

**PRELIMINARY AGENDA
MARYSVILLE FIRE DISTRICT BOARD OF DIRECTORS
BOARD MEETING**

March 15, 2023, 6 pm Station 62 / Zoom

1. Call to Order MFD - Flag Salute

2. MFD Consent Agenda

- A. Approve minutes of the February 15, 2023, Regular Meeting
- B. Approve February 2023 Financial Statements
- C. Approval of March Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers - 230– thru-230201174 \$
 - ii. Capital Fund \$
Voucher Numbers -
 - iii. MFD Payroll (excluding benefits)

3. Information Items

- A. Communications:
- B. Committee Reports
 - i. EMS Committee: Approval of March EMS accounts recommendations
 - ii. Planning Committee:
 - iii. Personnel Committee:
 - iv. Finance Committee:

4. Staff Business

- A. Fire Chief Report
- B. Operations/Overtime Report
- C. Human Resources/Personnel Report
- D. Fire Prevention Report
- E. Finance Report
- F. Legal Counsel
- G. Local 3219 Union

5. Old Business

- A. EMS Levy

6. New Business

- A. Agenda Bill – Human Resources Manager Reclassification to Director.
- B. Agenda Bill – Contract Signing Authority

7. Call On Board Members

8. Executive Session

- A. To Evaluate the Qualifications of an Applicant Pursuant RCW 42.30.110(1)(g)
- B. To Review the Performance of a Public Employee Pursuant RCW 42.30.110(1)(g)
- C. Potential Litigation Pursuant RCW 42.30.110(1)(i)

9. Adjournment

Join Zoom Meeting

<https://us02web.zoom.us/j/86118919788?pwd=NGx0aWs2SUFUNENyVm1rRnBPL1RMZz09>

Meeting ID: 861 1891 9788

Passcode: 167990

**MARYSVILLE FIRE DISTRICT
SNOHOMISH COUNTY DISTRICT 12**

JOINT MEETING

**February 15, 2023 – 6 pm
Station 62 / Virtual Via Zoom**

CALL TO ORDER:

MFD Chairperson Ross called the Marysville Fire District meeting to order and FD12 Chairperson Christoffersen opened the Fire District 12 meeting and led the flag salute at 6:01 pm.

The following were in attendance:

Board of Directors:

Rick Ross
Steve Muller
Michael Stevens
Kamille Norton
Tom King
Tonya Christoffersen

Staff Members:

Ned Vander Pol, Fire Chief
Darryl Neuhoff, Interim Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Manager
Dean Shelton, Local 3219 President
Paula DeSanctis, Board Secretary

Guests:

Noel Treat, District Attorney

BADGE PINNING CEREMONY

Interim Chief Neuhoff introduced Ned Vander Pol as the newly hired Fire Chief. Neuhoff swore him in and pinned his badge.

Fire Chief Vander Pol welcomed and swore in newly hired entry level firefighters Hailey Gribble, Conrad Hasse, Laura Koty, Alexander Leonard, and Dillon Wade. Each had a family member or co-worker pin their badges. Fire Chief Vander Pol also welcomed newly promoted Driver/Operator Jacob McConkey for a badge pinning.

PUBLIC COMMENT

Chairperson Ross asked for public comment with none given.

MFD CONSENT AGENDA

- A. Approve minutes of the January 18, 2023, Regular Meeting
- B. Approve minutes of the January 19, 2023 Special Meeting
- C. Approve minutes of the January 30, 2023 Finance Committee Meeting
- D. Approve minutes of the February 1, 2023 Planning Workshop
- E. Approve January 2023 Financial Statements
- F. Approval of February Claims and Payroll:

- i. MFD Expense Fund
 Voucher Numbers 230201001-thru-230201174 \$ 191,969.03
230202001-thru-230202004
- ii. MFD Payroll (excluding benefits) \$ 1,493,632.01

Motion: To approve the MFD Consent Agenda
Made By: Christoffersen
Seconded By: Norton
Action: PASSED unanimously

FD12 CONSENT AGENDA

- A. Approve minutes of the December 21, 2022, Regular Meeting
- B. Approve the December 2022 Financial Statements
- C. Approve January 2023 Financial Statements

Motion: To approve the FD12 Consent Agenda
Made By: Ross
Seconded By: Christoffersen
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Nothing to report.

COMMITTEE REPORTS

EMS Committee: Approval of February EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
February	3,615.67	30,098.92	0.00	0.00

Motion: To approve the February ambulance account recommendations
Made By: Christoffersen
Seconded By: Norton
Action: PASSED unanimously

Planning Committee: Nothing to report.

Personnel Committee: Nothing to report.

Finance Committee: Finance Director McInnis stated that the Finance Committee met on January 30, 2023. They reviewed 2022 financial trends and discussed the recommendations for rate and duration for the EMS Levy that will be on the August ballot. The next Committee meeting date will be in April.

STAFF BUSINESS

Fire Chief Report: Interim Chief Vander Pol reported the following:

- Shared that his first three days with Marysville Fire has been a wonderful experience, positive and supportive. Happy to be a part of today's promotion and swearing in of the new hires.
- Have been working with staff, met with Union Local Leadership, visiting stations and meeting with crews. Emailed out a short video introducing himself.

- The Medical Program Director for the County has resigned. Until the position is filled it will be held by an adjacent County's Medical Director.
- Wall times at the hospitals are leveling off though still much higher than we would like. The hospitals are making efforts towards resolving the issue.
- The process is still underway for the freezer at Station 61 to be moved and utilized at another location.

Operations Report: Chief Cole reported the following:

- We are seeing a 12.1% increase year after year ending 2022 with 15,984 calls for service. Everett clinic continues to be our top two locations we respond to with a high number of units responding. We are working with Sno 911 to get polygons around those facilities so we can create a response plan for those specific locations. A concern is that a third Everett Clinic we be opening soon in the Sunnyside area.
- Snohomish County Fire Training Academy is set to start next week. We will have two recruits attending along with a Company Officer.
- Our two paramedic students at Bellingham Fire are doing very well on both written and practical testing.

Overtime Report:

January 2023	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 236,903.22	3,166.25	1,877.50
Part time		0.00	0.00
Month Total	\$ 236,903.22	\$ 3,166.25	\$ 1,877.50
YTD Totals	\$ 236,903.22	\$ 3,166.25	\$ 1,877.50

Human Resources/Personnel Report: HRM Steve Edin reported the following:

- We have six employees out on intermittent FMAL with one out on FMLA for the birth of a child, three out on long-term disability, and four out on short-term disability.
- Next Thursday Chief Cole and he will be interviewing four candidates for lateral firefighter/EMT.
- We have one paramedic in the background process. We have one entry level candidate on hold in the background process because of an injury.

Fire Prevention Report: Deputy Chief Maloney reported the following:

- Stated that the majority of the Board will be in Florida for the March 1, 2023 Planning Workshop so a decision will need to be made to either cancel or hold it virtually.

The Board agreed to cancel the March 1, 2023, Planning Workshop.

Finance Report: Finance Director McInnis Reported the following:

- We will be submitting for the Grant Management cost that were associated with the COVID 19 funding packages that FEMA issued through the Public Assistance Program. We are eligible for up to 5% of the total award reimbursement. Based on early tabulation, total reimbursement should be around \$13.5k.
- As reported earlier, we were selected for round one of the Medicare Ground Ambulance Data Collection Act. We gathered all the data and submitted it to PCG for finalization of a report that we will review in April and certify to Center for Medicare Services by May satisfying the legislative requirement.

Legal Counsel Report: District Attorney Noel Treat stated there is nothing to report from Legal tonight.

Local 3219 Union Report: Local 3219 President Dean Shelton reported the following:

- As reported last month, we have scheduled United Diagnostic to be here next week for early detection screening for our members. They are offering us a discounted rate of \$300 per member reduced from \$1500k. Shelton again asked the Board to consider covering the cost of the 60 members who have signed up approximately \$18k.
- Chairperson Ross shared that the Finance Committee did discuss the request and had some concerns. Ross asked that President Shelton work with staff to follow up on concerns.
- Legislative Bills to watch: House Bill 1521 Third Party Administrators and Senate Bill 5520 Fire Service Board.
- Wall times continue to be problematic. It is important to keep the pressure on the hospital to find a solution because it has significant ramification to our organization.

OLD BUSINESS

EMS Levy: Finance Director McInnis shared that we have already selected the August election date for our ballot measure. The next step is to make the official decision for the rate and type of levy. Finance Committee reviewed and recommends a rate of \$.50 per thousand with a ten-year temporary levy for that initial term. This new levy will replace the two existing separate levies, Fire District 12 and City of Marysville.

Motion: To approve the \$.50 per thousand levy with a ten-year initial term on the upcoming ems levy.
Made By: Muller
Seconded By: Stevens
Action: PASSED unanimously

NEW BUSINESS

Agenda Bill – Resolution 2023-002 “Establishment of Funds and Appointment of Personnel”

Finance Director McInnis reported that Resolution 2023-002 is the assignment for Chief Vander Pol to replace Interim Chief Neuhoff named in such resolution. This assigns all duties associated with that position deemed necessary for fund management, as well as the District Secretary assignment.

Motion: To approve Resolution 2023-002 “Establishment of Fund and Appointment of Personnel”
Made By: Norton
Seconded By: Muller
Action: PASSED unanimously

Appointment of Sno 911 Caucus Boardmember: Chief Neuhoff stated this is an appointment of a member that participates with Sno 911 to determine who will be the representative on the Sno 911 Board of Directors for the mid-sized fire departments.

Motion: To appoint Chief Vander Pol as the Sno 911 Caucus Boardmember.
Made By: Christoffersen
Seconded By: Muller
Action: PASSED unanimously

CALL ON BOARD

McInnis – Nothing more to report.

Maloney – Nothing more to report.

Neuhoff – Nothing more to report.

Vander Pol – Thank you for the opportunity. Thanked Chief Neuhoff for carrying on the last several months. Looking forward to working with everyone.

Edin – Nothing more to report.

Cole – Nothing more to report.

DeSanctis – Nothing more to report.

Treat – Nothing to report.

Christoffersen – Congratulations to everyone. Thanked HR Manager for a job well done. Welcomed Chief Vander Pol. Thanked staff for the reports. Thanked Dean for his report.

Norton – Congratulations to our new firefighters. Welcome Chief Vander Pol. Asked what type of training we have on preparation of train derailments. Deputy Chief Cole shared beyond our internal fire training we have our Snohomish County Hazmat Team. Deputy Chief Maloney shared that our emergency management team holds training exercises annually with all divisions within the city.

King – Welcomed Chief Vander Pol. Looking forward to the Orlando Conference.

Muller – Welcomed Chief Vander Pol and congratulated the promoted and new hires. Current fire levy results look positive.

Ross – Congratulations to the new firefighters and those promoted. Welcomed Chief Vander Pol. Thanked Interim Chief Neuhoff for filling in the last several months. Thanked staff for everything they do in preparation for our meetings.

Stevens – Congratulations to our new hires and promotions. Welcomed Fire Chief Vander Pol.

EXECUTIVE SESSION

Chairperson Ross called for a ten minute executive session at 6:48 pm to discuss the following to return at 6:58 pm:

- To Review the Performance of a Public Employee pursuant RCW 42.30.110(1)(g)
- To Evaluate the Qualifications of a Public Employee pursuant RCW 42.30.110(1)(g)
- Potential Litigation Pursuant RCW 42.30.110(1)(i)

Chairperson called for a five minute extension at 6:58 pm to return at 7:03 pm.

RECONVENE

The open public meeting reconvened at 7:04 pm.

Chairperson Ross called for a motion to adjourn the MFD meeting.

Motion: To adjourn tonight's MFD meeting
Made By: Norton
Seconded By: Muller
Action: PASSED unanimously

Chairperson Christoffersen called for a motion to adjourn the FD12 meeting.

Motion: To adjourn tonight's FD12 meeting
Made By: Christoffersen
Seconded By: Ross
Action: PASSED unanimously

ADJOURNMENT

With no further action required, the February 15, 2023 joint meeting adjourned at 7:07 pm.

Ned Vander Pol, Fire Chief

Date approved



Fire Prevention Report

Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal
February 15, 2023

- The total fire loss for 2023:
We responded to 4 fire incidents that were investigated to date in 2023. The total estimated property pre-fire value is over \$8.5 million, with an estimated fire loss of over \$400,000.
- The two of the four fires that occurred were significant. One multi-family with no injuries but significant damage. The second resulted in a fire fatal with two additional injuries.
- We are with South County on a new analytics program that may offer us more flexibility with data analyses.
- PIO Veley began conducting crew ridealongs, focusing on building EMS-related content for our newsletter and social media.
- We have opted to postpone our Scout Day Open House originally planned for March, due to low registration numbers. We will look at dates in late spring/early summer to reschedule the Open House.
- We are partnering with the City of Marysville to plan a Spring CERT course.
- We are partnering with the City of Marysville to assist with employee fire extinguisher training.
- The Fire Prevention team participated in a career fair at Cedarcrest Middle School in January. We'll also be at career events at Marysville Pilchuck High School and Marysville Getchell High School later in February.
- Our Facebook audience is up to 6,093 followers. Our Twitter audience is also up to 3,018 followers. We have 827 followers on Instagram. We currently reach 19,410 households on Nextdoor.

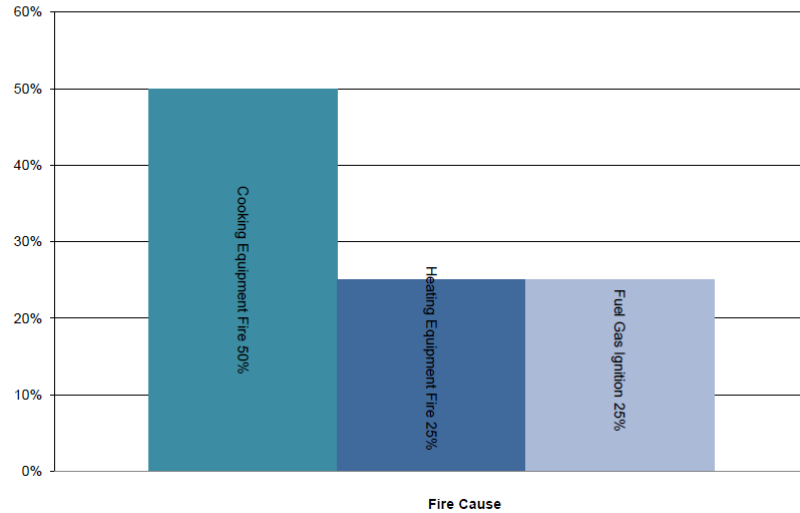
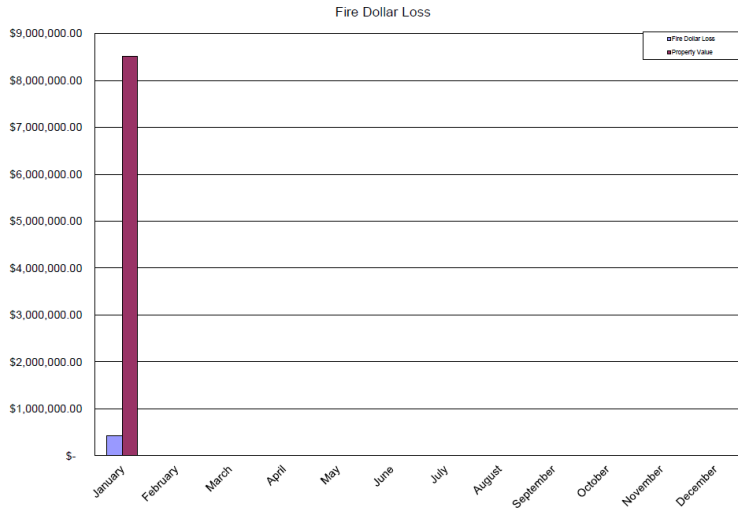
Estimated Number of Public Education Attendees

