

**MARYSVILLE FIRE DISTRICT  
SNOHOMISH COUNTY DISTRICT 12**

**JOINT MEETING**

**February 15, 2023 – 6 pm  
Station 62 / Virtual Via Zoom**

***CALL TO ORDER:***

MFD Chairperson Ross called the Marysville Fire District meeting to order and FD12 Chairperson Christoffersen opened the Fire District 12 meeting and led the flag salute at 6:01 pm.

**The following were in attendance:**

**Board of Directors:**

Rick Ross  
Steve Muller  
Michael Stevens  
Kamille Norton  
Tom King  
Tonya Christoffersen

**Staff Members:**

Ned Vander Pol, Fire Chief  
Darryl Neuhoff, Interim Chief  
Jeff Cole, Deputy Chief  
Tom Maloney, Deputy Chief  
Chelsie McInnis, Finance Director  
Steve Edin, Human Resource Manager  
Dean Shelton, Local 3219 President  
Paula DeSanctis, Board Secretary

**Guests:**

Noel Treat, District Attorney

***BADGE PINNING CEREMONY***

Interim Chief Neuhoff introduced Ned Vander Pol as the newly hired Fire Chief. Neuhoff swore him in and pinned his badge.

Fire Chief Vander Pol welcomed and swore in newly hired entry level firefighters Hailey Gribble, Conrad Hasse, Laura Koty, Alexander Leonard, and Dillon Wade. Each had a family member or co-worker pin their badges. Fire Chief Vander Pol also welcomed newly promoted Driver/Operator Jacob McConkey for a badge pinning.

***PUBLIC COMMENT***

Chairperson Ross asked for public comment with none given.

***MFD CONSENT AGENDA***

- A. Approve minutes of the January 18, 2023, Regular Meeting
- B. Approve minutes of the January 19, 2023 Special Meeting
- C. Approve minutes of the January 30, 2023 Finance Committee Meeting
- D. Approve minutes of the February 1, 2023 Planning Workshop
- E. Approve January 2023 Financial Statements
- F. Approval of February Claims and Payroll:

- i. MFD Expense Fund  
 Voucher Numbers 230201001-thru-230201174 \$ 191,969.03  
                                   230202001-thru-230202004
- ii. MFD Payroll (excluding benefits) \$ 1,493,632.01

**Motion:** To approve the MFD Consent Agenda  
**Made By:** Christoffersen  
**Seconded By:** Norton  
**Action:** PASSED unanimously

***FD12 CONSENT AGENDA***

- A. Approve minutes of the December 21, 2022, Regular Meeting
- B. Approve the December 2022 Financial Statements
- C. Approve January 2023 Financial Statements

**Motion:** To approve the FD12 Consent Agenda  
**Made By:** Ross  
**Seconded By:** Christoffersen  
**Action:** PASSED unanimously

***INFORMATION ITEMS***

**Communications:** Nothing to report.

***COMMITTEE REPORTS***

**EMS Committee:** Approval of February EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
February	3,615.67	30,098.92	0.00	0.00

**Motion:** To approve the February ambulance account recommendations  
**Made By:** Christoffersen  
**Seconded By:** Norton  
**Action:** PASSED unanimously

**Planning Committee:** Nothing to report.

**Personnel Committee:** Nothing to report.

**Finance Committee:** Finance Director McInnis stated that the Finance Committee met on January 30, 2023. They reviewed 2022 financial trends and discussed the recommendations for rate and duration for the EMS Levy that will be on the August ballot. The next Committee meeting date will be in April.

***STAFF BUSINESS***

**Fire Chief Report:** Interim Chief Vander Pol reported the following:

- Shared that his first three days with Marysville Fire has been a wonderful experience, positive and supportive. Happy to be a part of today's promotion and swearing in of the new hires.
- Have been working with staff, met with Union Local Leadership, visiting stations and meeting with crews. Emailed out a short video introducing himself.



- The Medical Program Director for the County has resigned. Until the position is filled it will be held by an adjacent County's Medical Director.
- Wall times at the hospitals are leveling off though still much higher than we would like. The hospitals are making efforts towards resolving the issue.
- The process is still underway for the freezer at Station 61 to be moved and utilized at another location.

**Operations Report:** Chief Cole reported the following:

- We are seeing a 12.1% increase year after year ending 2022 with 15,984 calls for service. Everett clinic continues to be our top two locations we respond to with a high number of units responding. We are working with Sno 911 to get polygons around those facilities so we can create a response plan for those specific locations. A concern is that a third Everett Clinic we be opening soon in the Sunnyside area.
- Snohomish County Fire Training Academy is set to start next week. We will have two recruits attending along with a Company Officer.
- Our two paramedic students at Bellingham Fire are doing very well on both written and practical testing.

