

**MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
September 18, 2024 – 6 pm – MFD St. 62 / Zoom**

CALL TO ORDER

Boardmember Stevens called the MFD meeting to order and led the flag salute at 6 pm.

PUBLIC COMMENT

Local 3219 Union President Kate Shepard shared updates and communications from the labor group. Topics discussed included: mandatory overtime and the toll it is taking on the crews, call volumes and acuity, community demographic and current issues, and the possibility of potential future mergers with neighbors to the south facilitating a fire benefit charge.

The following were in attendance:

Board of Directors:

Michael Stevens
Kamille Norton
Tom King
Rick Ross

Staff Members:

Ned Vander Pol, Chief
Jeff Cole, Assistant Chief
Tom Maloney, Assistant Chief
Jennett Nielson, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Director
Mike Davis, IT Manager
Josh Farnes, Fleet & Facilities Supervisor
Paula DeSanctis, Admin Assistant

Guests:

MFD CONSENT AGENDA

- A. Excuse Boardmember Muller from the September 18, 2024, regular meeting
- B. Excuse Commissioner Christoffersen from the September 18, 2024, regular meeting
- C. Approve minutes of the August 21, 2024, regular meeting
- D. Approve August 2024 Financial Statements
- E. Approval of September Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 240902001-thru-240902149 \$ 418,162.31
 - ii. Apparatus Fund
Voucher Numbers 240901001-thru-240901008 \$ 98,778.01
 - iii. Cancelled Warrant - 2196516 \$ 514.18
 - iv. MFD Payroll (excluding benefits) \$1,542,565.57

Motion: To approve the MFD Consent Agenda
Made By: Ross
Seconded By: Norton
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Nothing to report.

COMMITTEE REPORTS

EMS Committee: Approval of September EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
September	7,505.65	44,899.31	0.00	0.00

Motion: To approve the September ambulance account recommendations.
Made By: Ross
Seconded By: King
Action: PASSED unanimously

Planning Committee: Has not met.

Personnel Committee: Nothing to report.

Finance Committee: Finance Director McInnis shared that the Finance Committee is scheduled to meet on September 25, 2024, to review the preliminary 2025 budget.

STAFF BUSINESS

Fire Chief Report: Chief Vander Pol reported on the following:

- Attended a hazardous material drill in Arlington with BNSF.
- Every year Fire Rescue Magazine does a survey asking, "What firefighters want". The result, strong leadership.
- Healthy nutrition videos will be added to Vector solutions for all members.
- Personnel involvement has been up; drills, touch-a-truck, and 911 event.
- We have a meeting with the Station 63 site property owner representative for the property acquisition and friendly imminent domain process.
- We have ten members and one company officer currently attending the academy. They will return in a couple months, we will be fully staffed at that time.

Operations Report: Chief Cole reported on the following:

- We continue to see a downward trend in call volume with 1,337 calls for August.
- Dispatch had a switch failure resulting in a six-hour outage. We now have a redundant switch in place for future issues.
- SNO911 will be starting the coverage testing on the new radios. They are expected to go live first quarter of 2025.
- We established a Station 63 Committee and toured Stations in Bothell and Mercer Island to produce a pro/con design list.
- The PRC Meeting is scheduled for next week in hopes to be granted the ability to use the GC/CM process.
- We continue to have issues with the paint at Station 61. We filed a warranty claim. The GM does not believe this is in the scope of their work. District Attorney Noel Treat will be briefed on the matter to discuss next steps.
- Overtime is down but will spike again the next couple of months due to eleven members attending the academy.



Overtime Report:

August 2024	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 160,333.19	1,994.25	1,589.50
Month Total	\$ 160,333.19	\$ 1,994.25	\$ 1,589.50
YTD Totals	\$ 1,813,475.13	\$ 23,483.83	\$ 15,670.11

Human Resources/Personnel Report: Human Resources Director Edin reported the following:

- We have nine employees off on intermittent FMLA, four employees out on long term disability, and three out on short term disability.
- The new PIO will start on October 1, 2024.

Fire Prevention Report: Assistant Chief Maloney reported the following:

- Inspection totals have been added to the Fire Prevention Report.
- The Program Appraisal Overview was provided to all Board members as a handout. This program was implemented this year as a self-evaluation of each of the district's programs using the CPSE accreditation model as the foundation.

Finance Report: Finance Director McInnis reported the following:

- The 2025 budget workshop is scheduled for October 30, 2024, 9 am at Station 66.
- Our 2023 SAO financial and accountability pre-audit meeting will be October 2, 2024.