Program	Current Month	2023
Preschool Program	30	30
Elementary Age (K-5)	0	0
Middle/High School	200	200
Station Tours	0	0
Smoke Alarm Installations	7	7
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	0
Public Events	500	500
Car Seat Installs	1	1
Older Adult Fire/Fall Prevention	0	0
Fire Extinguisher Training	0	0

Marysville Fire District 2023 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	4	4	0	0	3	0	1	0	\$ 8,514,357.00	\$ 434,408.00
February										
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
Totals	4	4	0	0	3	0	1	0	\$ 8,514,357.00	\$ 434,408.00

Marysville Fire District Fire Causes Ending January 31, 2023



MARYSVILLE FIRE DISTRICT RFA - 2023 FINANCIAL SUMMARY

MFD RFA - EXPENSE FUND 778-70			
	JAN	FEB	YTD Totals
RFA Regular Levy Tax Collections	26,519.31	103,960.07	130,479.38
City of Marysville EMS Levy Contract Revenue	254,731.73	-	254,731.73
Fire District #12 EMS/Regular Levy Contract Revenue	2,678.95	13,447.74	16,126.69
Leasehold Excise/Timber Excise Tax Distribution	14.08	838.85	852.93
Quilceda Village Contract	-	-	-
Tulalip Tribes Contract -Nightclub/Liquor Store	-	-	-
District 15 ALS/BC/Mechanic Service Contract	-	26,841.14	26,841.14
OSPI Public Schools (Marysville, Lakewood)	-	-	-
Sno-Isle Library	-	-	-
Grants - Federal & Local	14,080.00	-	14,080.00
Rental Income	-	1,600.00	1,600.00
Service Fees (Non-Contract)	-	40.00	40.00
Private Donations	200.00	2.00	202.00
Miscellaneous (Includes Custodial Activities)	10,004.46	31,812.06	41,816.52
Investment Interest Income	35,966.25	27,154.38	63,120.63
GEMT Revenues	10,000.00	-	10,000.00
Ambulance Revenues	139,408.66	217,475.84	356,884.50
Total Rev & Non-Rev	493,603.44	423,172.08	916,775.52
Payroll (Salaries & Benefits)	1,841,089.82	1,893,300.30	3,734,390.12
Accounts Payable	671,613.31	192,969.03	864,582.34
Investment Fees	252.20	252.20	504.40
Sno Co Property Tax Refunds/Interest/Admin	87.26	308.11	395.37
Subtotal	2,513,042.59	2,086,829.64	4,599,872.23
Custodial Activities - Amb Acct Refunds	-	-	-
Annual Inter-Fund Transfers Out	300,000.00	-	300,000.00
Eligible Reimbursements	-	-	-
Current Pending Warrants/Voids/Reissues	-	-	-
Total Exp & Non-Exp	2,813,042.59	2,086,829.64	4,899,872.23
Excess(Deficit) Revenue Over Expenses	(2,319,439.15)	(1,663,657.56)	(3,983,096.71)
FUND BALANCE - EXPENSE	11,267,394.14	9,603,736.58	
Budget Report Monthly Total	2,813,042.59	2,086,829.64	
Budget Report YTD Total	2,813,042.59	4,899,872.23	
* Percentage of Operating Budget Remaining	90.38%	83.25%	
Target Operating Budget Percentage	91.67%	83.33%	
Under/(Over) Budget	(\$375,494.34)	(\$24,775.73)	
MFD RFA - APPARATUS FUND - 778-72			
Investment Interest	5,830.16	6,403.79	12,233.95
Transfers In	200,000.00	-	200,000.00
Total Revenues	205,830.16	6,403.79	212,233.95
Investment Fees	94.78	94.78	189.56
Accounts Payable	-	-	-
Total Exp & Non-Exp	94.78	94.78	189.56
FUND BALANCE - APPARATUS	2,584,871.47	2,591,180.48	
MFD RFA - CAPITAL/RESERVE FUND - 778-73			
GEMT Program Revenues	56,295.68	239,096.29	295,391.97
Investment Interest	48,395.26	47,926.74	96,322.00
Transfers In	-	-	-
Total Revenues	104,690.94	287,023.03	391,713.97
Investment Fees	430.61	430.61	861.22
Accounts Payable	21,708.61	-	21,708.61
Total Exp & Non-Exp	22,139.22	430.61	22,569.83
FUND BALANCE - CAPITAL/RESERVE	20,071,582.91	20,358,175.33	
MFD RFA - EQUIPMENT FUND - 778-74			
Investment Interest	382.65	728.05	1,110.70
Transfers In	100,000.00	-	100,000.00
Total Revenues	100,382.65	728.05	101,110.70
Investment Fees	6.64	23.76	30.40
Total Exp & Non-Exp	6.64	23.76	30.40
FUND BALANCE - APPARATUS	302,626.29	303,330.58	
Net Change in Cash Position - All Funds	(1,930,776.04)	(1,370,051.84)	
Combined Fund Balance	34,226,474.81	32,856,422.97	

Marysville Fire District, A Regional Fire Authority
Fund Resources and Uses Arising From Cash Transactions
For the Month Ended February 28, 2023

		<u>Total for all Funds (Memo Only)</u>	<u>Current Expense 778-70</u>	<u>Apparatus 778-72</u>	<u>Capital/Reserve 778-73</u>	<u>Equipment 778-74</u>
Beginning Cash and Investments						
308	Beginning Cash and Investments	33,923,848.52	11,267,394.14	2,584,871.47	20,071,582.91	302,626.29
388/588	Net Adjustments	-	-	-	-	-
Revenues						
310	Taxes	103,960.07	103,960.07	-	-	-
320	Licenses and Permits	-	-	-	-	-
330	Intergovernmental Revenues	249,935.14	10,838.85	-	239,096.29	-
340	Charges for Goods and Services	247,801.28	247,801.28	-	-	-
350	Fines and Penalties	-	-	-	-	-
360	Miscellaneous Revenues	114,444.96	59,386.38	6,403.79	47,926.74	728.05
Total Revenues:		716,141.45	421,986.58	6,403.79	287,023.03	728.05
Expenditures						
520	Public Safety	2,087,022.41	2,086,473.26	94.78	430.61	23.76
Total Expenditures:		2,087,022.41	2,086,473.26	94.78	430.61	23.76
Excess (Deficiency) Revenues over Expenditures:		(1,370,880.96)	(1,664,486.68)	6,309.01	286,592.42	704.29
Other Increases in Fund Resources						
391-393, 596	Debt Proceeds	-	-	-	-	-
397	Transfers-In	-	-	-	-	-
385	Special or Extraordinary Items	-	-	-	-	-
381,382,389,395,398	Other Resources	1,185.50	1,185.50	-	-	-
Total Other Increases in Fund Resources:		1,185.50	1,185.50	-	-	-
Other Decreases in Fund Resources						
594-595	Capital Expenditures	-	-	-	-	-
591-593, 599	Debt Service	356.38	356.38	-	-	-
597	Transfers-Out	-	-	-	-	-
585	Special or Extraordinary Items	-	-	-	-	-
581,582,589	Other Uses	-	-	-	-	-
Total Other Decreases in Fund Resources:		356.38	356.38	-	-	-
Increase (Decrease) in Cash and Investments		(1,370,051.84)	(1,663,657.56)	6,309.01	286,592.42	704.29
Ending Cash and Investments						
50851	Assigned	23,252,686.39	-	2,591,180.48	20,358,175.33	303,330.58
50891	Unassigned	9,603,736.58	9,603,736.58	-	-	-
Total Ending Cash and Investments		32,856,422.97	9,603,736.58	2,591,180.48	20,358,175.33	303,330.58
CASH/INVESTMENT BALANCES			INT. RATE	TOTAL INTEREST		
CASH	\$	90,204.44	0%	\$ -		
LGIP	\$	10,141,218.53	4.55%	\$ 49,638.01		
SCIP	\$	22,625,000.00	2.11%	\$ 40,936.31		
TOTAL	\$	32,856,422.97		\$ 90,574.32		

GL787

Summary Trial Balance M/E

Report Format 009

Period 2 ending February 28, 2023

Transaction status 2

Fnd 778 Marysville Fire District RF

	Opening Balance	Current Debits	Current Credits	Ending Balance
MFD RFA Expense Fund				
Assets				
778 1701110	Cash 51,782.74	2,252,261.48	2,213,841.20-	90,203.02
778 1701140	Invested in County Pool 7,225,000.00	0.00	0.00	7,225,000.00
778 1701800	Investments 3,990,611.40	138,972.16	1,841,050.00-	2,288,533.56
778 1702110	Taxes Receivable 19,287,433.35	106.14	123,960.13-	19,163,579.36
778 1702420	Treasurers SCIP Interest 13,221.52	11,847.97	13,162.65-	11,906.84
Act 001	Assets 30,568,049.01	2,403,187.75	4,192,013.98-	28,779,222.78
Liabilities				
778 2701340	Vouchers Payable 0.00	195,823.84	195,823.84-	0.00
778 2702900	Due To Other Governments 13,606,193.02-	0.00	0.00	13,606,193.02-
778 2705700	Deferred Revenue 19,287,433.35-	123,960.13	106.14-	19,163,579.36-
Act 002	Liabilities 32,893,626.37-	319,783.97	195,929.98-	32,769,772.38-
Revenues				
778 3701110	Real & Personal Prop 29,198.26-	308.11	117,407.81-	146,297.96-
778 3701210	Private Harvest 0.00	0.00	141.31-	141.31-
778 3701720	Leasehold Excise Tax 14.08-	0.00	697.54-	711.62-
778 3706111	Investment Interest 22,843.77-	50.00	13,972.16-	36,765.93-
778 3706112	County Pool Interest 12,687.28-	182.63	11,847.97-	24,352.62-
778 3708600	Agency Deposits 428,424.85-	0.00	277,771.04-	706,195.89-
Act 003	Revenues 493,168.24-	540.74	421,837.83-	914,465.33-
Expenses				
778 5705597	Operating Transfers-Out 300,000.00	0.00	0.00	300,000.00
778 5708611	Agency Salaries 1,466,558.09	1,493,832.01	0.00	2,960,390.10
778 5708613	Agency Benefits 374,531.73	400,886.22	1,417.93-	774,000.02
778 5708666	Agency Issues 114,455.56	98,054.68	717.55-	211,792.69
778 5709901	Rent (1099) 20,755.01	707.08	0.00	21,462.09
778 5709906	Medical/Health Care Svcs(2,536.00	5,337.00	0.00	7,873.00
778 5709907	Non Employee Comp(1099) 539,909.21	89,587.82	0.00	629,497.03
Act 005	Expenses 2,818,745.60	2,088,404.81	2,135.48-	4,905,014.93
Sub 770	MFD RFA Expense Fund 0.00	4,811,917.27	4,811,917.27-	0.00

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51,782.74	+	90,203.02	+
7,225,000.00	+	7,225,000.00	+
3,990,611.40	+	2,288,533.56	+
003		003	
11,267,394.14	+	9,603,736.58	+

Cam

GL787

Summary Trial Balance M/E

Report Format 009

Period 2 ending February 28, 2023

Transaction status 2

Fnd 778 Marysville Fire District RF

	Opening Balance	Current Debits	Current Credits	Ending Balance
MFD RFA Apparatus Fund				
Assets				
778 1721110 Cash	0.48	2,874.47	2,874.00-	0.95
778 1721140 Invested in County Pool	1,600,000.00	0.00	0.00	1,600,000.00
778 1721800 Investments	984,870.99	6,358.54	50.00-	991,179.53
778 1722420 Treasurers SCIP Interest	2,927.95	2,623.77	2,914.91-	2,636.81
Act 001 Assets	2,587,799.42	11,856.78	5,838.91-	2,593,817.29
Liabilities				
778 2722900 Due To Other Governments	2,382,104.57-	0.00	0.00	2,382,104.57-
Act 002 Liabilities	2,382,104.57-	0.00	0.00	2,382,104.57-
Revenues				
778 3726111 Investment Interest	2,885.21-	50.00	3,484.54-	6,319.75-
778 3726112 County Pool Interest	2,809.64-	40.44	2,623.77-	5,392.97-
778 3729700 Operating Transfers-In	200,000.00-	0.00	0.00	200,000.00-
Act 003 Revenues	205,694.85-	90.44	6,108.31-	211,712.72-
Sub 772 MFD RFA Apparatus Fund	0.00	11,947.22	11,947.22-	0.00

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Summary Trial Balance M/E

Report Format 009

Period 2 ending February 28, 2023

Transaction status 2

Fnd 778 Marysville Fire District RF

		Opening Balance	Current Debits	Current Credits	Ending Balance
MFD RFA Capital Reserve Fund					
Assets					
778 1731110	Cash	0.13	263,529.26	263,529.00-	0.39
778 1731140	Invested in County Pool	13,600,000.00	0.00	0.00	13,600,000.00
778 1731800	Investments	6,471,582.78	286,642.16	50.00-	6,758,174.94
778 1732420	Treasurers SCIP Interest	24,887.57	22,302.06	24,776.75-	22,412.88
Act 001 Assets		20,096,470.48	572,473.48	288,355.75-	20,380,588.21
Liabilities					
778 2732900	Due To Other Governments	20,014,263.22-	0.00	0.00	20,014,263.22-
Act 002 Liabilities		20,014,263.22-	0.00	0.00	20,014,263.22-
Revenues					
778 3736111	Investment Interest	23,738.25-	50.00	23,113.16-	46,801.41-
778 3736112	County Pool Interest	23,881.94-	343.78	22,302.06-	45,840.22-
778 3738600	Agency Deposits	56,295.68-	0.00	239,096.29-	295,391.97-
Act 003 Revenues		103,915.87-	393.78	284,511.51-	388,033.60-
Expenses					
778 5738666	Agency Issues	8,823.11	0.00	0.00	8,823.11
778 5739907	Non Employee Comp(1099)	12,885.50	0.00	0.00	12,885.50
Act 005 Expenses		21,708.61	0.00	0.00	21,708.61
Sub 773	MFD RFA Capital Reserve Fund	0.00	572,867.26	572,867.26-	0.00

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Summary Trial Balance M/E

Report Format 009

Period 2 ending February 28, 2023

Transaction status 2

Fnd 778 Marysville Fire District RF

		Opening Balance	Current Debits	Current Credits	Ending Balance
MFD RFA Equipment Fund					
Assets					
778 1741110	Cash	0.78	359.30	360.00-	0.08
778 1741140	Invested in County Pool	200,000.00	0.00	0.00	200,000.00
778 1741800	Investments	102,625.51	723.15	18.16-	103,330.50
778 1742420	Treasurers SCIP Interest	365.99	327.97	364.36-	329.60
		<u>302,992.28</u>	<u>1,410.42</u>	<u>742.52-</u>	<u>303,660.18</u>
Act 001	Assets				
Liabilities					
778 2742900	Due To Other Governments	202,621.34-	0.00	0.00	202,621.34-
		<u>202,621.34-</u>	<u>0.00</u>	<u>0.00</u>	<u>202,621.34-</u>
Act 002	Liabilities				
Revenues					
778 3746111	Investment Interest	19.74-	18.16	363.15-	364.73-
778 3746112	County Pool Interest	351.20-	5.06	327.97-	674.11-
778 3749700	Operating Transfers-In	100,000.00-	0.00	0.00	100,000.00-
		<u>100,370.94-</u>	<u>23.22</u>	<u>691.12-</u>	<u>101,038.84-</u>
Act 003	Revenues				
Sub 774	MFD RFA Equipment Fund	0.00	1,433.64	1,433.64-	0.00
		<u>0.00</u>	<u>1,433.64</u>	<u>1,433.64-</u>	<u>0.00</u>
Fnd 778	Marysville Fire District RFA	0.00	5,398,165.39	5,398,165.39-	0.00