**Overtime Report:**

January 2023	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 236,903.22	3,166.25	1,877.50
Part time		0.00	0.00
<b>Month Total</b>	<b>\$ 236,903.22</b>	<b>\$ 3,166.25</b>	<b>\$ 1,877.50</b>
YTD Totals	\$ 236,903.22	\$ 3,166.25	\$ 1,877.50

**Human Resources/Personnel Report:** HRM Steve Edin reported the following:

- We have six employees out on intermittent FMAL with one out on FMLA for the birth of a child, three out on long-term disability, and four out on short-term disability.
- Next Thursday Chief Cole and he will be interviewing four candidates for lateral firefighter/EMT.
- We have one paramedic in the background process. We have one entry level candidate on hold in the background process because of an injury.

**Fire Prevention Report:** Deputy Chief Maloney reported the following:

- Stated that the majority of the Board will be in Florida for the March 1, 2023 Planning Workshop so a decision will need to be made to either cancel or hold it virtually.

The Board agreed to cancel the March 1, 2023, Planning Workshop.

**Finance Report:** Finance Director McInnis Reported the following:

- We will be submitting for the Grant Management cost that were associated with the COVID 19 funding packages that FEMA issued through the Public Assistance Program. We are eligible for up to 5% of the total award reimbursement. Based on early tabulation, total reimbursement should be around \$13.5k.
- As reported earlier, we were selected for round one of the Medicare Ground Ambulance Data Collection Act. We gathered all the data and submitted it to PCG for finalization of a report that we will review in April and certify to Center for Medicare Services by May satisfying the legislative requirement.

**Legal Counsel Report:** District Attorney Noel Treat stated there is nothing to report from Legal tonight.



**Local 3219 Union Report:** Local 3219 President Dean Shelton reported the following:

- As reported last month, we have scheduled United Diagnostic to be here next week for early detection screening for our members. They are offering us a discounted rate of \$300 per member reduced from \$1500k. Shelton again asked the Board to consider covering the cost of the 60 members who have signed up approximately \$18k.
- Chairperson Ross shared that the Finance Committee did discuss the request and had some concerns. Ross asked that President Shelton work with staff to follow up on concerns.
- Legislative Bills to watch: House Bill 1521 Third Party Administrators and Senate Bill 5520 Fire Service Board.
- Wall times continue to be problematic. It is important to keep the pressure on the hospital to find a solution because it has significant ramification to our organization.

**OLD BUSINESS**

**EMS Levy:** Finance Director McInnis shared that we have already selected the August election date for our ballot measure. The next step is to make the official decision for the rate and type of levy. Finance Committee reviewed and recommends a rate of \$.50 per thousand with a ten-year temporary levy for that initial term. This new levy will replace the two existing separate levies, Fire District 12 and City of Marysville.

**Motion:** To approve the \$.50 per thousand levy with a ten-year initial term on the upcoming ems levy.  
**Made By:** Muller  
**Seconded By:** Stevens  
**Action:** PASSED unanimously

**NEW BUSINESS**

**Agenda Bill – Resolution 2023-002 “Establishment of Funds and Appointment of Personnel”**

Finance Director McInnis reported that Resolution 2023-002 is the assignment for Chief Vander Pol to replace Interim Chief Neuhoff named in such resolution. This assigns all duties associated with that position deemed necessary for fund management, as well as the District Secretary assignment.

**Motion:** To approve Resolution 2023-002 “Establishment of Fund and Appointment of Personnel”  
**Made By:** Norton  
**Seconded By:** Muller  
**Action:** PASSED unanimously

**Appointment of Sno 911 Caucus Boardmember:** Chief Neuhoff stated this is an appointment of a member that participates with Sno 911 to determine who will be the representative on the Sno 911 Board of Directors for the mid-sized fire departments.

**Motion:** To appoint Chief Vander Pol as the Sno 911 Caucus Boardmember.  
**Made By:** Christoffersen  
**Seconded By:** Muller  
**Action:** PASSED unanimously



## **CALL ON BOARD**

**McInnis** – Nothing more to report.

**Maloney** – Nothing more to report.

**Neuhoff** – Nothing more to report.

**Vander Pol** – Thank you for the opportunity. Thanked Chief Neuhoff for carrying on the last several months. Looking forward to working with everyone.

**Edin** – Nothing more to report.

**Cole** – Nothing more to report.

**DeSanctis** – Nothing more to report.

**Treat** – Nothing to report.

**Christoffersen** – Congratulations to everyone. Thanked HR Manager for a job well done. Welcomed Chief Vander Pol. Thanked staff for the reports. Thanked Dean for his report.

