Carver for pick-up when they are out in the field.
- Our Keep the Wreath Green campaign to prevent structure fires in our jurisdiction was somewhat somber this year. We had 2-red bulbs but 11-white bulbs. The green bulbs change to red when there is a structure fire within MFD. The bulbs are changed to white when a U.S. firefighter dies in the line of duty.
- We are planning an Open House at Station 62 on March 11, in partnership with the Snohomish County Fire Prevention Association. The Open House, one of three planned in Snohomish County this year, will be an opportunity for Scouts and members of the community to visit our fire station, learn about fire safety and earn Scout badges if needed. Marysville Emergency Management, Marysville Police, Red Cross and the Snohomish County Sheriff's Office are all expected to participate.
- We provided one car seat to a low income family in need, in partnership with Safe Kids Snohomish County.
- Our Facebook audience is up to 6,031 followers. Our Twitter audience is also up to 2,976 followers. We have 784 followers on Instagram. We currently reach 19,200 households on Nextdoor.

### Estimated Number of Public Education Attendees

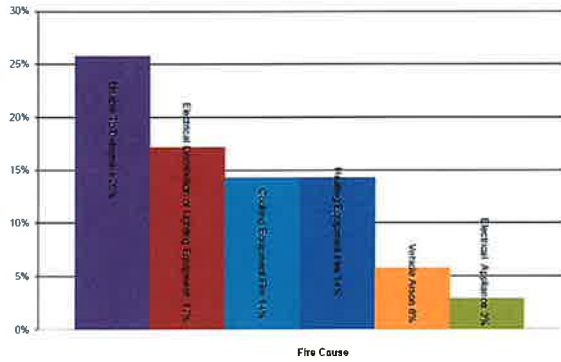
Program	Current Month	2022
Preschool Program	0	279
Elementary Age (K-5)	0	258
Middle/High School	0	200
Station Tours	0	0
Smoke Alarm Installations	3	30



Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	60
Public Events	0	4460
Car Seat Installs	0	23
Older Adult Fire/Fall Prevention	0	0
Fire Extinguisher Training	0	0

Marysville Fire District 2022 Fire Incident Totals										
Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	0	0	0	0	0	0	0	0	\$ -	\$ -
February	5	3	1	1	2	1	2	0	\$ 36,325,109.00	\$ 286,322.00
March	2	1	0	1	1	0	1	0	\$ 521,292.00	\$ 38,000.00
April	4	2	0	2	4	0	0	0	\$ 5,588,093.00	\$ 324,483.00
May	1	1	0	0	1	0	0	0	\$ 751,971.00	\$ 74,123.00
June	3	1	0	2	0	0	0	0	\$ 2,764,319.00	\$ 515,434.00
July	6	5	1	0	5	2	1	0	\$ 5,704,900.00	\$ 156,029.00
August	2	2	0	0	2	0	0	0	\$ 1,116,705.00	\$ 158,524.00
September	5	4	1	0	3	0	0	2	\$ 1,060,500.00	\$ 731,500.00
October	3	3	0	0	3	0	0	0	\$ 7,874,134.00	\$ 1,446,834.00
November	2	2	0	0	1	0	0	0	\$ 870,750.00	\$ 300,414.00
December	2	1	1		1	0	0	1	\$ 603,969.00	\$ 61,726.00
<b>Totals</b>	<b>35</b>	<b>25</b>	<b>4</b>	<b>6</b>	<b>23</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>\$ 63,181,742.00</b>	<b>\$ 4,093,389.00</b>

Marysville Fire District Fire Causes Ending December 31, 2022



Fire Dollar Loss