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SNOHOMISH COUNTY

Property Tax/Special Assessment Fund Activity

From 02-01-2023 To 02-28-2023

District: MARYSVILLE FIRE DISTRICT RFA

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund:	778900 MARYSVILLE REGNL FIRE EXP				
2023	7781702110	\$17,463,719.47	(\$4,302.93)	\$85,350.58	\$17,374,065.96
2022	7781702110	\$157,638.26	(\$1,335.18)	\$16,068.46	\$140,234.62
2021	7781702110	\$42,446.71	(\$707.44)	\$344.96	\$41,394.31
2020	7781702110	\$26,562.76	(\$580.33)	\$1,887.96	\$24,094.47
	Fund Total:	\$17,690,367.20	(\$6,925.88)	\$103,651.96	\$17,579,789.36
	District Total:	\$17,690,367.20	(\$6,925.88)	\$103,651.96	\$17,579,789.36

MFD RFA Expense YTD - Revenues

Marysville Fire District

Time: 13:40:15 Date: 03/07/2023

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004 MFD RFA - Expense Fund 778-70

Revenues	Amt Budgeted	February	YTD	Remaining	
310					
311 10 00 0-04 Real And Personal Property Taxes - Regular Levy	17,450,000.00	103,960.07	130,479.38	17,319,520.62	0.7%
310	17,450,000.00	103,960.07	130,479.38	17,319,520.62	0.7%
330					
332 93 40 3-04 U.S. Dept Of Health - GEMT Program	180,000.00	10,000.00	20,000.00	160,000.00	11.1%
333 97 06 0-04 Homeland Security Grants - Pass Through	0.00	0.00	14,080.00	(14,080.00)	0.0%
334 01 30 0-04 WA State Patrol Grants	0.00	0.00	0.00	0.00	0.0%
334 04 90 0-04 State Grant - Department of Health	1,250.00	0.00	0.00	1,250.00	0.0%
334 06 90 0-04 WA State Dept of L&I - Stay at Work Program	0.00	0.00	0.00	0.00	0.0%
334 06 92 0-04 WA State Board for Volunteer FF & Reserve Officers	0.00	0.00	0.00	0.00	0.0%
337 01 00 0-04 DOL State Fuel Tax Refunds	1,800.00	0.00	181.52	1,618.48	10.1%
337 02 00 0-04 Private Harvest Distributions	700.00	141.31	141.31	558.69	20.2%
337 03 00 0-04 Leasehold Excise Tax Distributions	4,300.00	697.54	711.62	3,588.38	16.5%
330	188,050.00	10,838.85	35,114.45	152,935.55	18.7%
340					
341 70 00 0-04 Sales Of Merchandise	175.00	36.56	36.56	138.44	20.9%
342 21 00 0-04 Fire Protection and Emergency Medical Services	8,433,336.00	21,889.97	304,788.17	8,128,547.83	3.6%
342 60 00 0-04 Ambulance Transport Services	2,780,000.00	203,769.01	339,364.78	2,440,635.22	12.2%
342 61 00 0-04 Ambulance Billing - Collection Accts Receivables	20,000.00	3,676.83	7,519.72	12,480.28	37.6%
344 30 00 0-04 Repair Services	5,000.00	1,125.00	1,125.00	3,875.00	22.5%
344 40 00 0-04 Sales of Parts	5,000.00	228.62	228.62	4,771.38	4.6%
340	11,243,511.00	230,725.99	653,062.85	10,590,448.15	5.8%
360					
361 11 00 0-04 LGIP Investment Interest	135,000.00	13,972.16	36,865.93	98,134.07	27.3%
361 12 00 0-04 SCIP Investment Interest	90,000.00	13,182.22	26,254.70	63,745.30	29.2%
362 50 00 0-04 Monthly Rent - St. 65 House	15,000.00	0.00	1,417.94	13,582.06	9.5%
367 00 00 0-04 Contributions - Nongovernmental Sources	0.00	0.00	0.00	0.00	0.0%
367 11 00 0-04 Private Source Donations - Unrestricted	500.00	0.00	200.00	300.00	40.0%
367 12 00 0-04 Private Source Donation - Restricted	0.00	0.00	0.00	0.00	0.0%
369 10 00 0-04 Sales Of Surplus - Non-Capital	1,000.00	563.00	1,048.43	(48.43)	104.8%
369 91 00 0-04 Miscellaneous Revenues	45,770.00	10,398.58	39,736.57	6,033.43	86.8%
369 92 00 0-04 Qualifying Reimbursements	0.00	0.00	0.00	0.00	0.0%
360	287,270.00	38,115.96	105,523.57	181,746.43	36.7%

MFD RFA Expense YTD - Revenues

Marysville Fire District

Time: 13:40:15 Date: 03/07/2023

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004 MFD RFA - Expense Fund 778-70

Revenues	Amt Budgeted	February	YTD	Remaining	
380					
382 10 00 0-04 Refundable Damage Deposit - St. 65 Rental House	0.00	0.00	1,000.00	(1,000.00)	0.0%
382 90 00 0-04 Leasehold Excise Tax Collection	2,185.00	0.00	182.06	2,002.94	8.3%
382 91 00 0-04 Sales Tax Collection	20.00	3.44	3.44	16.56	17.2%
389 90 00 0-04 Other Custodial Activities - Acct Overpayments	20,000.00	0.00	0.00	20,000.00	0.0%
380	22,205.00	3.44	1,185.50	21,019.50	5.3%
390					
395 10 00 0-04 Proceeds From Sale of Capital Assets	0.00	0.00	0.00	0.00	0.0%
395 20 00 0-04 Capital Asset Insurance/Loss Recovery	10,000.00	0.00	0.00	10,000.00	0.0%
390	10,000.00	0.00	0.00	10,000.00	0.0%
Fund Revenues:	29,201,036.00	383,644.31	925,365.75	28,275,670.25	3.2%
Fund Excess/(Deficit):	29,201,036.00	383,644.31 ✓	925,365.75 ✓		

02/2023 REVENUE CODE RECONCILIATIONS

Code	FEB - SPBK	FEB Post from JAN Deposit	MAR Post from FEB Deposit	FEB Report (Reconciled)
342.21	\$ 21,889.97	\$ 25,487.52	\$ (8,442.23)	\$ 38,935.26
342.60	\$ 203,769.01	\$ 30.00	\$ -	\$ 203,799.01
362.50	\$ -	\$ 1,417.94	\$ -	\$ 1,417.94
369.10	\$ 563.00	\$ -	\$ (148.00)	\$ 415.00
369.91	\$ 10,398.58	\$ 20,000.48	\$ -	\$ 30,399.06
382.10	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
382.90	\$ -	\$ 182.06	\$ -	\$ 182.06
Total		\$ 48,118.00	\$ (8,590.23)	
GT	\$ 383,644.31	\$ 48,118.00	\$ (8,590.23)	\$ 423,172.08

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MFD RFA Apparatus YTD - Revenues

Marysville Fire District

Time: 14:07:23 Date: 03/07/2023

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304 MFD RFA - Apparatus Fund 778-72

Revenues	Amt Budgeted	February	YTD	Remaining	
360					
361 11 00 3-09 LGIP - Investment Interest	14,000.00	3,484.54	6,419.75	7,580.25	45.9%
361 12 00 3-09 SCIP - Investment Interest	26,000.00	2,919.25	5,814.20	20,185.80	22.4%
360	40,000.00	6,403.79	12,233.95	27,766.05	30.6%
390					
397 01 00 0-09 Transfer In - Expense Fund	200,000.00	0.00	200,000.00	0.00	100.0%
390	200,000.00	0.00	200,000.00	0.00	100.0%
Fund Revenues:	240,000.00	6,403.79	212,233.95	27,766.05	88.4%
Fund Excess/(Deficit):	240,000.00	6,403.79	212,233.95		

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MFD RFA Reserve/Capital YTD - Revenues

Marysville Fire District

Time: 14:08:03 Date: 03/07/2023

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303 MFD RFA - Capital/Reserve Fund 778-73

Revenues	Amt Budgeted	February	YTD	Remaining	
330					
332 93 40 3-08 U.S. Dept Of Health - GEMT Program	3,100,000.00	239,096.29	295,391.97	2,804,608.03	9.5%
330	3,100,000.00	239,096.29	295,391.97	2,804,608.03	9.5%
360					
361 11 00 3-08 LGIP Investment Interest	131,250.00	23,113.16	46,901.41	84,348.59	35.7%
361 12 00 3-08 SCIP Investment Interest	243,750.00	24,813.58	49,420.59	194,329.41	20.3%
360	375,000.00	47,926.74	96,322.00	278,678.00	25.7%
390					
397 02 00 0-08 Transfer In - Expense Fund	0.00	0.00	0.00	0.00	0.0%
390	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	3,475,000.00	287,023.03	391,713.97	3,083,286.03	11.3%
Fund Excess/(Deficit):	3,475,000.00	287,023.03	391,713.97		

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MFD RFA Equipment YTD - Revenues

Marysville Fire District

Time: 14:08:42 Date: 03/07/2023

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305 MFD RFA - Equipment Fund 778-74

Revenues	Amt Budgeted	February	YTD	Remaining	
360					
361 11 00 0-10 LGIP - Investement Interest	2,100.00	363.15	383.93	1,716.07	18.3%
361 12 00 0-10 SCIP - Investment Interest	3,900.00	364.90	726.77	3,173.23	18.6%
360	6,000.00	728.05	1,110.70	4,889.30	18.5%
390					
397 03 00 0-10 Transfer In - Expense Fund	100,000.00	0.00	100,000.00	0.00	100.0%
390	100,000.00	0.00	100,000.00	0.00	100.0%
Fund Revenues:	106,000.00	728.05	101,110.70	4,889.30	95.4%
Fund Excess/(Deficit):	106,000.00	728.05 ✓	101,110.70 ✓		

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MFD RFA Expense YTD - Expenses

Marysville Fire District

Time: 14:06:41 Date: 03/07/2023

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004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	February	YTD	Remaining	
100 General Admin					
520					
522 10 49 5-04 Boardmember Dues & Memberships	6,000.00	0.00	0.00	6,000.00	0.0%
522 10 49 9-04 Miscellaneous - Government Services	1,500.00	285.16	344.00	1,156.00	22.9%
210	7,500.00	285.16	344.00	7,156.00	4.6%
522 16 22 9-04 Employee Service Recognition/Awards Banquet	25,000.00	23.59	23.59	24,976.41	0.1%
522 16 29 0-04 College Tuition Reimbursement	15,000.00	2,625.00	3,216.05	11,783.95	21.4%
522 16 31 0-04 Office Supplies	14,000.00	1,100.70	1,904.09	12,095.91	13.6%
522 16 41 0-04 State Audit	60,000.00	0.00	0.00	60,000.00	0.0%
522 16 41 2-04 Snohomish County Investment Fees	5,000.00	252.20	504.40	4,495.60	10.1%
522 16 41 3-04 Legal & Other Professional Services	85,000.00	3,286.00	19,877.50	65,122.50	23.4%
522 16 41 4-04 Organizational Consulting Services	63,000.00	0.00	0.00	63,000.00	0.0%
522 16 41 5-04 Document Shredding Services	2,500.00	83.82	257.20	2,242.80	10.3%
522 16 41 7-04 Snohomish County Financial Services	5,200.00	0.00	1,692.08	3,507.92	32.5%
522 16 41 8-04 Human Resources Expense	60,000.00	4,337.00	7,690.93	52,309.07	12.8%
522 16 41 9-04 Advertising Expense	1,500.00	0.00	41.16	1,458.84	2.7%
522 16 42 0-04 Postage & Shipping Costs	5,000.00	445.37	906.40	4,093.60	18.1%
522 16 45 0-04 Property Tax - Surface Water Mgmt	9,350.00	1,008.74	1,153.29	8,196.71	12.3%
522 16 45 5-04 Property Tax - Refunds/Interest	8,650.00	308.11	308.11	8,341.89	3.6%
522 16 45 7-04 Election Costs	100,000.00	0.00	0.00	100,000.00	0.0%
522 16 46 0-04 Liability/Auto/Property Insurance Premiums	205,000.00	0.00	192,999.02	12,000.98	94.1%
522 16 49 0-04 Administrative Dues & Memberships	8,000.00	1,800.00	4,475.00	3,525.00	55.9%
522 16 49 9-04 Miscellaneous - Administrative Expenses	6,500.00	44.16	52.79	6,447.21	0.8%
216	678,700.00	15,314.69	235,101.61	443,598.39	34.6%
522 20 25 0-04 Vaccines, Respiratory/Hearing Testing	8,000.00	0.00	0.00	8,000.00	0.0%
522 20 49 7-04 Health & Safety - Professional Services	26,564.00	6,806.88	6,806.88	19,757.12	25.6%
220	34,564.00	6,806.88	6,806.88	27,757.12	19.7%
522 45 43 0-04 Travel Expenses - ADMIN	7,500.00	0.00	0.00	7,500.00	0.0%
522 45 43 1-04 Travel Expenses - BOARD	13,500.00	437.78	437.78	13,062.22	3.2%
522 45 49 0-04 Registration Fees - ADMIN	6,500.00	50.00	50.00	6,450.00	0.8%
522 45 49 1-04 Registration Fees - BOARD	4,675.00	0.00	3,475.00	1,200.00	74.3%
245	32,175.00	487.78	3,962.78	28,212.22	12.3%

MFD RFA Expense YTD - Expenses

Marysville Fire District

Time: 14:06:41 Date: 03/07/2023

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004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	February	YTD	Remaining	
520					
520	752,939.00	22,894.51	246,215.27	506,723.73	32.7%
580					
582 90 00 0-04	Leasehold Excise Tax/Sales Tax Remit	1,750.00	0.00	287.91	1,462.09 16.5%
589 90 00 0-04	Other Custodial Activities - Acct Overpayment Refunds	20,000.00	0.00	0.00	20,000.00 0.0%
580	21,750.00	0.00	287.91	21,462.09	1.3%
100 General Admin	774,689.00	22,894.51	246,503.18	528,185.82	31.8%

105 Transfers

590					
597 01 00 0-04	Transfer Out - Apparatus Fund	200,000.00	0.00	200,000.00	0.00 100.0%
597 02 00 0-04	Transfer Out - Capital/Reserve Fund	0.00	0.00	0.00	0.00 0.0%
597 03 00 0-04	Transfer Out - Equipment Fund	100,000.00	0.00	100,000.00	0.00 100.0%
590	300,000.00	0.00	300,000.00	0.00	100.0%
105 Transfers	300,000.00	0.00	300,000.00	0.00	100.0%

805 MSA Shelton

520					
522 45 25 5-04	Medic School Expenses	40,000.00	0.00	0.00	40,000.00 0.0%
522 45 43 6-04	Travel Expenses - EMS	12,150.00	0.00	0.00	12,150.00 0.0%
522 45 49 6-04	Registration - EMS	24,130.00	0.00	0.00	24,130.00 0.0%
245	76,280.00	0.00	0.00	76,280.00	0.0%
522 70 31 0-04	Medical Supplies	278,300.00	5,365.19	27,004.79	251,295.21 9.7%
522 70 35 5-04	Medical Equipment	3,700.00	0.00	0.00	3,700.00 0.0%
522 70 41 0-04	Ambulance Billing Services	155,000.00	0.00	23,899.50	131,100.50 15.4%
522 70 41 1-04	GEMT Program/MGADC Consultant Fees	60,000.00	0.00	0.00	60,000.00 0.0%
522 70 41 3-04	Medical Program Director/EMT Assessments	33,745.00	0.00	0.00	33,745.00 0.0%
522 70 41 7-04	Physician Advisor Services	30,432.00	2,536.00	5,072.00	25,360.00 16.7%
522 70 47 0-04	Medical Waste Disposal	3,500.00	466.85	466.85	3,033.15 13.3%
522 70 48 0-04	LUCAS/Defib/Cot Service Agreement	37,860.00	0.00	7,797.60	30,062.40 20.6%
522 70 49 0-04	SNOCO 911 - ESO EPCR User Fees	22,900.00	6,042.36	7,361.17	15,538.83 32.1%
522 70 49 9-04	Miscellaneous - EMS	5,200.00	0.00	0.00	5,200.00 0.0%
270	630,637.00	14,410.40	71,601.91	559,035.09	11.4%

