

**MARYSVILLE FIRE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**July 19, 2023 – 6 pm**  
**Station 62 / Virtual Via Zoom**

**CALL TO ORDER:**

MFD Chairperson Ross called the meeting to order and led the flag salute at 6 pm.

**The following were in attendance:**

**Board of Directors:**

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Rick Ross  
Steve Muller  
Kamille Norton  
Michael Stevens  
Tom King  
Tonya Christoffersen

**Staff Members:**

Ned Vander Pol, Fire Chief  
Jeff Cole, Assistant Chief  
Tom Maloney, Assistant Chief  
Steve Edin, Human Resource Director  
Paula DeSanctis, Board Secretary

**Guests:**

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Noel Treat, District Attorney

**PUBLIC RECOGNITION**

Chief Vander Pol welcomed Leejan Repayo as he shared a story of while at work, Leejan and other co-workers noticed a man in distress outside their place of business. While one called 911, Leejan started to perform CPR. The Medics who responded shared that Leejan's quick actions saved this man's life. Chief Vander Pol presented Leejan with a Certificate of Merit and a Marysville Fire District Challenge Coin for his life saving efforts for a fellow citizen.

**MFD CONSENT AGENDA**

- A. Approve minutes of the June 21, 2023, Regular Meeting
- B. Approve minutes of the July 5, 2023, Workshop
- C. Approve June 2023 Financial Statements
- D. Approval of July Claims and Payroll:
  - i. MFD Expense Fund  
Voucher Numbers 230703001-thru-230703150 \$ 349,661.12
  - ii. MFD Capital Fund  
Voucher numbers 230702001 \$ 64,682.33
  - iii. Voucher numbers 230701001-thru-230701006 \$ 21,090.49
  - iv. MFD Payroll (excluding benefits) \$ 1,494,206.76

**Motion:** To approve the MFD Consent Agenda  
**Made By:** Christoffersen  
**Seconded By:** Stevens  
**Action:** PASSED unanimously



**INFORMATION ITEMS**

**Communications:** Nothing to report.

**COMMITTEE REPORTS**

**EMS Committee:** Approval of July EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
July	4,162.90	26,213.60	0.00	175.00

**Motion:** To approve the July ambulance account recommendations  
**Made By:** Christoffersen  
**Seconded By:** King  
**Action:** PASSED unanimously

**Planning Committee:** Nothing to report.

**Personnel Committee:** Nothing to report.

**Finance Committee:** FD McInnis was absent from the meeting. Chief Vander Pol stated the Finance Committee is scheduled to meet July 26, 2023, 9:30 am at Station 62.

**STAFF BUSINESS**

**Fire Chief Report:** Chief Vander Pol reported the following:

- Three candidates from the Deputy Chief of Operations process will be moving on.
- Seattle Fire has partnered with University of Washington’s Public Safety Leadership Academy. This is an 18-month long program beginning in October. Applications are open for Marysville personnel to apply.
- Working with BC Soper and the Peer Support Team on a referral list for behavioral support.
- Continuing with station visits.
- Participated in the pickle ball tournament at the Grand Opening of Volli Sports Bar where MFD took first place.

**Operations Report:** Assistant Chief Cole left to respond to an emergency call. Assistant Chief Maloney shared that the incident report was included in the board packets. We have had an additional four fires this past month.

**Overtime Report:**

June 2023	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 214,700.68	2,919.50	2,483.50
Part time		0.00	0.00
<b>Month Total</b>	<b>\$ 214,700.68</b>	<b>\$ 2,919.50</b>	<b>\$ 2,483.50</b>
YTD Totals	\$ 1,236,293.72	\$ 14,312.08	\$ 13,469.67

**Human Resources/Personnel Report:** HRD Steve Edin reported the following:

- We have six employees out on intermittent FMLA, three out on long-term disability and one on short-term disability.
- We are preparing for the Captains testing in October.
- Driver Operator testing began this week.

- We will have another round of lateral firefighter EMT interviews in August to replenish our list.

**Fire Prevention Report:** Assistant Chief Maloney reported the following:

- Reminder that National Night Out is August 1, 2023 at Jennings Park.

**Finance Report:** Finance Director McInnis was absent. Financial reports were included in the Board packets.

**Legal Counsel Report:** District Attorney Noel Treat had nothing to report.

**Local 3219 Union Report:** Local 3219 President Dean Shelton was absent from tonight's meeting.

### ***OLD BUSINESS***

**Station 61 Update:** Chief Vander Pol shared that the contractors remain on schedule. We continue to come across small hurdles but nothing significant. We are above the budgeted cost, extending the contract with TCA by \$10k for the unexpected costs.

**SOC/CRA Update:** Assistant Chief Maloney reported we have all but two of the requested tables submitted. To complete the two remaining, we are measuring all buildings that are 80k sq. ft. and above and any building over three stories by hand. We are also including all buildings that have a fire system. AC Maloney and AC Cole are working to get numbers on Wildland Fire responses.