Legal Counsel Report: District Attorney Noel Treat shared that he is looking forward to working on the Station 61 paint issue as well as the new Station 63 site acquisition and construction contract.

OLD BUSINESS

None

NEW BUSINESS

Agenda Bill: Stryker Contract – ProCare Cot Service Agreement

Our existing service contract for our power cots expired in April. Stryker will be updating the renewal contract to reflect the correct annualized payment; we will table this approval request until the October board meeting.

CALL ON BOARD

Ross – Appreciates all administrative reports.

King – Enjoyed the new ladder truck push in. Touch-A-Touch had a great turn out. Asked about the status of the of the Everett fire department RFA merger talks. Vander Pol reported that we jointly hired a consultant to provide a database that will give us information on what a shared fire benefit charge would look like. Everett is working on their end of it.

Norton – Thanks for another great 911 event.

Stevens – Nothing to report.

ADJOURNMENT

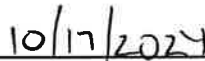
Boardmember Stevens called for a motion to adjourn the September 18, 2024, regular meeting.

Motion: To adjourn the September 18, 2024, regular meeting
Made By: Norton
Seconded By: King
Action: PASSED unanimously

With no further action required the September 18, 2024, regular meeting at 6:46 pm.



Ned Vander Pol
District Secretary



Date approved



Fire Prevention Report

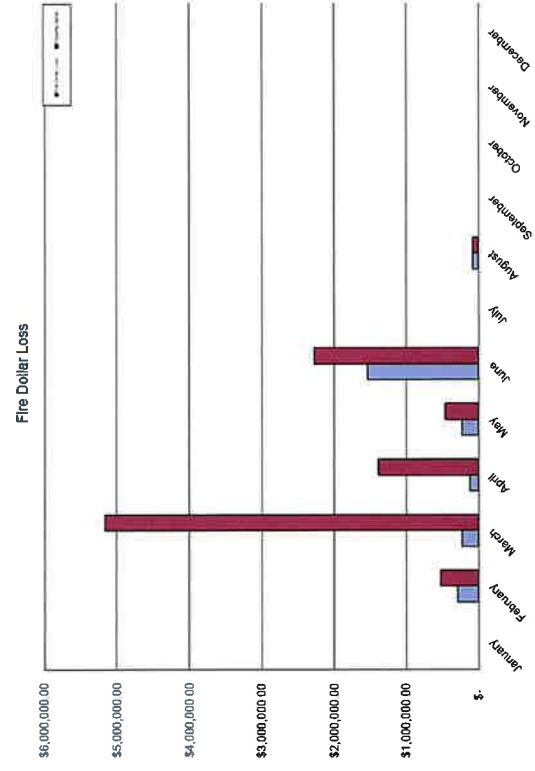
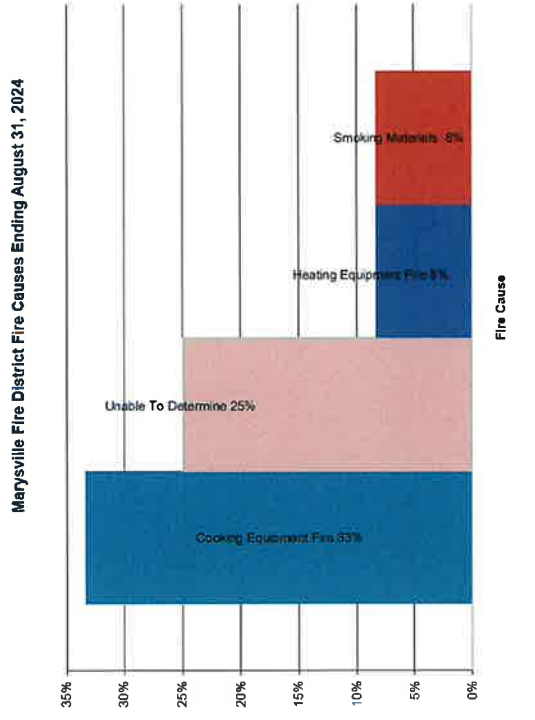
Prepared by: Thomas Maloney, Assistant Chief/Fire Marshal
September 18, 2024

- The total fire loss for 2024:
We responded to 12 fire incidents that were investigated to date in 2024. The total estimated property pre-fire value is over \$9.8 million, with an estimated fire loss of over \$2.4 million.
- We participated in Lakewood back to school event and had a lot of kids stop by the booth.
- A new addition to the monthly report will be inspection totals for multi-family, schools, and annual inspections.
- The fall CERT class will start on September 17 and end October 10. All of the sessions will be at Station 62.
- Our Facebook audience is 7,211 followers increase of 39 over last month. Our X audience is at 3,283 followers. We have 638 followers on Instagram (new account). All of the accounts increased from last month. We currently reach 22,831 households on Nextdoor.