MFD RFA Expense YTD - Expenses

Marysville Fire District

Time: 14:06:41 Date: 03/07/2023

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004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	February	YTD	Remaining	
520					
520	706,917.00	14,410.40	71,601.91	635,315.09	10.1%
590					
594 22 62 1-04	EMS Training Mannequin	22,000.00	0.00	0.00	22,000.00 0.0%
594 22 70 0-04	Stryker Medical Equipment	63,800.00	0.00	0.00	63,800.00 0.0%
	Installment Purchase				
594 22 70 2-04	Life Pack 15 Installment Purchase	20,025.00	0.00	20,022.58	2.42 100.0%
	(2022-2024)				
590	105,825.00	0.00	20,022.58	85,802.42	18.9%
805 MSA Shelton	812,742.00	14,410.40	91,624.49	721,117.51	11.3%

810 Wages/Benefits

520					
522 10 10 0-04	Boardmember Compensation	33,000.00	3,072.00	4,992.00	28,008.00 15.1%
210		33,000.00	3,072.00	4,992.00	28,008.00 15.1%
522 14 21 0-04	Leoff I Uninsured Claims	40,000.00	0.00	8,300.00	31,700.00 20.8%
522 14 21 5-04	Leoff I Retired / Insurance	59,000.00	2,419.80	4,839.60	54,160.40 8.2%
214		99,000.00	2,419.80	13,139.60	85,860.40 13.3%
522 16 10 0-04	Administrative Salaries	952,200.00	71,124.11	133,314.91	818,885.09 14.0%
522 16 10 5-04	Administrative Overtime	2,500.00	0.00	0.00	2,500.00 0.0%
522 16 20 0-04	Administrative Matching Deferred Comp	12,510.00	256.47	512.94	11,997.06 4.1%
522 16 21 0-04	Administrative Medical/Dental	142,500.00	11,346.57	21,026.61	121,473.39 14.8%
522 16 22 0-04	Administrative Retirement / LEOFF II	21,000.00	1,277.44	2,081.41	18,918.59 9.9%
522 16 22 5-04	Administrative Retirement / PERS	60,300.00	4,885.54	9,771.08	50,528.92 16.2%
522 16 23 0-04	Medicare/Social Security - All Employees	275,000.00	21,858.99	42,088.86	232,911.14 15.3%
522 16 24 0-04	Unemployment Taxes - All Employees	10,000.00	0.00	0.00	10,000.00 0.0%
522 16 25 0-04	Labor & Industries - All Employees	458,400.00	38,199.53	76,870.70	381,529.30 16.8%
522 16 25 5-04	WA Paid Family & Medical Leave - ESD	41,200.00	3,255.08	6,450.73	34,749.27 15.7%
522 16 26 0-04	EAP - All Employees	3,300.00	0.00	3,500.00	(200.00) 106.1%
522 16 27 0-04	Life Insurance - All Employees	14,465.00	1,247.54	2,335.62	12,129.38 16.1%
522 16 28 0-04	HRA Account Contribution	162,500.00	8,445.81	154,695.81	7,804.19 95.2%
522 16 29 9-04	Payroll Clearing Account	0.00	(4.67)	(4.67)	4.67 0.0%
216		2,155,875.00	161,892.41	452,644.00	1,703,231.00 21.0%
522 18 10 0-04	SSD - Salaries - Deputy Chief/IT Manager	334,325.00	27,828.15	55,656.30	278,668.70 16.6%
522 18 20 0-04	SSD - Matching Deferred Comp - IT Manager	5,350.00	445.83	891.66	4,458.34 16.7%

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Expenditures	Amt Budgeted	February	YTD	Remaining	
520					
522 18 21 0-04 SSD - Medical/Dental - Deputy Chief/IT Manager	34,100.00	2,839.78	5,679.56	28,420.44	16.7%
522 18 22 0-04 SSD - Retirement / LEOFF II - Deputy Chief	11,035.00	884.16	1,768.32	9,266.68	16.0%
522 18 22 5-04 SSD - Retirement / PERS - IT Manager	14,170.00	1,158.05	2,316.10	11,853.90	16.3%
218	398,980.00	33,155.97	66,311.94	332,668.06	16.6%
522 20 10 0-04 FS - Full Time Salaries	9,519,310.00	745,125.55	1,524,603.97	7,994,706.03	16.0%
522 20 10 5-10 FS - Overtime	1,958,000.00	0.00	0.00	1,958,000.00	0.0%
522 20 10 5-11 FS - Overtime - PT Generated	0.00	0.00	2,451.42	(2,451.42)	0.0%
522 20 10 5-12 FS - Overtime - Paramedic CE	0.00	458.38	904.78	(904.78)	0.0%
522 20 10 5-13 FS - Overtime - Training	0.00	0.00	0.00	0.00	0.0%
522 20 10 5-14 FS - Overtime - Rescue	0.00	614.18	614.18	(614.18)	0.0%
522 20 10 5-15 FS - Overtime - Sick Coverage	0.00	96,116.08	148,572.53	(148,572.53)	0.0%
522 20 10 5-16 FS - Overtime - Hazmat CE	0.00	0.00	392.46	(392.46)	0.0%
522 20 10 5-17 FS - Overtime - Other	0.00	74,261.49	97,694.71	(97,694.71)	0.0%
522 20 10 5-18 FS - Overtime - OT Mandatory	0.00	6,672.12	15,414.32	(15,414.32)	0.0%
522 20 10 5-19 FS - Overtime - SCFTA	0.00	0.00	4,308.09	(4,308.09)	0.0%
522 20 10 7-04 FS - Acting Pay	40,000.00	754.14	3,016.63	36,983.37	7.5%
522 20 10 9-04 FS - Part Time Salaries	40,600.00	3,038.25	8,781.25	31,818.75	21.6%
522 20 20 0-04 FS - Matching Deferred Compensation	305,800.00	21,153.49	42,230.87	263,569.13	13.8%
522 20 21 0-04 FS - Medical/Dental	1,690,500.00	138,065.94	256,173.16	1,434,326.84	15.2%
522 20 21 5-04 FS - MERP	97,200.00	6,300.00	12,750.00	84,450.00	13.1%
522 20 22 0-04 FS - Retirement / LEOFF II	622,500.00	48,771.97	92,735.09	529,764.91	14.9%
522 20 22 5-04 FS - Retirement / PERS II & III	4,300.00	315.68	912.38	3,387.62	21.2%
220	14,278,210.00	1,141,647.27	2,211,555.84	12,066,654.16	15.5%
522 30 10 0-04 FP - Salaries	729,000.00	59,745.70	120,531.10	608,468.90	16.5%
522 30 10 5-04 FP - Overtime	7,000.00	145.43	145.43	6,854.57	2.1%
522 30 10 5-18 FP - Overtime - OT Mandatory	0.00	0.00	0.00	0.00	0.0%
522 30 20 0-04 FP - Matching Deferred Compensation	14,875.00	1,247.66	2,468.28	12,406.72	16.6%
522 30 21 0-04 FP - Medical / Dental	98,000.00	8,162.59	16,325.16	81,674.84	16.7%
522 30 21 5-04 FP - MERP	3,600.00	450.00	1,500.00	2,100.00	41.7%
522 30 22 0-04 FP - Retirement / LEOFF II	34,000.00	2,714.84	5,395.16	28,604.84	15.9%
522 30 22 5-04 FP - Retirement / PERS	11,000.00	900.59	1,783.52	9,216.48	16.2%
230	897,475.00	73,366.81	148,148.65	749,326.35	16.5%
522 45 10 0-04 TRNG - Salaries	325,350.00	26,623.01	59,095.62	266,254.38	18.2%
522 45 10 5-04 TRNG - Overtime	14,000.00	0.00	0.00	14,000.00	0.0%
522 45 10 5-11 TRNG - Overtime - PT Generated	0.00	0.00	0.00	0.00	0.0%
522 45 10 5-12 TRNG - Overtime - Paramedic CE	0.00	0.00	0.00	0.00	0.0%
522 45 10 5-14 TRNG - Overtime - Rescue	0.00	0.00	0.00	0.00	0.0%
522 45 10 5-15 TRNG - Overtime - Sick Coverage	0.00	5,528.88	7,906.08	(7,906.08)	0.0%
522 45 10 5-16 TRNG - Overtime - Hazmat CE	0.00	0.00	0.00	0.00	0.0%
522 45 10 5-17 TRNG - Overtime - Other	0.00	383.88	3,042.60	(3,042.60)	0.0%
522 45 10 5-18 TRNG - Overtime - OT Mandatory	0.00	0.00	0.00	0.00	0.0%
522 45 10 5-19 TRNG - Overtime - SCFTA	0.00	0.00	0.00	0.00	0.0%

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520					
522 45 21 0-04 TRNG - Medical/Dental	48,900.00	4,074.88	8,149.75	40,750.25	16.7%
522 45 21 5-04 TRNG - MERP	3,600.00	300.00	600.00	3,000.00	16.7%
522 45 22 0-04 TRNG - Retirement / LEOFF II	18,500.00	1,724.40	3,402.32	15,097.68	18.4%
245	410,350.00	38,635.05	82,196.37	328,153.63	20.0%
522 50 10 0-04 SSD - Salaries - Facilities	101,460.00	8,454.55	16,909.10	84,550.90	16.7%
522 50 10 5-04 SSD - Overtime - Facilities	2,500.00	0.00	0.00	2,500.00	0.0%
522 50 20 0-04 SSD - Matching Deferred Comp - Facilities	4,060.00	338.18	676.36	3,383.64	16.7%
522 50 21 0-04 SSD - Medical/Dental - Facilities	26,400.00	2,199.09	4,398.18	22,001.82	16.7%
522 50 22 5-04 SSD - Retirement / PERS - Facilities	11,010.00	878.43	1,756.86	9,253.14	16.0%
250	145,430.00	11,870.25	23,740.50	121,689.50	16.3%
522 60 10 0-04 SSD - Salaries - Fleet	228,950.00	18,626.67	37,253.34	191,696.66	16.3%
522 60 10 5-04 SSD - Overtime - Fleet	10,000.00	187.12	362.00	9,638.00	3.6%
522 60 20 0-04 SSD - Matching Deferred Comp - Fleet	3,840.00	312.67	625.34	3,214.66	16.3%
522 60 21 0-04 SSD - Medical / Dental - Fleet	52,800.00	3,618.98	7,237.96	45,562.04	13.7%
522 60 22 5-04 SSD - Retirement / PERS - Fleet	24,800.00	1,954.76	3,908.25	20,891.75	15.8%
260	320,390.00	24,700.20	49,386.89	271,003.11	15.4%
522 70 10 0-04 EMS - Salaries	3,814,000.00	293,244.69	627,520.27	3,186,479.73	16.5%
522 70 10 5-10 EMS - Overtime	761,500.00	0.00	0.00	761,500.00	0.0%
522 70 10 5-11 EMS - Overtime - PT Generated	0.00	0.00	0.00	0.00	0.0%
522 70 10 5-12 EMS - Overtime - Paramedic CE	0.00	3,287.43	5,570.15	(5,570.15)	0.0%
522 70 10 5-13 EMS - Overtime - Training	0.00	0.00	0.00	0.00	0.0%
522 70 10 5-14 EMS - Overtime - Rescue	0.00	0.00	0.00	0.00	0.0%
522 70 10 5-15 EMS - Overtime - Sick Coverage	0.00	34,050.30	58,288.50	(58,288.50)	0.0%
522 70 10 5-16 EMS - Overtime - Hazmat CE	0.00	0.00	0.00	0.00	0.0%
522 70 10 5-17 EMS - Overtime - Other	0.00	11,167.42	14,051.00	(14,051.00)	0.0%
522 70 10 5-18 EMS - Overtime - OT Mandatory	0.00	2,803.96	7,018.60	(7,018.60)	0.0%
522 70 10 5-19 EMS - Overtime - SCFTA	0.00	0.00	304.32	(304.32)	0.0%
522 70 10 7-04 EMS - Acting Pay	15,000.00	841.64	2,320.68	12,679.32	15.5%
522 70 20 0-04 EMS - Matching Deferred Compensation	102,400.00	7,227.59	14,982.68	87,417.32	14.6%
522 70 21 0-04 EMS - Medical/Dental	649,200.00	42,974.70	88,090.84	561,109.16	13.6%
522 70 21 5-04 EMS - MERP	25,200.00	750.00	1,500.00	23,700.00	6.0%
522 70 22 0-04 EMS - Retirement / LEOFF II	250,000.00	18,305.96	36,298.32	213,701.68	14.5%
270	5,617,300.00	414,653.69	855,945.36	4,761,354.64	15.2%
520	24,356,010.00	1,905,413.45	3,908,061.15	20,447,948.85	16.0%
810 Wages/Benefits	24,356,010.00	1,905,413.45	3,908,061.15	20,447,948.85	16.0%

815 BC Furness

520

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Expenditures	Amt Budgeted	February	YTD	Remaining	
520					
522 20 25 5-04 HazMat Physicals	5,500.00	0.00	0.00	5,500.00	0.0%
522 20 35 3-04 HazMat Equipment	6,000.00	0.00	0.00	6,000.00	0.0%
522 20 35 6-04 Water/Swimmer Program - Equipment	34,000.00	81.97	81.97	33,918.03	0.2%
522 20 35 7-04 Tech Rescue Equipment	10,000.00	82.17	503.40	9,496.60	5.0%
522 20 45 5-04 SOPB - Special Operations Assessment	13,715.00	0.00	13,712.51	2.49	100.0%
220	69,215.00	164.14	14,297.88	54,917.12	20.7%
522 45 43 7-04 Travel Expenses - Special Operations	1,500.00	0.00	0.00	1,500.00	0.0%
522 45 49 7-04 Registration - Special Operations	11,000.00	54.70	1,049.70	9,950.30	9.5%
245	12,500.00	54.70	1,049.70	11,450.30	8.4%
520	81,715.00	218.84	15,347.58	66,367.42	18.8%
815 BC Furness	81,715.00	218.84	15,347.58	66,367.42	18.8%

820 BC Soper

520					
522 20 31 5-04 Health & Safety - Operating Supplies	5,000.00	0.00	0.00	5,000.00	0.0%
522 20 35 4-04 Exercise Equipment	17,050.00	0.00	0.00	17,050.00	0.0%
522 20 48 5-04 Exercise Equipment - Maintenance & Repair	1,000.00	0.00	123.28	876.72	12.3%
220	23,050.00	0.00	123.28	22,926.72	0.5%
522 45 25 0-04 Apprenticeship Training	5,820.00	0.00	395.84	5,424.16	6.8%
522 45 31 0-04 Training Operating Supplies	7,500.00	0.00	0.00	7,500.00	0.0%
522 45 31 5-04 Training Props	15,600.00	2,004.43	2,004.43	13,595.57	12.8%
522 45 41 0-04 Contracted Instructors / Evaluators	12,000.00	0.00	0.00	12,000.00	0.0%
522 45 42 0-04 Training Consortium Program (Equip/Trng)	100,000.00	833.63	833.63	99,166.37	0.8%
522 45 43 5-04 Travel Expenses - FS	16,900.00	675.39	675.39	16,224.61	4.0%
522 45 45 0-04 Live Fire Training - Facility Rental Site Use & Prep Fees	22,800.00	0.00	0.00	22,800.00	0.0%
522 45 49 4-04 Incident Mgmt Training Program (Blue Card)	22,500.00	545.00	545.00	21,955.00	2.4%
522 45 49 5-04 Registration - FS	15,675.00	428.06	1,273.06	14,401.94	8.1%
522 45 49 9-04 Miscellaneous - Training	2,000.00	344.36	344.36	1,655.64	17.2%
245	220,795.00	4,830.87	6,071.71	214,723.29	2.7%
520	243,845.00	4,830.87	6,194.99	237,650.01	2.5%
820 BC Soper	243,845.00	4,830.87	6,194.99	237,650.01	2.5%