**Norton** – Congratulations to our new firefighters. Welcome Chief Vander Pol. Asked what type of training we have on preparation of train derailments. Deputy Chief Cole shared beyond our internal fire training we have our Snohomish County Hazmat Team. Deputy Chief Maloney shared that our emergency management team holds training exercises annually with all divisions within the city.

**King** – Welcomed Chief Vander Pol. Looking forward to the Orlando Conference.

**Muller** – Welcomed Chief Vander Pol and congratulated the promoted and new hires. Current fire levy results look positive.

**Ross** – Congratulations to the new firefighters and those promoted. Welcomed Chief Vander Pol. Thanked Interim Chief Neuhoff for filling in the last several months. Thanked staff for everything they do in preparation for our meetings.

**Stevens** – Congratulations to our new hires and promotions. Welcomed Fire Chief Vander Pol.

## **EXECUTIVE SESSION**

Chairperson Ross called for a ten minute executive session at 6:48 pm to discuss the following to return at 6:58 pm:

- To Review the Performance of a Public Employee pursuant RCW 42.30.110(1)(g)
- To Evaluate the Qualifications of a Public Employee pursuant RCW 42.30.110(1)(g)
- Potential Litigation Pursuant RCW 42.30.110(1)(i)

Chairperson called for a five minute extension at 6:58 pm to return at 7:03 pm.

## **RECONVENE**

The open public meeting reconvened at 7:04 pm.

Chairperson Ross called for a motion to adjourn the MFD meeting.

**Motion:** To adjourn tonight's MFD meeting  
**Made By:** Norton  
**Seconded By:** Muller  
**Action:** PASSED unanimously

Chairperson Christoffersen called for a motion to adjourn the FD12 meeting.



**Motion:** To adjourn tonight's FD12 meeting  
**Made By:** Christoffersen  
**Seconded By:** Ross  
**Action:** PASSED unanimously

***ADJOURNMENT***

With no further action required, the February 15, 2023 joint meeting adjourned at 7:07 pm.



Ned Vander Pol, Fire Chief

3/16/2023

Date approved





## Fire Prevention Report

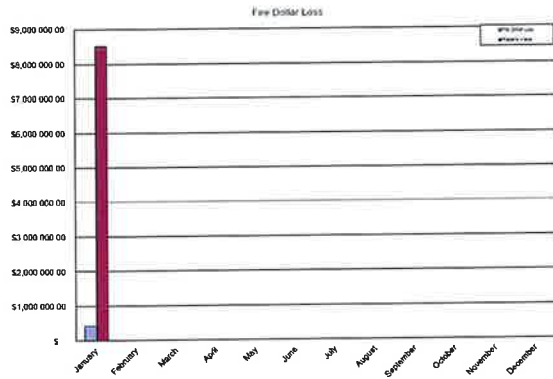
Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal  
February 15, 2023

- The total fire loss for 2023:  
We responded to 4 fire incidents that were investigated to date in 2023. The total estimated property pre-fire value is over \$8.5 million, with an estimated fire loss of over \$400,000.
- The two of the four fires that occurred were significant. One multi-family with no injuries but significant damage. The second resulted in a fire fatal with two additional injuries.
- We are with South County on a new analytics program that may offer us more flexibility with data analyses.
- PIO Veley began conducting crew ridealongs, focusing on building EMS-related content for our newsletter and social media.
- We have opted to postpone our Scout Day Open House originally planned for March, due to low registration numbers. We will look at dates in late spring/early summer to reschedule the Open House.
- We are partnering with the City of Marysville to plan a Spring CERT course.
- We are partnering with the City of Marysville to assist with employee fire extinguisher training.
- The Fire Prevention team participated in a career fair at Cedarcrest Middle School in January. We'll also be at career events at Marysville Pilchuck High School and Marysville Getchell High School later in February.
- Our Facebook audience is up to 6,093 followers. Our Twitter audience is also up to 3,018 followers. We have 827 followers on Instagram. We currently reach 19,410 households on Nextdoor.

### Estimated Number of Public Education Attendees

Program	Current Month	2023
Preschool Program	30	30
Elementary Age (K-5)	0	0
Middle/High School	200	200
Station Tours	0	0
Smoke Alarm Installations	7	7
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	0
Public Events	500	500
Car Seat Installs	1	1
Older Adult Fire/Fall Prevention	0	0
Fire Extinguisher Training	0	0

Marysville Fire District 2023 Fire Incident Totals										
Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	4	4	0	0	3	0	1	0	\$ 8,514,357.00	\$ 434,408.00
February										
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
<b>Totals</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>\$ 8,514,357.00</b>	<b>\$ 434,408.00</b>



Marysville Fire District Fire Causes Ending January 31, 2023

