

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
March 15, 2023 – 6 pm
Station 62 / Virtual Via Zoom

CALL TO ORDER:

MFD Chairperson Ross called the meeting to order and led the flag salute at 6:01 pm.

The following were in attendance:

Board of Directors:

Rick Ross
Steve Muller
Michael Stevens
Kamille Norton
Tom King
Tonya Christoffersen

Staff Members:

Ned Vander Pol, Fire Chief
Darryl Neuhoff, Interim Chief
Jeff Cole, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Director
Dean Shelton, Local 3219 President
Paula DeSanctis, Board Secretary

Guests:

Noel Treat, District Attorney

PUBLIC COMMENT

Chairperson Ross asked for public comment with none given.

MFD CONSENT AGENDA

- A. Approve minutes of the February 15, 2023, Regular Meeting
- B. Approve February 2023 Financial Statements
- C. Approval of March Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 230302001-thru-230302198 \$ 372,849.13
 - ii. MFD Capital Fund
Voucher numbers 230301001-thru-230301003 \$ 59,879.71
 - iii. MFD Payroll (excluding benefits) \$ 1,445,356.00

Motion: To approve the MFD Consent Agenda
Made By: Stevens
Seconded By: Norton
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Chief Vander Pol stated that PIO Veley sent out an all-District email sharing a collection of positive comments from residents left on social media. It is nice to see the crews being recognized by the citizen they serve.



COMMITTEE REPORTS

EMS Committee: Approval of March EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
March	3,164.79	32,767.46	0.00	0.00

Motion: To approve the March ambulance account recommendations
Made By: Christoffersen
Seconded By: Muller
Action: PASSED unanimously

Planning Committee: Nothing to report.

Personnel Committee: Nothing to report.

Finance Committee: Nothing to report.

STAFF BUSINESS

Fire Chief Report: Chief Vander Pol reported the following:

- We held an All Hands meeting on March 6, 2023 discussing philosophy and long-term plans. We will hold another All Hands meeting in about six months.
- We will start to hold Officers meetings to share visions and get feedback.
- Visited the South County Fire Academy. Was very impressed with the program.
- The SOC and the CRA is in process. The RFP will be completed and sent out by the end of the week. The goal is to get comments and proposals back next month. This will be the blueprint for plans moving forward.
- The SAFER Grant will be submitted tomorrow with a slight change to the deployment model due to the parameters of the grant.

Operations Report: Chief Cole reported the following:

- An updated incident report was provided as a handout tonight. We had 1,189 calls for service in February.
- We completed rail emergency training with Burlington Northern. We have the potential to send some members for additional incident command and hazardous materials rail training.
- Active shooter training was conducted along side Marysville Police on February 19th and 26th.
- Rescue swimmer testing will be held on March 25, 2023 at Marysville Pilchuck High School.
- Technical rescue interviews are scheduled for March 29, 2023.
- Wall times continue to be an issue. Providence has signed an agreement with Northwest Ambulance allowing one of their light duty personnel work at the hospital for the transfer of patient care.

Overtime Report:

February 2023	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 182,370.48	2,422.08	2,489.50
Part time	\$ -	0.00	0.00
Month Total	\$ 182,370.48	\$ 2,422.08	\$ 2,489.50
YTD Totals	\$ 419,273.70	\$ 5,588.33	\$ 4,367.00

Human Resources/Personnel Report: HRM Steve Edin reported the following:

- We had eight employees off on intermittent FMLA, three long-term disabilities, and three short-term disabilities.
- We will do a Battalion Chief Assessment in April, entry level testing in May, and driver operator testing in July.
- We have four laterals in background as well as one entry-level resuming the background process after returning from an injury.
- Asked that the Board extend the Medical Services Office promotional list for one year.

Motion: To extend the MSO promotion list by one year
Made By: Muller
Seconded By: Christoffersen
Action: PASSED unanimously

Fire Prevention Report: Deputy Chief Maloney was absent from tonight's meeting. The Fire Prevention Report was included in the Board packets.

Finance Report: Finance Director McInnis Reported the following:

- Our annual financial report is currently being prepared. We will schedule a Finance Committee meeting late April for a formalized review before submittal at the end of May. Fire District 12 reports are also being prepared.
- The department annual report has been prepared by staff. The Board will have a thirty-day review period before final approval at the April 19, 2023 meeting.

Legal Counsel Report: District Attorney Noel Treat stated there is nothing to report from Legal tonight.

Local 3219 Union Report: Local 3219 President Dean Shelton reported the following:

- Attended a conference in Indianapolis as well as the IFF Legislative Conference.
- United Diagnostic completed seventy-five ultrasounds, fifty-nine of those were Marysville Fire District members.
- We had twenty-two members participate in the Firefighter Stair Climb over the weekend.

OLD BUSINESS

EMS Levy: Chief Vander Pol shared that a newsletter will be mailed out next month. He also stated that North County Fire will be running their EMS Levy at the same time. Finance Director McInnis added that she has been working with legal on resolutions and explanatory statements as well as looking at the Pro/Con Committee appointments. We will prepare a backup resolution if we need to rerun the measure in the November election.