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830 DC Cole					
520					
522 16 41 6-04 Lexipol Policy Services	36,468.00	0.00	36,468.30	(0.30)	100.0%
216	36,468.00	0.00	36,468.30	(0.30)	100.0%
522 20 49 5-04 Peer Support Program - Services/Supplies	18,200.00	0.00	0.00	18,200.00	0.0%
220	18,200.00	0.00	0.00	18,200.00	0.0%
520	54,668.00	0.00	36,468.30	18,199.70	66.7%
830 DC Cole	54,668.00	0.00	36,468.30	18,199.70	66.7%

835 FM Maloney

520					
522 20 24 5-04 Protective Gear & Equipment	215,000.00	7,189.86	16,572.64	198,427.36	7.7%
522 20 35 1-04 SCBA - Mask/Harness Replacements	8,000.00	0.00	0.00	8,000.00	0.0%
522 20 35 9-04 Respirator Fit Test Maint/Supplies	1,500.00	0.00	0.00	1,500.00	0.0%
522 20 41 0-04 PPE - Inspections/Repairs	30,000.00	532.34	689.00	29,311.00	2.3%
522 20 48 7-04 SCBA - Contracted Maint Services/Cylinder Hydros	36,000.00	0.00	0.00	36,000.00	0.0%
220	290,500.00	7,722.20	17,261.64	273,238.36	5.9%
522 30 31 0-04 FP - Operating Supplies	9,000.00	0.00	5.45	8,994.55	0.1%
522 30 31 3-04 FP - Public Education Supplies	12,000.00	0.00	0.00	12,000.00	0.0%
522 30 31 7-04 CERT Class Supplies	1,500.00	0.00	0.00	1,500.00	0.0%
522 30 45 0-04 FP - Contracted Services - Sno Co FM Investigations	11,200.00	0.00	0.00	11,200.00	0.0%
522 30 49 0-04 FP Memberships, Dues, Subscriptions	10,000.00	0.00	1,725.00	8,275.00	17.3%
522 30 49 5-04 Newsletters & Community Publications	40,000.00	0.00	0.00	40,000.00	0.0%
522 30 49 9-04 Miscellaneous - Fire Prevention	800.00	50.00	50.00	750.00	6.3%
230	84,500.00	50.00	1,780.45	82,719.55	2.1%
522 45 43 3-04 Travel Expenses - FP	7,000.00	0.00	0.00	7,000.00	0.0%
522 45 49 3-04 Registration Fees - FP	8,000.00	275.97	275.97	7,724.03	3.4%
245	15,000.00	275.97	275.97	14,724.03	1.8%
520	390,000.00	8,048.17	19,318.06	370,681.94	5.0%
590					
594 22 62 0-04 PPE Gear Dryer	13,000.00	0.00	0.00	13,000.00	0.0%
590	13,000.00	0.00	0.00	13,000.00	0.0%

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Expenditures	Amt Budgeted	February	YTD	Remaining	
835 FM Maloney	403,000.00	8,048.17	19,318.06	383,681.94	4.8%
840 DC Neuhoff					
520					
522 18 35 5-04	Network Switches	50,000.00	0.00	0.00	50,000.00 0.0%
522 18 35 7-04	Computer Hardware/Parts	26,500.00	1,647.77	1,890.51	24,609.49 7.1%
522 18 42 0-04	Telephone - All Stations	34,000.00	2,551.19	5,021.38	28,978.62 14.8%
522 18 42 3-04	Cellular Phone Services	32,000.00	2,259.25	4,511.59	27,488.41 14.1%
522 18 42 7-04	Network Lines & Maintenance	93,925.00	1,454.61	2,206.50	91,718.50 2.3%
522 18 45 0-04	Office Equipment	8,850.00	350.70	726.75	8,123.25 8.2%
	Images/Repairs/Maintenance				
522 18 49 0-04	Computer Licensing/Support	127,500.00	1,613.24	19,101.82	108,398.18 15.0%
522 18 49 2-04	Office 365 Conversion - Phase 2	25,000.00	0.00	0.00	25,000.00 0.0%
522 18 49 9-04	Miscellaneous - Communications	500.00	0.00	0.00	500.00 0.0%
218		398,275.00	9,876.76	33,458.55	364,816.45 8.4%
522 20 32 0-04	FS Vehicles -	98,000.00	7,416.81	13,098.48	84,901.52 13.4%
	Fuel/Lubricants/Antifreeze				
522 20 35 5-04	Communications Equipment & Maintenance	10,000.00	0.00	0.00	10,000.00 0.0%
522 20 41 7-04	GIS Contracted Services & Mapping Misc.	1,000.00	0.00	0.00	1,000.00 0.0%
522 20 45 0-04	SNOCO 911 - Managed Laptop Program	51,000.00	3,272.82	6,545.64	44,454.36 12.8%
522 20 45 2-04	SNOCO 911 - Dispatch Services	711,500.00	59,291.25	118,582.50	592,917.50 16.7%
522 20 48 0-04	SCBA - Compressor Repairs & Air Sample Testing	4,500.00	21.68	269.99	4,230.01 6.0%
522 20 48 3-04	Communications Equipment Repairs	5,000.00	43.21	43.21	4,956.79 0.9%
220		881,000.00	70,045.77	138,539.82	742,460.18 15.7%
522 45 43 2-04	Travel Expenses - SSD	2,500.00	0.00	0.00	2,500.00 0.0%
522 45 49 2-04	Registration Fees - SSD	5,000.00	0.00	0.00	5,000.00 0.0%
245		7,500.00	0.00	0.00	7,500.00 0.0%
522 50 31 0-04	Facilities - Operating Supplies	45,000.00	2,580.72	6,348.21	38,651.79 14.1%
522 50 35 0-04	Facilities - Furniture, Equipment, Appliances	45,000.00	2,408.77	2,408.77	42,591.23 5.4%
522 50 35 2-04	Facility Electronic Security - Door Locks	45,000.00	0.00	0.00	45,000.00 0.0%
522 50 35 4-04	Facility Security Cameras	25,000.00	0.00	0.00	25,000.00 0.0%
522 50 41 0-04	Facilities - Landscaping & Janitorial Service	52,000.00	0.00	2,616.64	49,383.36 5.0%
522 50 45 0-04	Equipment & Other Rentals	1,000.00	0.00	0.00	1,000.00 0.0%
522 50 47 0-04	Water / Sewer / Garbage	38,000.00	3,849.98	6,640.32	31,359.68 17.5%
522 50 47 5-04	Electricity / Natural Gas	135,000.00	12,250.14	32,160.58	102,839.42 23.8%
522 50 48 0-04	Facilities - Contacted Repair	140,000.00	0.00	5,885.26	134,114.74 4.2%
522 50 49 9-04	Miscellaneous - Facilities/Vehicles/Equipt	1,000.00	0.00	0.00	1,000.00 0.0%

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520					
250	527,000.00	21,089.61	56,059.78	470,940.22	10.6%
522 60 31 0-04 Vehicle / Shop - Operating Supplies	130,000.00	9,251.12	12,574.46	117,425.54	9.7%
522 60 35 0-04 Vehicle / Shop - Tools & Equipment	8,000.00	753.61	753.61	7,246.39	9.4%
522 60 39 0-04 SCFD#15 Service Contract Supplies/Parts	10,000.00	168.62	168.62	9,831.38	1.7%
522 60 48 0-04 Vehicles - Contracted Repair	85,000.00	1,515.12	2,050.22	82,949.78	2.4%
522 60 48 5-04 Equipment - Contracted Repair/Testing	18,500.00	0.00	0.00	18,500.00	0.0%
260	251,500.00	11,688.47	15,546.91	235,953.09	6.2%
522 70 32 0-04 EMS Vehicles - Fuel/Lubricants/Antifreeze	100,000.00	6,278.92	11,463.16	88,536.84	11.5%
270	100,000.00	6,278.92	11,463.16	88,536.84	11.5%
520	2,165,275.00	118,979.53	255,068.22	1,910,206.78	11.8%
590					
591 22 70 0-04 Capital Lease - Copy Machine	4,300.00	356.38	712.76	3,587.24	16.6%
591 22 70 5-00 Capital Lease - Postage Meter	900.00	0.00	216.74	683.26	24.1%
594 22 62 3-04 Telephone System Upgrade	35,000.00	0.00	0.00	35,000.00	0.0%
594 22 62 4-04 WiFi System Upgrade	60,000.00	0.00	0.00	60,000.00	0.0%
590	100,200.00	356.38	929.50	99,270.50	0.9%
840 DC Neuhoff	2,265,475.00	119,335.91	255,997.72	2,009,477.28	11.3%
845 BC Taylor					
520					
522 20 24 0-04 Uniforms - All Employees	112,500.00	9,097.67	16,351.51	96,148.49	14.5%
520	112,500.00	9,097.67	16,351.51	96,148.49	14.5%
845 BC Taylor	112,500.00	9,097.67	16,351.51	96,148.49	14.5%
850 BC Jesus					
520					
522 20 31 0-04 FS - Operating Supplies (Consumables)	25,000.00	2,567.50	2,773.06	22,226.94	11.1%
522 20 35 0-04 FS - Operating Equipment & Tools	37,000.00	12.32	1,232.19	35,767.81	3.3%
522 20 49 9-04 Miscellaneous - Fire Suppression	1,500.00	0.00	0.00	1,500.00	0.0%
520	63,500.00	2,579.82	4,005.25	59,494.75	6.3%

MFD RFA Expense YTD - Expenses

Marysville Fire District

Time: 14:06:41 Date: 03/07/2023

Page: 10

004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	February	YTD	Remaining	
850 BC Jesus	63,500.00	2,579.82	4,005.25	59,494.75	6.3%
Fund Expenditures:	29,468,144.00	2,086,829.64	4,899,872.23	24,568,271.77	16.6%
Fund Excess/(Deficit):	(29,468,144.00)	(2,086,829.64)	(4,899,872.23)		

CM

MFD RFA Apparatus YTD - Expenses

Marysville Fire District

Time: 14:07:37 Date: 03/07/2023

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304 MFD RFA - Apparatus Fund 778-72

Expenditures	Amt Budgeted	February	YTD	Remaining	
100 General Admin					
520					
522 16 41 3-09 Snohomish County - Investment Fees	1,050.00	94.78	189.56	860.44	18.1%
520	1,050.00	94.78	189.56	860.44	18.1%
100 General Admin	1,050.00	94.78	189.56	860.44	18.1%
840 DC Neuhoff					
590					
594 22 64 0-09 Ladder Truck	1,788,000.00	0.00	0.00	1,788,000.00	0.0%
594 22 64 2-09 Staff Vehicle - Fleet/Facilities	75,000.00	0.00	0.00	75,000.00	0.0%
594 22 64 4-09 Staff Vehicle - Fire Prevention	80,000.00	0.00	0.00	80,000.00	0.0%
594 22 64 6-09 Ambulance Remounts	320,000.00	0.00	0.00	320,000.00	0.0%
590	2,263,000.00	0.00	0.00	2,263,000.00	0.0%
840 DC Neuhoff	2,263,000.00	0.00	0.00	2,263,000.00	0.0%
Fund Expenditures:	2,264,050.00	94.78 ✓	189.56 ✓	2,263,860.44	0.0%
Fund Excess/(Deficit):	(2,264,050.00)	(94.78)	(189.56)		

CM

MFD RFA Reserve/Capital YTD - Expenses

Marysville Fire District

Time: 14:08:13 Date: 03/07/2023

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303 MFD RFA - Capital/Reserve Fund 778-73

Expenditures	Amt Budgeted	February	YTD	Remaining	
100 General Admin					
520					
522 70 49 0-08 GEMT Program - Overpaid Funds Return	0.00	0.00	8,823.11	(8,823.11)	0.0%
000	0.00	0.00	8,823.11	(8,823.11)	0.0%
522 16 41 9-08 Snohomish County Investment Fees	6,000.00	430.61	861.22	5,138.78	14.4%
216	6,000.00	430.61	861.22	5,138.78	14.4%
520	6,000.00	430.61	9,684.33	(3,684.33)	161.4%
100 General Admin	6,000.00	430.61	9,684.33	(3,684.33)	161.4%
840 DC Neuhoff					
590					
594 22 61 0-08 General Capital Projects - A&E/Professional Services	25,000.00	0.00	0.00	25,000.00	0.0%
594 22 62 0-08 Public Safety Building - A&E Services	30,000.00	0.00	12,885.50	17,114.50	43.0%
594 22 62 1-08 Station 63 Generator	45,000.00	0.00	0.00	45,000.00	0.0%
594 22 62 4-08 Public Safety Building - Remodel Costs	1,000,000.00	0.00	0.00	1,000,000.00	0.0%
594 22 62 5-08 Public Safety Building - Move In Costs	50,000.00	0.00	0.00	50,000.00	0.0%
594 22 70 0-08 Public Safety Building Purchase - Installment 3 Of 3	1,175,000.00	0.00	0.00	1,175,000.00	0.0%
590	2,325,000.00	0.00	12,885.50	2,312,114.50	0.6%
840 DC Neuhoff	2,325,000.00	0.00	12,885.50	2,312,114.50	0.6%
Fund Expenditures:	2,331,000.00	430.61	22,569.83	2,308,430.17	1.0%
Fund Excess/(Deficit):	(2,331,000.00)	(430.61)	(22,569.83)		

CM

MFD RFA Equipment YTD - Expenses

Marysville Fire District

Time: 14:09:02 Date: 03/07/2023

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305 MFD RFA - Equipment Fund 778-74

Expenditures	Amt Budgeted	February	YTD	Remaining	
100 General Admin					
520					
522 16 41 9-10 Snohomish County - Investment Fees	250.00	23.76	30.40	219.60	12.2%
520	250.00	23.76	30.40	219.60	12.2%
100 General Admin	250.00	23.76	30.40	219.60	12.2%
Fund Expenditures:	250.00	23.76	30.40	219.60	12.2%
Fund Excess/(Deficit):	(250.00)	(23.76)	(30.40)		

CM

MARYSVILLE FIRE DISTRICT RFA - EXPENSE FUND
FINANCIAL SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

Cash on hand at beginning of the month: **\$11,267,394.14**

Income for the month:

02/02 - Cash Deposit	\$48,118.00
02/09 - Cash Deposit	\$10,396.58
02/16 - Cash Deposit	\$5,467.45
02/17 - ACH Debit Transfer	\$213,769.01
02/23 - Cash Deposit	\$20.00
02/28 - RFA Property Tax Collections	\$103,960.07
02/28 - FD#12 Property Tax Collections	\$13,447.74
02/28 - Leasehold Excise Tax/Private Harvest	\$838.85
02/28 - Investment Interest	\$27,154.38

Total Income for the month: **\$423,172.08**

Expenditures for the month:

02/24 - A/P - Warrants Approved 02/15	(\$192,969.03)
02/28 - Sno Co Refunded Property Taxes	(\$308.11)
02/28 - Sno Co Investment Fees	(\$252.20)
02/28 - Payroll - Approved 02/15	(\$1,893,300.30)

Total Expenditures for the month: **(\$2,086,829.64)**

Cash on hand as of 02/28/2022 **\$9,603,736.58**

MARYSVILLE FIRE DISTRICT RFA - APPARATUS FUND
FINANCIAL SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

Cash on hand at beginning of the month: **\$2,584,871.47**

Income for the month:

02/28 - Investment Interest	\$6,403.79
-----------------------------	------------

Total Income for the month: **\$6,403.79**

Expenditures for the month:

02/28 - Sno Co Investment Fees	(\$94.78)
--------------------------------	-----------

Total Expenditures for the month: **(\$94.78)**

Cash on hand as of 02/28/2022 **\$2,591,180.48**

MARYSVILLE FIRE DISTRICT RFA - CAPITAL/RESERVE FUND
FINANCIAL SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

Cash on hand at beginning of the month: **\$20,071,582.91**

Income for the month:

02/17 - ACH Debit Transfer	\$239,096.29
02/28 - Investment Interest	\$47,926.74

Total Income for the month:		\$287,023.03
Expenditures for the month:		
02/28 - Sno Co Investment Fees	<u>(\$430.61)</u>	
Total Expenditures for the month:		(\$430.61)
Cash on hand as of 02/28/2022		<u><u>\$20,358,175.33</u></u>

MARYSVILLE FIRE DISTRICT RFA - EQUIPMENT FUND
 FINANCIAL SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

Cash on hand at beginning of the month:		\$302,626.29
Income for the month:		
02/28 - Investment Interest	<u>\$728.05</u>	
Total Income for the month:		\$728.05
Expenditures for the month:		
02/28 - Sno Co Investment Fees	<u>(\$23.76)</u>	
Total Expenditures for the month:		(\$23.76)
Cash on hand as of 02/28/2022		<u><u>\$303,330.58</u></u>

<i>GRAND TOTAL CASH ON HAND - February 1, 2023</i>	<i>\$34,226,474.81</i>
<i>GRAND TOTAL CASH ON HAND - February 28, 2023</i>	<i><u>\$32,856,422.97</u></i>
<i>DIFFERENCE</i>	<i><u><u>(\$1,370,051.84)</u></u></i>



**MARYSVILLE
FIRE DISTRICT
Incident Report
January - 2023**

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MARYSVILLE FIRE DISTRICT

Regional Fire Authority

January 2023

NOTES ON DATA VALIDATION

The data upon which the department relies for this report comes from the Department's records management system (RMS), its electronic patient care reports (ePCR) and the computer aided dispatch system (CAD) operated by a County joint powers entity.

