

**MARYSVILLE FIRE DISTRICT
SNOHOMISH COUNTY DISTRICT 12**

JOINT MEETING

**February 15, 2023 – 6 pm
Station 62 / Virtual Via Zoom**

CALL TO ORDER:

MFD Chairperson Ross called the Marysville Fire District meeting to order and FD12 Chairperson Christoffersen opened the Fire District 12 meeting and led the flag salute at 6:01 pm.

The following were in attendance:

Board of Directors:

Rick Ross
Steve Muller
Michael Stevens
Kamille Norton
Tom King
Tonya Christoffersen

Staff Members:

Ned Vander Pol, Fire Chief
Darryl Neuhoff, Interim Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Manager
Dean Shelton, Local 3219 President
Paula DeSanctis, Board Secretary

Guests:

Noel Treat, District Attorney

BADGE PINNING CEREMONY

Interim Chief Neuhoff introduced Ned Vander Pol as the newly hired Fire Chief. Neuhoff swore him in and pinned his badge.

Fire Chief Vander Pol welcomed and swore in newly hired entry level firefighters Hailey Gribble, Conrad Hasse, Laura Koty, Alexander Leonard, and Dillon Wade. Each had a family member or co-worker pin their badges. Fire Chief Vander Pol also welcomed newly promoted Driver/Operator Jacob McConkey for a badge pinning.

PUBLIC COMMENT

Chairperson Ross asked for public comment with none given.

MFD CONSENT AGENDA

- A. Approve minutes of the January 18, 2023, Regular Meeting
- B. Approve minutes of the January 19, 2023 Special Meeting
- C. Approve minutes of the January 30, 2023 Finance Committee Meeting
- D. Approve minutes of the February 1, 2023 Planning Workshop
- E. Approve January 2023 Financial Statements
- F. Approval of February Claims and Payroll:



- The Medical Program Director for the County has resigned. Until the position is filled it will be held by an adjacent County's Medical Director.
- Wall times at the hospitals are leveling off though still much higher than we would like. The hospitals are making efforts towards resolving the issue.
- The process is still underway for the freezer at Station 61 to be moved and utilized at another location.

Operations Report: Chief Cole reported the following:

- We are seeing a 12.1% increase year after year ending 2022 with 15,984 calls for service. Everett clinic continues to be our top two locations we respond to with a high number of units responding. We are working with Sno 911 to get polygons around those facilities so we can create a response plan for those specific locations. A concern is that a third Everett Clinic we be opening soon in the Sunnyside area.
- Snohomish County Fire Training Academy is set to start next week. We will have two recruits attending along with a Company Officer.
- Our two paramedic students at Bellingham Fire are doing very well on both written and practical testing.

Overtime Report:

| January 2023 | Dollars | Total Hours | Sick Leave Used |
|--------------------|----------------------|--------------------|--------------------|
| Full-time | \$ 236,903.22 | 3,166.25 | 1,877.50 |
| Part time | | 0.00 | 0.00 |
| Month Total | \$ 236,903.22 | \$ 3,166.25 | \$ 1,877.50 |
| YTD Totals | \$ 236,903.22 | \$ 3,166.25 | \$ 1,877.50 |

Human Resources/Personnel Report: HRM Steve Edin reported the following:

- We have six employees out on intermittent FMAL with one out on FMLA for the birth of a child, three out on long-term disability, and four out on short-term disability.
- Next Thursday Chief Cole and he will be interviewing four candidates for lateral firefighter/EMT.
- We have one paramedic in the background process. We have one entry level candidate on hold in the background process because of an injury.

Fire Prevention Report: Deputy Chief Maloney reported the following:

- Stated that the majority of the Board will be in Florida for the March 1, 2023 Planning Workshop so a decision will need to be made to either cancel or hold it virtually.

The Board agreed to cancel the March 1, 2023, Planning Workshop.

Finance Report: Finance Director McInnis Reported the following:

- We will be submitting for the Grant Management cost that were associated with the COVID 19 funding packages that FEMA issued through the Public Assistance Program. We are eligible for up to 5% of the total award reimbursement. Based on early tabulation, total reimbursement should be around \$13.5k.
- As reported earlier, we were selected for round one of the Medicare Ground Ambulance Data Collection Act. We gathered all the data and submitted it to PCG for finalization of a report that we will review in April and certify to Center for Medicare Services by May satisfying the legislative requirement.

Legal Counsel Report: District Attorney Noel Treat stated there is nothing to report from Legal tonight.