### ***NEW BUSINESS***

#### **Agenda Bill – MFD Resolution 2023-007 “2023 EMS Levy Election”**

Chief Vander Pol explained that this resolution is being put in place as a backup in the event that the August 1, 2023 levy does not pass.

**Motion:** To approve MFD Resolution 2023-007 and accompanying explanatory statement, authorizing a \$.50, 10-year EMS Levy proposition be submitted to the voters in an election to be held November 7, 2023.

**Made By:** Christoffersen

**Seconded By:** Muller

**Action:** **PASSED unanimously**

#### **Agenda Bill – Snohomish County Regional Training Consortium ILA**

Chief Vander Pol stated that with the location change of the Snohomish County Training Consortium to North County RFA NCRFA, NCRFA will track, purchase, bill and recover funds associated with the training academy. This ILA transfers that function to NCRFA from South County Fire. The changes are procedural only.

**Motion:** To approve the Training Consortium ILA, as presented, and authorized and direct the Fire Chief to sign on behalf of the Board.

**Made By:** Christoffersen

**Seconded By:** King

**Action:** **PASSED unanimously**

**CALL ON BOARD**

**Norton** – Great to see the earlier presentation to Leejan. Appreciates all the updates.

**King** – Congratulated Leejan on today’s award. Thanked Chief for attending the City Council meetings.

**Stevens** – Congratulated Chief on the pickle ball win.

**Muller** – Nice to see citizen stepping up and taking action to help others.

**Ross** – Enjoyed honoring a young hero.

**Christoffersen** – Glad we took time to recognize a young person in our community. Asked about the EMS Levy Mail drop. AC Maloney stated we are only able to send out one. The Local will be sending out additional.

**EXECUTIVE SESSION**

Chairperson Ross called for a 20-minute executive session at 6:25 pm to discuss pending litigation pursuant RCW 42.30.110(1)(i) and Collective Bargaining Pursuant 42.330.140(9)(a) to return at 6:45 pm with possible action to follow.

**RECONVENE**

The open public meeting reconvened at 6:48 pm.

Chairperson Ross stated that we will not be holding the August 2, 2023 workshop due to no business.

**ADJOURNMENT**

Chairperson Ross called for a motion to adjourn.

<b>Motion:</b>	To adjourn the July 19, 2023 Regular Meeting
<b>Made By:</b>	King
<b>Seconded By:</b>	Muller
<b>Action:</b>	PASSED unanimously

With no further action required, the July 19, 2023 meeting adjourned at 6:32 pm.

	<u>8/17/2023</u>
Ned Vander Pol, Fire Chief	Date approved





## Fire Prevention Report

Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal  
July 19, 2023

- The total fire loss for 2023:  
We responded to 23 fire incidents that were investigated to date in 2023. The total estimated property pre-fire value is over \$18.8 million, with an estimated fire loss of over \$2.2 million.
- We continue to provide items to AP Triton for the CRA/SOC. We continue to gather the response data for them which is extensive. We are waiting to hear from AP Triton on when they will be doing their site visit.
- We did have 7 fires last month with significant damage. We are on pace to have more fires this year than in the past five years. There is no common cause to these fires.
- I have attached the report from the July 4<sup>th</sup> holiday for your review.
- We distributed a mailer and social media video providing education on the EMS Levy.
- We executed a July 4<sup>th</sup> social media campaign, educating residents about fireworks laws, safety and reporting issues.
- Our Facebook audience is up to 6,414 followers. Our Twitter audience is at 3,075 followers. We have 1,016 followers on Instagram. We currently reach 20,091 households on Nextdoor.

### Estimated Number of Public Education Attendees

Program	Current Month	2023
Preschool Program	0	180
Elementary Age (K-5)	0	425
Middle/High School	0	290
Station Tours	0	30
Smoke Alarm Installations	3	24
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	80
Public Events	0	1470
Car Seat Installs	3	17
Older Adult Fire/Fall Prevention	0	20
Fire Extinguisher Training	3	25

**Marysville Fire District 2023 Fire Incident Totals**

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	4	4	0	0	3	0	1	0	\$ 8,514,357.00	\$ 434,408.00
February	4	4	0	0	4	0	0	0	\$ 2,389,829.00	\$ 931,549.00
March	0	0	0	0	0	0	0	0	\$0	\$0
April	1	1	0	0	1	0	0	0	\$ 395,794.00	\$ 31,098.00
May	7	6	1	0	2	1	0	0	\$ 3,032,564.00	\$ 246,395.00
June	7	7	0	0	6	1	0	0	\$ 4,515,028.00	\$ 566,501.00
July										
August										
September										
October										
November										
December										
<b>Totals</b>	<b>23</b>	<b>22</b>	<b>1</b>	<b>0</b>	<b>16</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>\$ 18,847,572.00</b>	<b>\$ 2,209,951.00</b>