For purposes of trending response times over time, response times of less than 15 seconds and response times above 17 minutes were not included in the response time analyses. The 17-minute threshold was established as the upper limit of a normal response under emergency response conditions for a first unit at-scene. Subsequent units may have higher upper thresholds.

1. Annual View Monthly Incident Count vs Previous Year

Last 24 months

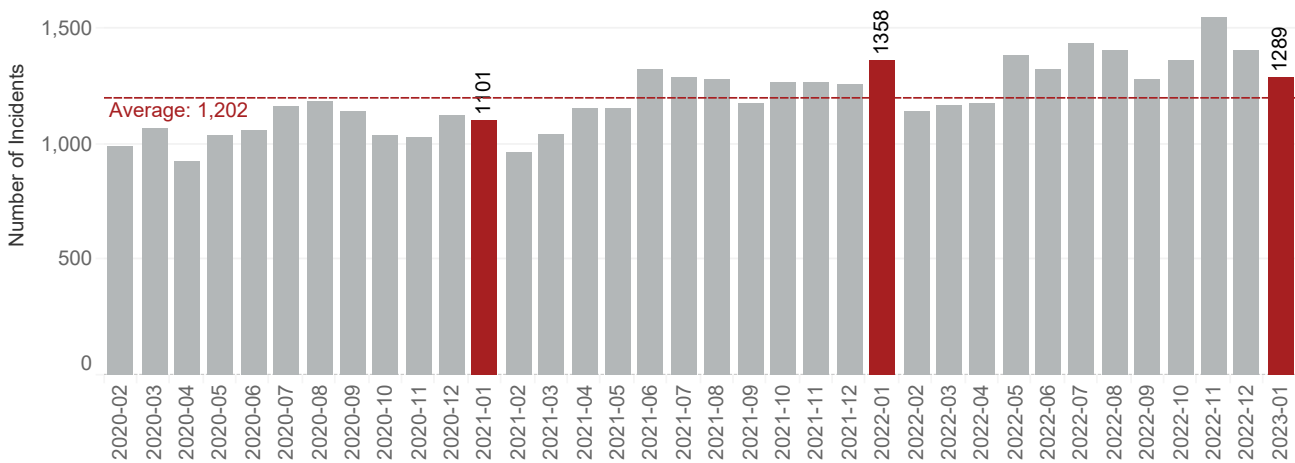
Total Incidents Involving Marysville Fire

Month	Most recent 12 months	Month	Previous 12 months	% Variance
February 2022	1,139	February 2021	961	18.5%
March 2022	1,168	March 2021	1,044	11.9%
April 2022	1,178	April 2021	1,152	2.2%
May 2022	1,382	May 2021	1,154	19.9%
June 2022	1,323	June 2021	1,324	-0.1%
July 2022	1,432	July 2021	1,285	11.4%
August 2022	1,407	August 2021	1,280	9.9%
September 2022	1,281	September 2021	1,173	9.2%
October 2022	1,363	October 2021	1,264	7.8%
November 2022	1,550	November 2021	1,267	22.3%
December 2022	1,403	December 2021	1,259	11.4%
January 2023	1,289	January 2022	1,358	-5.1%
Total	15,915	Total	14,521	9.6%

2. Count of Incidents by Month

Last 36 months

Total Incidents Involving Marysville Fire



3. Annual View Monthly Incident Count vs Previous Year

Last 24 months

In-District and Outgoing Aid Incidents

In-District Incidents

Month	Most recent 12 months	Month	Previous 12 months	% Variance
February 2022	1,020	February 2021	863	18.2%
March 2022	1,045	March 2021	951	9.9%
April 2022	1,025	April 2021	1,018	0.7%
May 2022	1,226	May 2021	1,023	19.8%
June 2022	1,182	June 2021	1,149	2.9%
July 2022	1,230	July 2021	1,138	8.1%
August 2022	1,219	August 2021	1,135	7.4%
September 2022	1,128	September 2021	1,019	10.7%
October 2022	1,220	October 2021	1,092	11.7%
November 2022	1,357	November 2021	1,138	19.2%
December 2022	1,234	December 2021	1,110	11.2%
January 2023	1,135	January 2022	1,220	-7.0%
Total	14,021	Total	12,856	9.1%

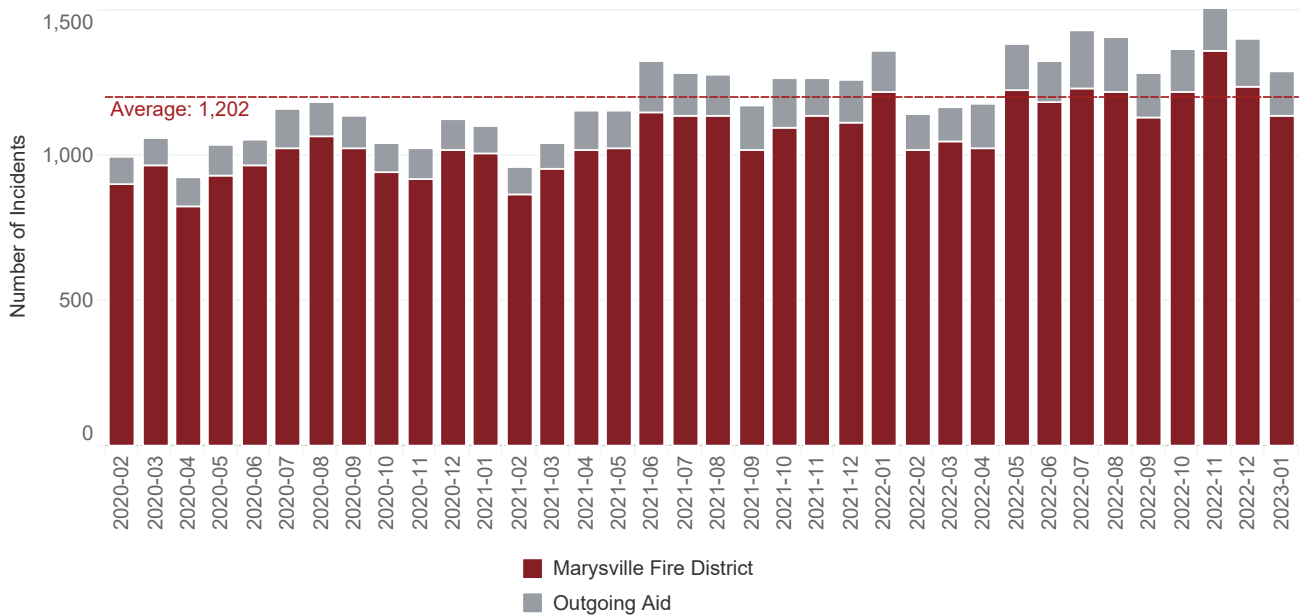
Outgoing Aid Incidents

Month	Most recent 12 months	Month	Previous 12 months	% Variance
February 2022	119	February 2021	98	21.4%
March 2022	123	March 2021	93	32.3%
April 2022	153	April 2021	134	14.2%
May 2022	156	May 2021	131	19.1%
June 2022	141	June 2021	175	-19.4%
July 2022	202	July 2021	147	37.4%
August 2022	188	August 2021	145	29.7%
September 2022	153	September 2021	154	-0.6%
October 2022	143	October 2021	172	-16.9%
November 2022	193	November 2021	129	49.6%
December 2022	169	December 2021	149	13.4%
January 2023	154	January 2022	138	11.6%
Total	1,894	Total	1,665	13.8%

4. Count of Incidents by Month

Last 36 months

In-District and Outgoing Aid Incidents



5. Incident Count and Response Times By Category Type -- Emergency Priority
January 2023 (First Units, Urgent)

Call Group	Count	% of Total	Avg. Response	90th Percentile
Alarm	28	3.30%	00:07:28	00:09:32
Fire -- Other	19	2.24%	00:07:15	00:11:20
Fire -- Structure	7	0.83%	00:08:48	00:12:04
Fire -- Vegetation	1	0.12%	00:06:34	00:06:34
Hazmat	8	0.94%	00:09:27	00:13:24
Medical	269	31.72%	00:06:48	00:10:17
Other	481	56.72%	00:07:27	00:11:24
Service	2	0.24%	00:05:38	00:05:38
Technical Rescue	3	0.35%	00:08:00	00:10:45
Vehicle Accident	30	3.54%	00:07:20	00:09:47
Total	848	100.00%	00:07:16	00:11:01

6. Incident Count and Response Times By Station -- Emergency Priority
January 2023 (First Units, Urgent)

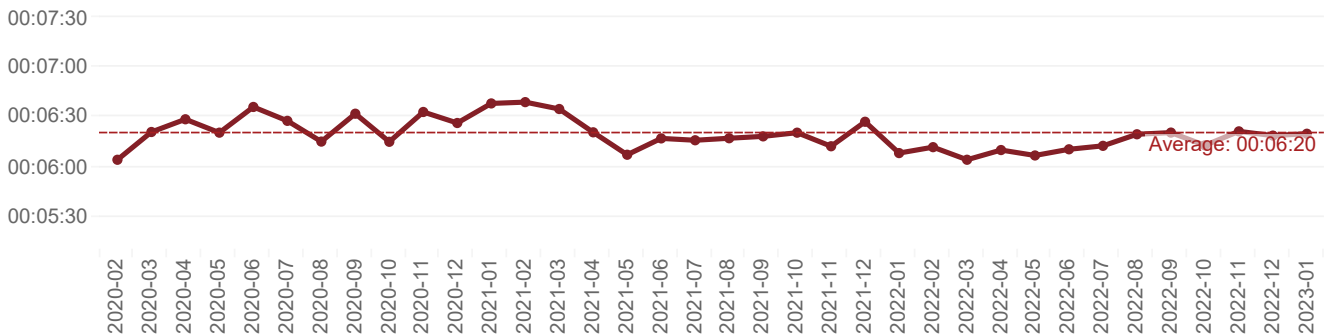
Station Area	Count	% of Total	Avg. Response	90th Percentile
STA 61	296	36.82%	00:06:14	00:09:32
STA 62	205	25.50%	00:06:48	00:09:50
STA 63	162	20.15%	00:07:42	00:10:42
STA 65	41	5.10%	00:11:48	00:16:06
STA 66	100	12.44%	00:08:42	00:11:41
Total	804	100.00%	00:07:14	00:10:57

7. Incident Count By Unit -- Emergency Priority
January 2023

Unit	Count	% of Total
A61	176	10.21%
A62	205	11.90%
A65	56	3.25%
A66	105	6.09%
E61	223	12.94%
E63	187	10.85%
E65	19	1.10%
E66	67	3.89%
L62	217	12.59%
M61	260	15.09%
M63	205	11.90%
TR61	3	0.17%
Total	1,723	100.00%

8. Response Time by Month -- Emergency Priority
Last 36 months

Incidents in the District and to which District units responded



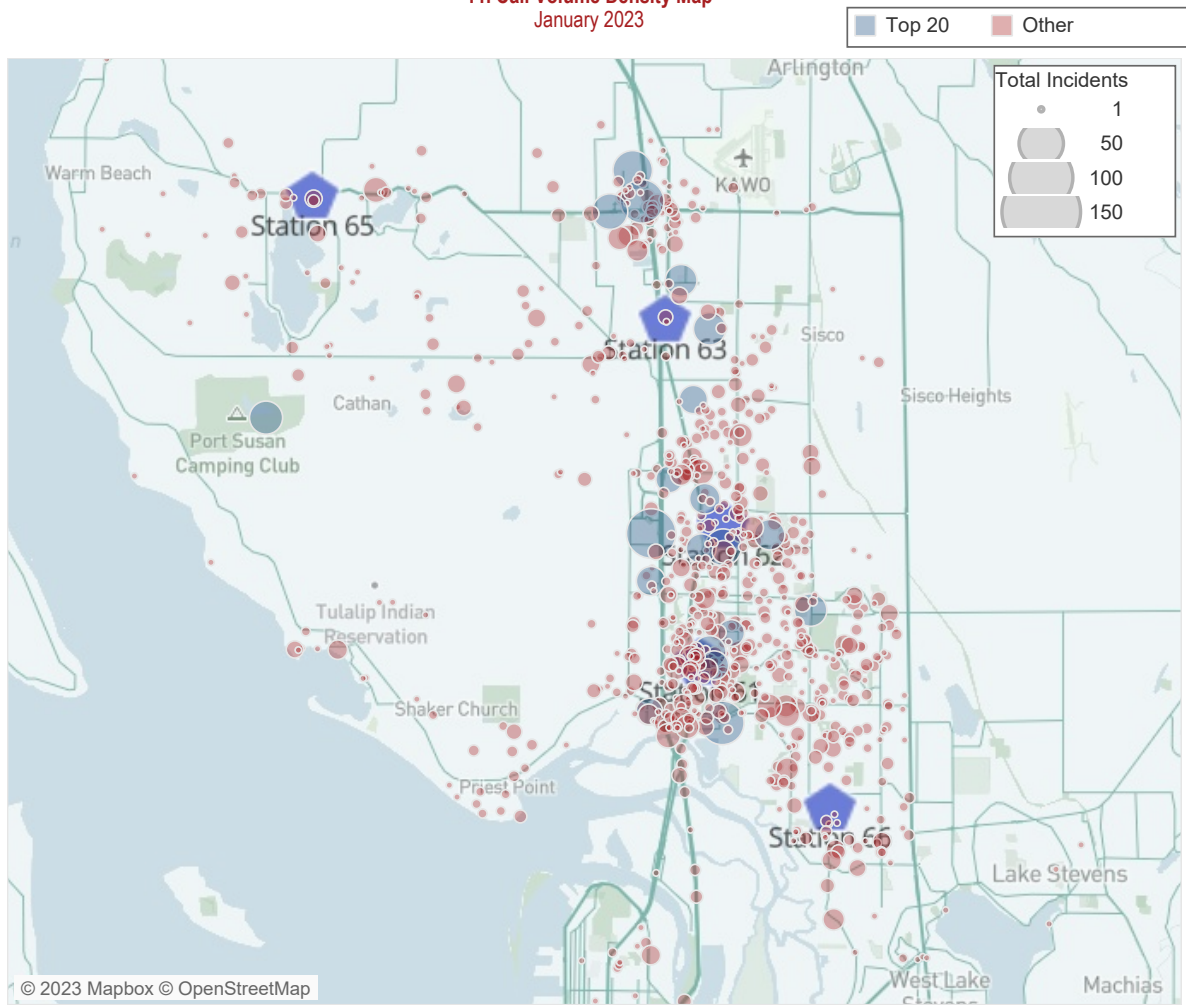
9. Mutual and Auto Aid Summary
January 2023

	Total number of hours	Count of Unit Commitments
Units Sent to Other Jurisdictions:	63:44:22	195
Units Received from Other Jurisdictions:	147:34:07	307

10. Ambulance Transport Summary
January 2023

	Count	Percentage
MFD Aid Units Dispatched on EMS Related Calls	765	61%
MFD Medic Units Dispatched on EMS Related Calls	495	39%
MFD Transport Units Dispatched on EMS Related Calls	1,260	100%
MFD Aid Units Arrived at Scene on EMS Related Calls	670	64%
MFD Medic Units Arrived at Scene on EMS Related Calls	376	36%
MFD Transport Units Arrived at Scene on EMS Related Calls	1,046	100%
MFD Aid Units Transported Patients	375	77%
MFD Medic Units Transported Patients	111	23%
MFD Transport Units Transported Patients	486	100%
	Arrived at Scene	Transported a Patient When Arrived
Aid Units	88%	56%
Medics	76%	30%
Total	83%	46%

11. Call Volume Density Map
January 2023



12. Top 20 Incident Locations
Year To Date - 2023

Address	Total Incidents	Total Commitments
9912 48TH DR NE	39	63
2901 174TH ST NE	38	104
10200 QUIL CEDA BLVD	37	83
2203 172ND ST NE	35	74
4420 76TH ST NE	30	62
5925 47TH AVE NE	24	54
11015 STATE AVE	22	33
1216 GROVE ST	20	32
12115 STATE AVE	19	42
3955 156TH ST NE	18	50
18111 25TH AVE NE	18	51
16600 25TH AVE NE	18	35
5800 64TH ST NE	16	30
5711 100TH ST NE	15	32
1724 GROVE ST	13	21
6110 64TH ST NE	12	28
1821 GROVE ST	11	31
5900 64TH ST NE	10	26
9802 48TH DR NE	9	16
12015 MARINE DR	8	32
Grand Total	412	899



**MARYSVILLE
FIRE DISTRICT
Incident Report
February - 2023**

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MARYSVILLE FIRE DISTRICT

Regional Fire Authority

February 2023

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For purposes of trending response times over time, response times of less than 15 seconds and response times above 17 minutes were not included in the response time analyses. The 17-minute threshold was established as the upper limit of a normal response under emergency response conditions for a first unit at-scene. Subsequent units may have higher upper thresholds.