Local 3219 Union Report: Local 3219 President Dean Shelton reported the following:

- As reported last month, we have scheduled United Diagnostic to be here next week for early detection screening for our members. They are offering us a discounted rate of \$300 per member reduced from \$1500k. Shelton again asked the Board to consider covering the cost of the 60 members who have signed up approximately \$18k.
- Chairperson Ross shared that the Finance Committee did discuss the request and had some concerns. Ross asked that President Shelton work with staff to follow up on concerns.
- Legislative Bills to watch: House Bill 1521 Third Party Administrators and Senate Bill 5520 Fire Service Board.
- Wall times continue to be problematic. It is important to keep the pressure on the hospital to find a solution because it has significant ramification to our organization.

OLD BUSINESS

EMS Levy: Finance Director McInnis shared that we have already selected the August election date for our ballot measure. The next step is to make the official decision for the rate and type of levy. Finance Committee reviewed and recommends a rate of \$.50 per thousand with a ten-year temporary levy for that initial term. This new levy will replace the two existing separate levies, Fire District 12 and City of Marysville.

Motion: To approve the \$.50 per thousand levy with a ten-year initial term on the upcoming ems levy.
Made By: Muller
Seconded By: Stevens
Action: PASSED unanimously

NEW BUSINESS

Agenda Bill – Resolution 2023-002 “Establishment of Funds and Appointment of Personnel”

Finance Director McInnis reported that Resolution 2023-002 is the assignment for Chief Vander Pol to replace Interim Chief Neuhoff named in such resolution. This assigns all duties associated with that position deemed necessary for fund management, as well as the District Secretary assignment.

Motion: To approve Resolution 2023-002 “Establishment of Fund and Appointment of Personnel”
Made By: Norton
Seconded By: Muller
Action: PASSED unanimously

Appointment of Sno 911 Caucus Boardmember: Chief Neuhoff stated this is an appointment of a member that participates with Sno 911 to determine who will be the representative on the Sno 911 Board of Directors for the mid-sized fire departments.

Motion: To appoint Chief Vander Pol as the Sno 911 Caucus Boardmember.
Made By: Christoffersen
Seconded By: Muller
Action: PASSED unanimously



CALL ON BOARD

McInnis – Nothing more to report.

Maloney – Nothing more to report.

Neuhoff – Nothing more to report.

Vander Pol – Thank you for the opportunity. Thanked Chief Neuhoff for carrying on the last several months. Looking forward to working with everyone.

Edin – Nothing more to report.

Cole – Nothing more to report.

DeSanctis – Nothing more to report.

Treat – Nothing to report.

Christoffersen – Congratulations to everyone. Thanked HR Manager for a job well done. Welcomed Chief Vander Pol. Thanked staff for the reports. Thanked Dean for his report.

Norton – Congratulations to our new firefighters. Welcome Chief Vander Pol. Asked what type of training we have on preparation of train derailments. Deputy Chief Cole shared beyond our internal fire training we have our Snohomish County Hazmat Team. Deputy Chief Maloney shared that our emergency management team holds training exercises annually with all divisions within the city.

King – Welcomed Chief Vander Pol. Looking forward to the Orlando Conference.

Muller – Welcomed Chief Vander Pol and congratulated the promoted and new hires. Current fire levy results look positive.

Ross – Congratulations to the new firefighters and those promoted. Welcomed Chief Vander Pol. Thanked Interim Chief Neuhoff for filling in the last several months. Thanked staff for everything they do in preparation for our meetings.

Stevens – Congratulations to our new hires and promotions. Welcomed Fire Chief Vander Pol.

EXECUTIVE SESSION

Chairperson Ross called for a ten minute executive session at 6:48 pm to discuss the following to return at 6:58 pm:

- To Review the Performance of a Public Employee pursuant RCW 42.30.110(1)(g)
- To Evaluate the Qualifications of a Public Employee pursuant RCW 42.30.110(1)(g)
- Potential Litigation Pursuant RCW 42.30.110(1)(i)

Chairperson called for a five minute extension at 6:58 pm to return at 7:03 pm.

RECONVENE

The open public meeting reconvened at 7:04 pm.

Chairperson Ross called for a motion to adjourn the MFD meeting.

Motion: To adjourn tonight's MFD meeting
Made By: Norton
Seconded By: Muller
Action: PASSED unanimously

Chairperson Christoffersen called for a motion to adjourn the FD12 meeting.



Motion: To adjourn tonight's FD12 meeting
Made By: Christoffersen
Seconded By: Ross
Action: PASSED unanimously

ADJOURNMENT

With no further action required, the February 15, 2023 joint meeting adjourned at 7:07 pm.

NVP

Ned Vander Pol, Fire Chief

4/25/2023

Date approved

PA