Estimated Number of Public Education Attendees

Program	Last Month	2024
Preschool Program	0	174
Elementary Age (K-5)	0	263
Middle/High School	0	40
Station Tours	0	90
Smoke Alarm Installations	0	0
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	150
Public Events	500	2,625
Car Seat Installs	0	0
Older Adult Fire/Fall Prevention	0	45
Fire Extinguisher Training	0	0

Marysville Fire District 2024 Fire Incident Totals										
Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	0	0	0	0	0	0	0	0	\$0	\$0
February	1	1	0	0	1	0	0	0	\$ 527,394.00	\$ 294,374.00
March	3	3	0	0	2	1	0	0	\$ 5,158,831.00	\$ 224,179.00
April	3	3	0	0	2	1	0	0	\$ 1,387,658.00	\$ 121,261.00
May	1	1	0	0	1	0	0	0	\$ 457,135.00	\$ 228,569.00
June	3	1	1	1	3	0	0	0	\$ 2,280,254.00	\$ 1,538,853.00
July	0	0	0	0	0	0	0	0	\$0	\$0
August	1	0	0	1	0	0	0	1	\$ 80,000.00	\$ 80,000.00
September										
October										
November										
December										
Totals	12	9	1	2	9	2	0	1	\$ 9,891,272.00	\$ 2,487,236.00



2024 Inspections to Date

FMO Annual Business Inspection By Quarter			
2024	FM62	FM63	FM64
Q1	42	71	110
Assigned	43	72	113
% Complete	98%	99%	97%
Q2			
Complete	6	48	19
Assigned	11	51	48
% Complete	55%	94%	40%
Q3			
Complete	3	53	1
Assigned	15	79	67
% Complete	20%	67%	0%
Q4			
Complete			
Assigned	2	33	16
% Complete			

As of 9-12-2024		A Shift	B Shift	C Shift	D Shift	Q1 Summary - Updated	
61	Q1	Vander Veen Pierce 9 25 41%	Hopp 25 20 100%	Tucker 18 27 100%	Tucker Jr 27 27 100%	Complete Total Assigned % Done	76% 96% 93%
	Q2	3 25 12%	19 25 86%	24 25 56%	24 25 56%	Complete Total Assigned % Done	47% 77% 74%
	Q3	0 25 0%	1 26 4%	0 23 0%	0 23 0%	Complete Total Assigned % Done	77% 74% 91%
	Q4	0 22 0%	0 20 0%	0 24 0%	0 18 0%	Complete Total Assigned % Done	21% 55% 18%
62	Q1	Brooker 7 13 88%	Cook 13 14 93%	Bailey 11 11 100%	Williamson 12 13 92%	Complete Total Assigned % Done	63%
	Q2	12 12 100%	10 13 77%	14 14 100%	12 12 100%	Complete Total Assigned % Done	47% 77% 74%
	Q3	6 13 46%	9 10 90%	0 12 0%	0 13 0%	Complete Total Assigned % Done	47% 77% 91%
	Q4	0 13 0%	0 13 0%	0 11 0%	0 9 0%	Complete Total Assigned % Done	21% 55% 18%
63	Q1	Nejens 9 15 90%	Ruehn 15 10 100%	Eagle 8 10 80%	Woolcock 9 10 90%	Complete Total Assigned % Done	62% 89% 89%
	Q2	10 13 77%	15 17 94%	0 11 0%	8 12 67%	Complete Total Assigned % Done	62% 89% 89%
	Q3	0 10 0%	6 12 50%	0 14 0%	15 15 100%	Complete Total Assigned % Done	62% 89% 89%
	Q4	0 14 0%	3 10 30%	0 12 0%	0 9 0%	Complete Total Assigned % Done	62% 89% 89%
		Overall Average (for completed quarters)					
		A Shift		B Shift		C Shift	
		62%		89%		89%	
		B Shift		C Shift		D Shift	
		77%		71%		53%	

2024 Inspection Progress for R2 and E occupancies	
As of 9/12/2024	
R2	
Completed	118
Assigned	136
% Complete	87%
E	
Completed	7
Assigned	15
% Complete	47%
Note: Remaining schools scheduled in Q4	