1. Annual View Monthly Incident Count vs Previous Year

Last 24 months

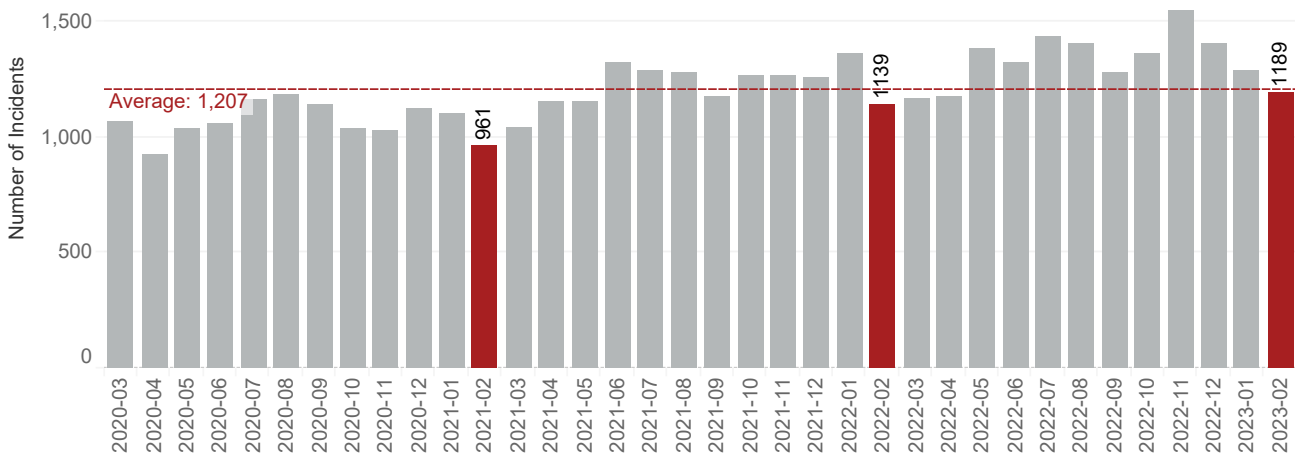
Total Incidents Involving Marysville Fire

Month	Most recent 12 months	Month	Previous 12 months	% Variance
March 2022	1,168	March 2021	1,044	11.9%
April 2022	1,178	April 2021	1,152	2.2%
May 2022	1,382	May 2021	1,154	19.9%
June 2022	1,323	June 2021	1,324	-0.1%
July 2022	1,432	July 2021	1,285	11.4%
August 2022	1,407	August 2021	1,280	9.9%
September 2022	1,281	September 2021	1,173	9.2%
October 2022	1,363	October 2021	1,264	7.8%
November 2022	1,550	November 2021	1,267	22.3%
December 2022	1,403	December 2021	1,259	11.4%
January 2023	1,289	January 2022	1,358	-5.1%
February 2023	1,189	February 2022	1,139	4.4%
Total	15,965	Total	14,699	8.6%

2. Count of Incidents by Month

Last 36 months

Total Incidents Involving Marysville Fire



3. Annual View Monthly Incident Count vs Previous Year

Last 24 months

In-District and Outgoing Aid Incidents

In-District Incidents

Month	Most recent 12 months	Month	Previous 12 months	% Variance
March 2022	1,045	March 2021	951	9.9%
April 2022	1,025	April 2021	1,018	0.7%
May 2022	1,226	May 2021	1,023	19.8%
June 2022	1,182	June 2021	1,149	2.9%
July 2022	1,230	July 2021	1,138	8.1%
August 2022	1,219	August 2021	1,135	7.4%
September 2022	1,128	September 2021	1,019	10.7%
October 2022	1,220	October 2021	1,092	11.7%
November 2022	1,357	November 2021	1,138	19.2%
December 2022	1,234	December 2021	1,110	11.2%
January 2023	1,135	January 2022	1,220	-7.0%
February 2023	1,086	February 2022	1,020	6.5%
Total	14,087	Total	13,013	8.3%

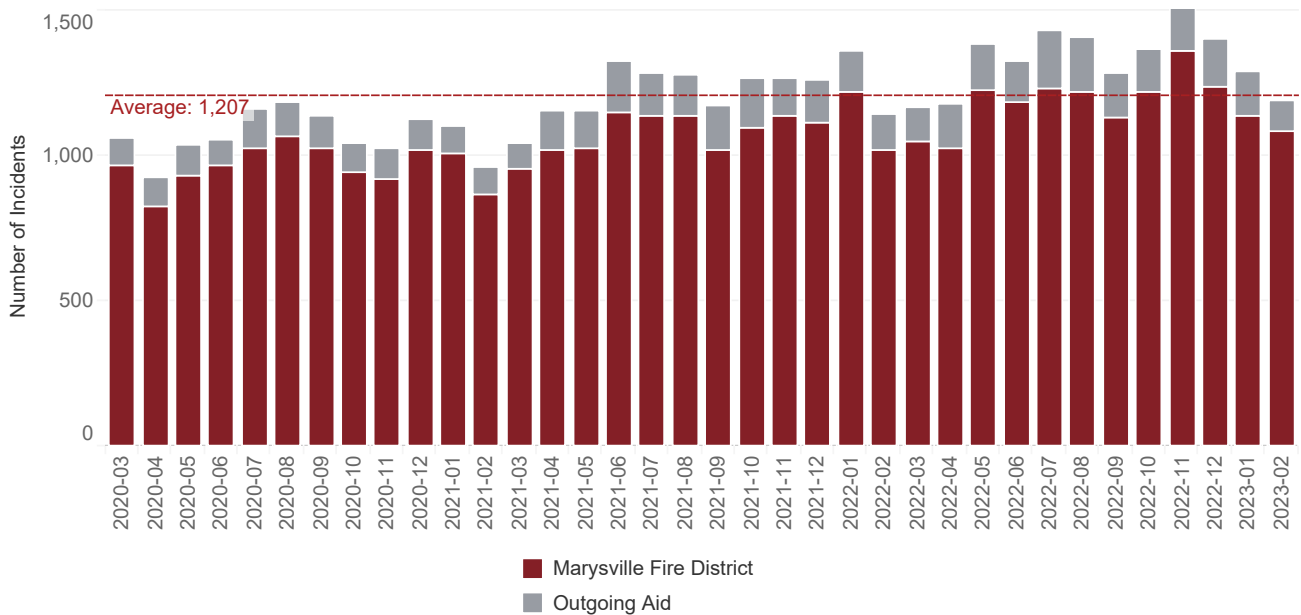
Outgoing Aid Incidents

Month	Most recent 12 months	Month	Previous 12 months	% Variance
March 2022	123	March 2021	93	32.3%
April 2022	153	April 2021	134	14.2%
May 2022	156	May 2021	131	19.1%
June 2022	141	June 2021	175	-19.4%
July 2022	202	July 2021	147	37.4%
August 2022	188	August 2021	145	29.7%
September 2022	153	September 2021	154	-0.6%
October 2022	143	October 2021	172	-16.9%
November 2022	193	November 2021	129	49.6%
December 2022	169	December 2021	149	13.4%
January 2023	154	January 2022	138	11.6%
February 2023	103	February 2022	119	-13.4%
Total	1,878	Total	1,686	11.4%

4. Count of Incidents by Month

Last 36 months

In-District and Outgoing Aid Incidents



5. Incident Count and Response Times By Category Type -- Emergency Priority
February 2023 (First Units, Urgent)

Call Group	Count	% of Total	Avg. Response	90th Percentile
Alarm	29	3.58%	00:07:25	00:09:54
Fire -- Other	24	2.97%	00:08:20	00:12:27
Fire -- Structure	5	0.62%	00:09:07	00:14:40
Fire -- Vegetation	1	0.12%	00:06:02	00:06:02
Hazmat	12	1.48%	00:07:22	00:09:39
Medical	26	3.21%	00:05:59	00:08:49
Other	692	85.54%	00:07:05	00:10:38
Technical Rescue	1	0.12%		
Vehicle Accident	19	2.35%	00:06:39	00:10:29
Total	809	100.00%	00:07:07	00:10:46

6. Incident Count and Response Times By Station -- Emergency Priority
February 2023 (First Units, Urgent)

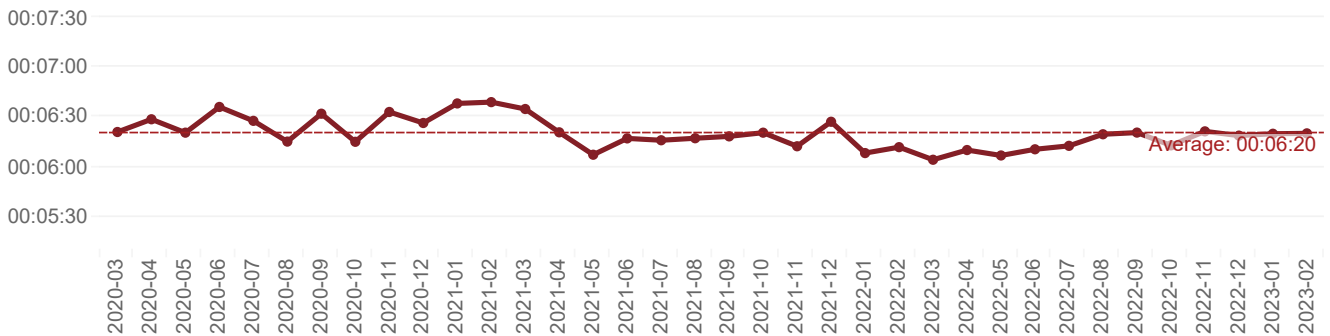
Station Area	Count	% of Total	Avg. Response	90th Percentile
STA 61	270	34.48%	00:06:10	00:09:48
STA 62	190	24.27%	00:06:33	00:10:04
STA 63	166	21.20%	00:07:46	00:11:19
STA 65	63	8.05%	00:10:23	00:15:29
STA 66	94	12.01%	00:07:36	00:10:10
Total	783	100.00%	00:07:04	00:10:38

7. Incident Count By Unit -- Emergency Priority
February 2023

Unit	Count	% of Total
A61	165	10.00%
A62	185	11.21%
A62A	4	0.24%
A65	69	4.18%
A66	107	6.48%
E61	208	12.61%
E63	162	9.82%
E65	26	1.58%
E66	62	3.76%
L62	216	13.09%
M61	227	13.76%
M63	218	13.21%
TR61	1	0.06%
Total	1,650	100.00%

8. Response Time by Month -- Emergency Priority
Last 36 months

Incidents in the District and to which District units responded



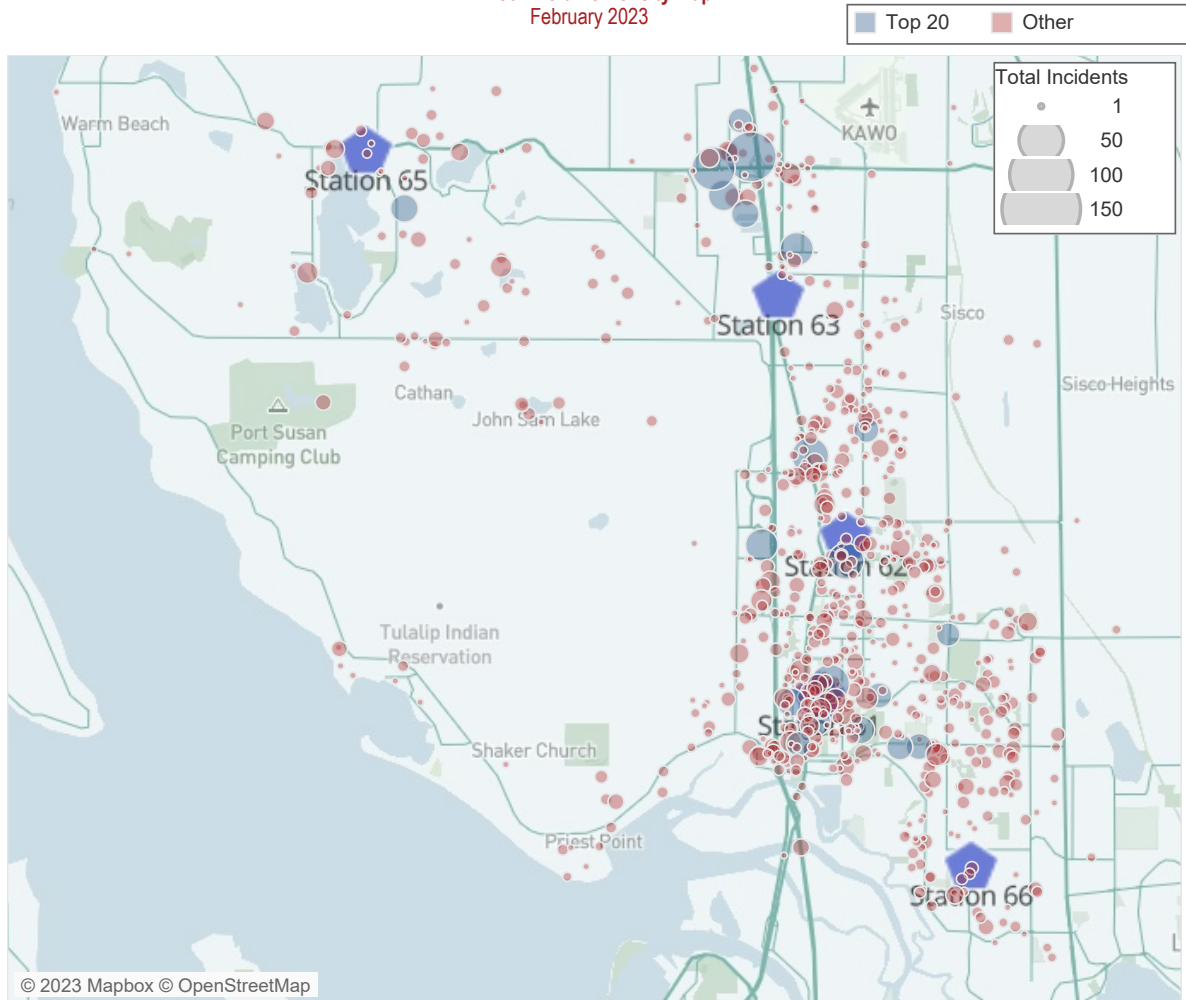
9. Mutual and Auto Aid Summary
February 2023

