

**MARYSVILLE FIRE DISTRICT**  
**BOARD OF DIRECTORS WORKSHOP**  
**April 5, 2023 – 6 pm**  
**Station 62/Virtual Via Zoom**

Chairperson Ross opened the meeting at 6 pm.

**The following were in attendance:**

**Board of Directors:**

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Michael Stevens  
Kamille Norton  
Tom king  
Rick Ross  
Tonya Christoffersen

**Staff Members:**

**Guests:**

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Ned Vander Pol, Chief  
Jeff Cole, Deputy Chief  
Tom Maloney, Deputy Chief  
Steve Edin, Human Resource Manager  
Josh Farnes, Fleet and Facilities Supervisor  
Paula DeSanctis, Admin Assistant

Chairperson Ross called for a motion excusing Boardmember Muller from the 4-5-2023 Workshop.

**Motion:** To excuse Boardmember Muller from the 4-5-2023 Workshop.  
**Made By:** Norton  
**Seconded By:** King  
**Action:** PASSED unanimously

***DISCUSSION ITEMS***

**Soper Hill Everett Clinic Response Impact:** Chief Cole shared a PowerPoint presentation on the history of the Everett Clinics in our area and the average number of response calls per year. There are three locations in our area; Marysville with an average of 216 calls per year, Smokey Point with an average of 249 per year, and Lake Stevens where SRFR responds to an average of 170 calls per year. In mid-April, the Lake Stevens location will be relocated within the Marysville Fire District boundaries on Soper Hill. We can expect to receive that full 170 call volume. Currently Station 66's average commit time is 1 hour per call from dispatch to returning to their service area. Another factor to consider is that Station 66 is a cross staffed station, which leaves Engine 66 out of service on all A66 transports. We have discussed adding polygons around the Everett Clinics with the potential option of reduced unit responses but this will not solve the impact the new Everett Clinic will have on Station 66.

Some option we are looking at:

- We have applied for a Safer Grant that would allow for a day shift (ten hours) aid car at Station 66 and uncross staff A66 and E66.
- Adding a peak activity unit at Station 66 and uncross staff from 9am to 9pm for four days.

## ***NEW BUSINESS***

**Bid Award:** Fleet and Facilities Supervisor Josh Farnes shared that a budget request was submitted and approved for the remounting of two ambulances in the 2023 budget. Bids were published and advertised resulting in one bid proposal from Braun Northwest. After reviewing the proposal, Staff recommends that the District move forward with the purchasing process. Estimated time of delivery from the execution of contract is 500 calendar days. Due to the anticipated time of completion for this project, the expenditure will be appropriated from the 2024 budget.

**Motion:** To award the bid to Braun Northwest, Inc. and authorize District Staff to enter into contract for the remounting of two ambulances.  
**Made By:** Stevens  
**Seconded By:** Norton  
**Action:** PASSED unanimously

## ***CALL ON BOARD***

**Vander Pol** – Nothing to add.

**Edin** – Nothing more to report.

**Cole** – Nothing else to report.

**Maloney** – Nothing more to report.

**Ross** – Thanked Josh for a great presentation. Thanked Interim Chief Neuhoff for serving the District.

**Christoffersen** – Thanked Josh and DC Cole for their presentations.

**Stevens** – Nothing additional.

**Norton** – Thanked everyone for the presentations and information given tonight.

**King** – Received an invite to the 4-17-23 ribbon cutting of the New Everett Clinic. Attend Chief Neuhoff's retirement party. The City is still lobbying for money for the Grove Street overpass.

## ***ADJOURNMENT***

**Motion:** To adjourn the April 5, 2023 Planning Workshop.  
**Made By:** Norton  
**Seconded By:** Stevens  
**Action:** PASSED unanimously

With no further business, the April 5, 2023, Workshop adjourned at 6:32 pm.



Ned Vander Pol  
District Secretary

4/20/2023  
Date approved

