

**MARYSVILLE FIRE DISTRICT**  
**BOARD OF DIRECTORS WORKSHOP**  
**May 3, 2023 – 6 pm**  
**Station 62/Virtual Via Zoom**

Chairperson Ross opened the meeting and led the flag salute at 6 pm.

**The following were in attendance:**

**Board of Directors:**

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Steve Muller  
Kamille Norton  
Tom king  
Rick Ross

**Staff Members:**

**Guests:**

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Ned Vander Pol, Chief  
Jeff Cole, Deputy Chief  
Tom Maloney, Deputy Chief  
Chelsie McInnis, Finance Director  
Josh Farnes, Fleet and Facilities Supervisor  
Paula DeSanctis, Admin Assistant

Chairperson Ross called for a motion to excuse Boardmember Stevens and Commissioner Christoffersen from the May 3, 2023 Workshop.

**Motion:** To excuse Boardmember Stevens and Commissioner Christoffersen from the May 3, 2023 Workshop.  
**Made By:** Muller  
**Seconded By:** Norton  
**Action:** PASSED unanimously

***DISCUSSION ITEMS***

**Community Risk Assessment / Standards of Cover:** Deputy Chief Maloney shared that District Staff met with AP Triton last Thursday discussing information needed and timelines for the SOC/CRA project, stating we can expect our first draft in about eight months. Chief Cole is working with the County on connecting with GIS, staff is gathering various data points requested, a site visit will be scheduled in the near future along with interviews of the board and division heads. Every department in the district will be analyzed. An in-depth question and answer session followed. A separate comprehensive historical incident analysis report prepared Paul Rottenberg will be submitted to the board for draft review.

***NEW BUSINESS***

**Bid Award - Station 61 Tenant Improvement:** Deputy Chief Cole reported, working with TCA Architecture bids were published and advertised in accordance with Washington State Bid Laws and District Policy. The District received two proposals as a result of the bid process. After reviewing the proposals staff recommends that the District move forward with the renovation utilizing Janicki General Contracting LLC. At the base price including applicable alternates of \$748,825.00 for the process.



Estimated duration of the project is to begin construction mobilization and demolition as early as May 18, 2023 with final construction completion on October 6, 2023. Administration is anticipated to relocate from the current property and occupy Station 61 by October 31, 2023.

As the anticipated timeline for completion for this project is within 2023, the expenditure will be appropriated from the current year's budget that has an allocation of \$1,000,000.


**Motion:** To award the bid to Janicki General Contracting LLC. And authorization for the District Staff to enter into contract for the purpose of renovating Station 61.  
**Made By:** Norton  
**Seconded By:** King  
**Action:** PASSED unanimously

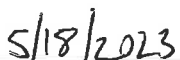
Chairperson Ross called for any additional business or comments, with none, Ross called for a motion to adjourn.

### ***ADJOURNMENT***

**Motion:** To adjourn the May 3, 2023 Planning Workshop.  
**Made By:** King  
**Seconded By:** Muller  
**Action:** PASSED unanimously

With no further business, the May 3, 2023, Workshop adjourned at 6:43 pm.

  
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Ned Vander Pol  
District Secretary

  
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Date approved