	Total number of hours	Count of Unit Commitments
Units Sent to Other Jurisdictions:	47:01:20	128
Units Received from Other Jurisdictions:	121:24:10	235

10. Ambulance Transport Summary
February 2023

	Count	Percentage
MFD Aid Units Dispatched on EMS Related Calls	753	62%
MFD Medic Units Dispatched on EMS Related Calls	461	38%
MFD Transport Units Dispatched on EMS Related Calls	1,214	100%
MFD Aid Units Arrived at Scene on EMS Related Calls	666	65%
MFD Medic Units Arrived at Scene on EMS Related Calls	356	35%
MFD Transport Units Arrived at Scene on EMS Related Calls	1,022	100%
MFD Aid Units Transported Patients	375	81%
MFD Medic Units Transported Patients	88	19%
MFD Transport Units Transported Patients	463	100%
	Arrived at Scene	Transported a Patient When Arrived
Aid Units	88%	56%
Medics	77%	25%
Total	84%	45%

11. Call Volume Density Map
February 2023



12. Top 20 Incident Locations
Year To Date - 2023

Address	Total Incidents	Total Commitments
9912 48TH DR NE	39	63
2901 174TH ST NE	38	104
10200 QUIL CEDA BLVD	37	83
2203 172ND ST NE	35	74
4420 76TH ST NE	30	62
5925 47TH AVE NE	24	54
11015 STATE AVE	22	33
1216 GROVE ST	20	32
12115 STATE AVE	19	42
3955 156TH ST NE	18	50
18111 25TH AVE NE	18	51
16600 25TH AVE NE	18	35
5800 64TH ST NE	16	30
5711 100TH ST NE	15	32
1724 GROVE ST	13	21
6110 64TH ST NE	12	28
1821 GROVE ST	11	31
5900 64TH ST NE	10	26
9802 48TH DR NE	9	16
12015 MARINE DR	8	32
Grand Total	412	899

MARYSVILLE FIRE DISTRICT

Regional Fire Authority

AGENDA BILL

BOARD MEETING DATE: March 15, 2023

AGENDA ITEM: Human Resources Manager Reclassification to Director	AGENDA SECTION: New Business
PREPARED BY: Ned Vander Pol, Fire Chief	
ATTACHMENTS: N/A	
BUDGET CODE: Various	AMOUNT: \$
SUMMARY: The Human Resources Manager classification is currently doing director level work, reporting directly to the Fire Chief and is a member of the executive management team of the district. As part of the restructuring of the executive management team, I recommend changing the HR Manager position title to HR Director to be consistent with the Finance Director. No salary adjustment is recommended at this time.	

RECOMMENDED ACTION:

Motion to approve the reclassification of the Human Resources Manager position to Human Resources Director with no salary increase at this time.

**MARYSVILLE FIRE DISTRICT
POSITION DESCRIPTION**

POSITION TITLE:	Human Resources Director <u>Manager</u>
DEPARTMENT:	Administration
CLASSIFICATION:	Non-Union/Exempt
APPROVAL DATE:	February 16, 2022 <u>March 15, 2023</u>

POSITION PURPOSE:

This is managerial work at the executive level. Responsibilities involve providing confidential human resources and administrative support to the Fire Chief, administrative staff and department personnel.

Individuals assigned to this position are expected to apply a thorough knowledge of human resource practices of the department's purpose and practice to varied and recurring duties. Responsibilities have a substantial impact on the department's operations. Incumbent reports to the Fire Chief with work reviewed for accuracy, completeness and adherence to established procedures.

SUPERVISION RECEIVED:*

- o Works under the general administrative direction of the Fire Chief.

SUPERVISION EXERCISED:*

- o Human Resources Staff.

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ESSENTIAL DUTIES AND RESPONSIBILITIES -- *The job duties and responsibilities represented in this job description in no way imply that these are the only duties to be performed. Individuals occupying this position will be required to follow any other job related instructions and to perform any other job related duties requested by a supervisor. Specific duties and responsibilities include, but are not limited to:*

- Provide guidance to the managers and supervisors on employee relations issues, conflict resolution, policies and collective bargaining contracts.
- Ensuring the Fire District's compliance with federal, state and local laws regarding personnel practices including, Fair Labor Standards Act, Family Medical Leave Act requirements; Equal

Human Resources ~~Director~~ Manager
Revised: ~~March 15, 2023~~ February 16, 2022

Employment Opportunity (EEO), monitoring of the department's personnel practices and recommending actions to ensure compliance.

- Reviews and monitors proposed changes to local, state, and federal laws to determine their impact on personnel policies and practices; prepares, coordinates, and implements responses and recommendations to the Chief and Board of Directors.
- Prepare the annual wage and benefit budget.
- Serve as the HIPAA Compliance Officer.
- Serve as the Public Records Officer responsible for reviewing and responding to requests for public records according to the WA State Public Records Act.
- Serve as the Records Officer responsible for coordinating the development and maintenance of the records management and retention program according to the WA State Archives.
- Investigate and respond to employee complaints.
- Maintains, monitors and processes Worker's Compensation claims and reports to ensure compliance with state regulations.
- Maintains the tracking of OSHA required data.
- Conducts employee orientation, development, and training.
- Policy development and documentation, including a continuing study of all Human Resources policies, programs, and practices to keep management informed of new developments.
- Leads the development of benefit training and recommends changes in benefits offered.
- Manage personnel wages including step increases and benefit changes.
- Maintain official personnel files and other records in compliance with District policies, legal regulations, and confidentiality requirements.
- Promotes a diverse work culture with an acute awareness of the need to expand diversity equity and inclusion throughout the organization.
- Processes LEOFF 1 Retiree Disability Board payments and maintains Disability Board records.
- Participates in union contract negotiations, including labor relations research, including survey development and compilation.
- Coordinates employee recruitment and selection processes, including advertising vacancies and assisting managers in evaluating applications, interviewing applicants, administering employment tests, conducting background checks, and making hiring recommendations.
- Manage employees' benefit programs and assist employees relating to health insurance, life insurance, life insurance, retirement, deferred compensation, pensions, and other benefit programs.
- Maintain and update job descriptions for all current positions with the District.
- Formulate correspondence often of a complex and confidential nature, select ideas as well as language to convey desired meaning; participate in drafting correspondence and narrative reports for supervisor.
- Serve as department's Records Retention Officer.

Human Resources ~~Director~~ Manager

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- Attend meetings, seminars, conferences and other training programs to keep informed of current laws and changes that may affect employment practices and the district.
- Perform other job related duties as assigned by the Chief.
- The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

Please see the attached questionnaire for position specific physical requirements and typical working conditions. The physical demands and work environment characteristics described in the attached form are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disability to perform the essential functions. Maybe required to work beyond normal working hours to attend evening and weekend meetings.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education, Training and Experience Guidelines -- *The Marysville Fire District reserves the right to evaluate and consider, at its discretion, any combination of education and experience that tends to indicate the applicant possesses the skills, knowledge and abilities listed herein.*

- Bachelor's degree with major course work in business, public administration or a related field.
- Prior experience in labor relations, public sector businesses, including union-management contract negotiations, grievances and arbitration as well as interpreting contract provisions and advising management.
- Considerable increasingly responsible experience including related supervisory or administrative experience, or an equivalent combination of education, training and/or experience that provides the following knowledge, skills and abilities:

Knowledge of:

- General office procedures plus familiarity with the general principles of public administration and organization.
- Developing and executing diversity, equity, inclusion, and anti-racism initiatives as they relate to people, practices, policies, systems, and the strategic vision of an organization.
- Federal, state and local laws regarding personnel policies and practices, including affirmative action/equal employment opportunity, Fair Labor Standards Act, Family and Medical Leave Act, and Americans with Disabilities Act requirements, and others.

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- Principles and practices of employee benefit programs and Washington State’s workers compensation program.
- Principles and practices of employee payroll programs.
- English, spelling, grammar, vocabulary and punctuation.

Ability to:

- Perform research, organize and present findings.
- Work cooperatively with others as a member of the department team.
- Maintain strict confidentiality with sensitive employee information.
- Maintain and establish effective and cooperative working relationships with the public and public officials.
- Prioritize work, mesh numerous assignments, and cope with interruptions, last minute changes and rigid deadlines.
- Work independently from general instruction and broad work expectations.
- Work through lunch meetings, work late, attend evening or early morning meetings as required.
- Deal with the public in stressful situations.
- Project an image of professionalism through appearance, cooperation, compatibility, punctuality and enthusiasm.
- Pass a comprehensive background check including reference checks.

LICENSE OR CERTIFICATE REQUIREMENTS:

- Requires a valid Washington State Driver’s License and a driving record acceptable to the Department’s insurance carrier.
- Professional Human Resources or Senior Professional Human Resources certification (PHR/SPHR) preferred.
- Society for Human Resources Management – Certified Professional or Senior Certified Professional (SHRM-CP/SHRM-SCP) preferred.

The statements contained herein reflect general details as necessary to describe the functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work period, or otherwise to balance the workload.

This job description does not constitute an employment agreement between the Employer and Employee and is subject to change as the needs of the Employer and requirements of the job change.

EMPLOYEE ACKNOWLEDGEMENT

DATE

Human Resources ~~Director~~ ~~Manager~~
Revised: ~~March 15, 2023~~ February 16, 20224

MARYSVILLE FIRE DISTRICT

Regional Fire Authority

AGENDA BILL

BOARD MEETING DATE: March 15, 2023

AGENDA ITEM: Contract Signing Authority	AGENDA SECTION: New Business
PREPARED BY: Chelsie McInnis, Finance Director	
ATTACHMENTS: MFD Resolution 2023-003 – Authorizing the Fire Chief to Sign and Execute Documents on Behalf of the Board of Directors MFD Policy 6057 – Contract Signing Authority	
BUDGET CODE: N/A	AMOUNT: N/A
SUMMARY: Resolution 2023-003 and MFD Policy 6057 will authorize and provide the framework for the Fire Chief to sign and execute documents on behalf of the board, as well as delegate that authority where appropriate. This is necessary to ensure the efficient administration of day to day District affairs. Resolution 2023-003 supersedes the previous signing authority Resolution 2019-010. Policy 6057 is new and will operate in conjunction with the resolution to ensure proper procedure is followed on specific contract types.	

RECOMMENDED ACTION: Motion to approve MFD Resolution 2023-003 Authorizing the Fire Chief to Sign and Execute Documents on Behalf of the Board of Directors and adopt MFD Policy 6057 Contract Signing Authority.

**MARYSVILLE FIRE DISTRICT
A REGIONAL FIRE AUTHORITY
RESOLUTION NO. 2023-003;**

**A RESOLUTION AUTHORIZING THE FIRE CHIEF TO SIGN AND EXECUTE DOCUMENTS ON
BEHALF OF THE BOARD OF DIRECTORS.**

WHEREAS, the Board of Directors have appointed the Fire Chief, Ned Vander Pol, as the Chief Executive Officer of Marysville Fire District, and;

WHEREAS, it becomes necessary in the course of carrying out the day to day affairs of the District for the Fire Chief to sign and execute documents on behalf of the Board and the Fire District, and;

WHEREAS, the Board of Directors have determined that the Fire Chief shall have signing authority for the Board and the Fire District when necessary and to the extent allowed by law or otherwise assigned by District policy;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE MARYSVILLE FIRE DISTRICT, A REGIONAL FIRE AUTHORITY, AS FOLLOWS:

1. Fire Chief Ned Vander Pol, as duly appointed Chief Executive Officer of Marysville Fire District, a regional fire authority, shall have the authority to sign and execute documents on behalf of the Board of Directors and District as allowed by law and District policy in order to conduct the administration, operation and business of the District.
2. In accordance with district policy and where allowable, the Fire Chief may delegate signing authority for certain contracts.
3. Resolution No. 2019-010 is hereby repealed in its entirety and is superseded by this Resolution No. 2023-003.

MARYSVILLE FIRE DISTRICT, A REGIONAL FIRE AUTHORITY

ADOPTED by the Marysville Fire District, A Regional Fire Authority, this 15th day of March, 2023 by majority vote of the members.

BOARD OF DIRECTORS

Board Chairperson

ATTEST:

District Secretary

FISCAL MANAGEMENT

CONTRACT SIGNING AUTHORITY

The purpose of this policy is to provide the framework for authorization and execution of District contracts and agreements. To ensure efficient administration of day to day District affairs, it is necessary to delegate signing authority to the Fire Chief or his/her designee as provided below and authorized by the Board of Directors.

Signature authority of the Fire Chief or his/her designee as set forth below is contingent upon existing sufficient budget authority to satisfy the District's obligations under the contract/agreement at issue. If sufficient budget authority has not been authorized in a current budget (such as when a contract is in excess of appropriations or its term extends beyond the current budget year), Board of Directors approval is required.

Contract Type	Authority
Interlocal Agreements (ILA's) under RCW 39.34 and other agreements legally required to have Board approval	Board of Director approval, Fire Chief may execute
Public Works and Procurement Contracts – Exceeding competitive bid thresholds	Board of Directors shall award bid/contract, Fire Chief may execute contract
Professional Services – Bidding Required - Architecture, engineering, landscape architecture, or surveying services	Board of Directors shall award bid/contract, Fire Chief may execute contract
Cooperative Purchasing Agreements – Contracts authorizing the use of another public agencies bid award, i.e. “piggybacking”	Fire Chief or designee
Equipment, Materials, Supplies, and Purchased Services - Below competitive bid thresholds Purchased services include those services provided by vendors for routine, necessary, and continuing functions. These mostly relate to physical activities that are repetitive, routine, or mechanical in nature.	Fire Chief or designee, provided expense has been authorized within the approved appropriate annual budget or otherwise authorized by the Board of Directors

Personal Services – Contracts for technical expertise provided by a consultant to accomplish a specific study, project, task, or other work statement (not including Professional Services under RCW 18.08; 18.43; or 18.96)	Fire Chief or designee, provided expense has been authorized within the approved appropriate annual budget or otherwise authorized by the Board of Directors
Operating Lease/Finance Agreements	Fire Chief or designee, provided annual payment has been authorized within the approved appropriate annual budget or otherwise authorized by the Board of Directors
Grant Application & Acceptance	Fire Chief or designee
Employer Payroll/Benefit Plan Documents	Fire Chief or designee
Sales Contracts of Surplus Assets	Fire Chief or designee following Board of Directors surplus declaration/approval as needed (refer to District policy #6035 for applicable surplus/sales requirements)
Credit Card Applications and Store Credit Accounts	Fire Chief or designee, provided Finance Director has reviewed and authorized application (refer to District policy #6052 for other requirements)
Snohomish County Treasurer/Imprest Account Banking Agreements	Fire Chief or designee, and as authorized by resolution defining the appointment of personnel to such function

Only authorized employees acting within the scope of their authority may obligate the District in the acquisition of goods/services, program enrollments, or other binding obligations.

Prior to the execution of any contracts for the acquisition of goods or services; the procurement must be authorized within the approved appropriate annual budget or otherwise authorized by the Board of Directors. Refer to District policy #6055 for all procurement requirements.

Feb 2023

There are no words to express how thankful we are for doing absolutely everything to help our father. May the Lord surround you with his protection so you may be able to help others as well. Thank you very much and may God bless you!

Thank You

Very Much!

[REDACTED] 47th Ave. NE
Morgsville 98271

Sincerely,

[REDACTED]

family