Agenda Bill – Employee Wellness Ultrasound Screening Costs

Chief Vander Pol shared that the District finds health and wellness of the employees to be of the utmost importance. Because early detection leads to early treatment it is the staff recommendation the District cover the cost of the employee wellness ultrasound screening. Finance Director McInnis shared that the funds requested would be in excess of the line item appropriation by \$17,400. Formal budget amendment is not necessary, we will adjust from existing unspent appropriation's in other areas of the budget.



Motion: To authorize District expenditure of employee wellness ultrasound screening costs in the amount of \$17,400.
Made By: Stevens
Seconded By: Muller
Action: PASSED unanimously

NEW BUSINESS

Agenda Bill – Human Resources Manager Reclassification to Director

Chief Vander Pol stated this reclassification is part of the administrative reorganization as previously discussed.

Motion: To approve the reclassification of the human Resources Manager position to Human Resources Director with no salary increase at this time.
Made By: Muller
Seconded By: Christoffersen
Action: PASSED unanimously

Agenda Bill – Contract Signing Authority: MFD Resolution 2023-003 and Policy #6057

Chief Vander Pol explained that this will authorize and provide framework for the Chief to sign and execute documents on behalf of the Board, as well as delegate authority where appropriate.

Motion: To approve MFD Resolution 2023-003 Authorizing the Fire Chief to Sign and Execute Documents on behalf of the Board of Directors and adopt MFD Policy 6057 Contract Signing Authority
Made By: Norton
Seconded By: King
Action: PASSED unanimously

CALL ON BOARD

Shelton – Thanked the Board for approving the cost of the employee ultrasound screening.

McInnis – This being Deputy Chief Neuhoff's last meeting, McInnis shared she enjoyed working with him.

Neuhoff – Shared that his years in the fire service have been stellar. The best day of his career was becoming a firefighter; the second best day is being able to retire as a firefighter. Thankful for his co-workers and Board of Directors.

Vander Pol – Thanked the Board for the time allowed for the Chief transition. Thanked Darryl for his support.

Edin – Expressed to Deputy Chief Neuhoff he has learned a lot from him and appreciated all the conversations.

Cole – Thanked Deputy Chief Neuhoff for his years of service to the Marysville Fire District.

DeSanctis – Nothing more to report.

Treat – Nothing to report.

Christoffersen – Congratulated Director Edin. Thanked Darryl for his service. Thanked Dean for his presentation.



Norton – The CPSE Conference was great, very informative. Thanked Darryl for stepping up to fill the gap during the Chief search. Appreciates his dedication to “Mr. and Mrs. Smith”.

King – Thanked Darryl for his service. Enjoyed the CPSE Conference. Shared that Deputy Chief Maloney did a great job on his presentation. Strawberry festival is coming up and Steve Muller will be this year’s Grand Marshal.

Muller – Thanked all Boardmembers for their participation at the CPSE Conference.

Ross – Congratulated Director Edin, Congratulated Darryl on his retirement, and thanked the District for the opportunity to attend the CPSE Conference.

Stevens – Congratulated Director Edin. Thanked Darryl for his years of service.

ADJOURNMENT

Chairperson Ross called for a motion to adjourn.

Motion: To adjourn the March 15, 2023 Regular Meeting
Made By: Christoffersen
Seconded By: Stevens
Action: PASSED unanimously

With no further action required, the March 15, 2023 meeting adjourned at 7:11 pm.


Ned Vander Pol, Fire Chief

4/20/2023
Date approved





Fire Prevention Report

Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal
March 15, 2023

- The total fire loss for 2023:
We responded to 8 fire incidents that were investigated to date in 2023. The total estimated property pre-fire value is over \$10.9 million, with an estimated fire loss of over \$1.3 million.
- The two of the four fires that occurred were significant. One multi-family with no injuries but significant damage. The second resulted in a one injury with significant property damage to a single family property with a small apartment.
- We had a very successful CPSE conference with some great information on generational differences, member wellness, data mining, and performance measures to name few.
- We will begin training shift represents for our pre-incident planning program First Due this month. Each shift will have a representative to assist crews in completing the assigned pre-plans. This is a new program and is computer based and will improve our current program.
- We fitted 50 kids with bike helmets during a family night at Liberty Elementary.
- We are currently in the midst of fire safety classes for all K5, 1st and 2nd graders at Sunnyside Elementary. After the lessons, firefighters will visit for a school assembly.
- The Fire Prevention team and Training Division participated in two Public Safety Career Fairs at Marysville Pilchuck and Marysville Getchell High Schools in February.
- Our Facebook audience is up to 6,126 followers. Our Twitter audience is also up to 3,034 followers. We have 879 followers on Instagram. We currently reach 19,528 households on Nextdoor.

Estimated Number of Public Education Attendees

Program	Current Month	2023
Preschool Program	10	40
Elementary Age (K-5)	175	175
Middle/High School	50	250
Station Tours	0	0
Smoke Alarm Installations	6	13
Youth Fire-Setter Interventions	0	0
Helmet Fittings	50	50
Public Events	200	700
Car Seat Installs	1	1
Older Adult Fire/Fall Prevention	0	0
Fire Extinguisher Training	0	0

Marysville Fire District 2023 Fire Incident Totals										
Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	4	4	0	0	3	0	1	0	\$ 8,514,357.00	\$ 434,408.00
February	4	4	0	0	4	0	0	0	\$ 2,389,829.00	\$ 931,549.00
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
Totals	8	8	0	0	7	0	1	0	\$ 10,904,186.00	\$ 1,365,957.00

