

**MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS
BOARD MEETING/PUBLIC HEARING
November 20, 2024 – 6 pm – MFD St. 62 / Zoom**

CALL TO ORDER

Chairperson Muller called the meeting to order and led the flag salute at 6 pm.

PUBLIC COMMENT

Chairperson Muller called for public comment with none given.

The following were in attendance:

Board of Directors:

Steve Muller
Michael Stevens
Tom King
Kamille Norton

Staff Members:

Ned Vander Pol, Chief
Jeff Cole, Assistant Chief
Tom Maloney, Assistant Chief
Jennett Nielson, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Director
Mike Davis, IT Manager
Josh Farnes, Fleet & Facilities Supervisor
Paula DeSanctis, Admin Assistant

Guests:

Noel Treat, District Attorney

MFD CONSENT AGENDA

- A. Excuse Commissioner Christoffersen from the November 20, 2024, regular meeting
- B. Excuse Commissioner Ross from the November 20, 2024, regular meeting
- C. Approve minutes of the October 16, 2024, regular meeting
- D. Approve minutes of the October 31, 2024, budget workshop
- E. Approve October 2024 Financial Statements
- F. Approval of November Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 241103001-thru-241103172 \$ 448,013.03
 - ii. Capital Fund
Voucher Numbers 241102001-thru-241102005 \$ 68,964.14
 - iii. Apparatus Fund
Voucher Numbers 241101001-thru-241101024 \$ 85,013.13
 - iv. MFD Payroll (excluding benefits) \$1,663,458.82

Motion: To approve the MFD Consent Agenda
Made By: Stevens
Seconded By: Norton
Action: PASSED unanimously



PUBLIC HEARING

Chairperson Muller opened the Public Hearing at 6:02 pm.

Consider Resolution(s) for Marysville Fire District Regional Fire Authority related to the Adoption of the Budget, for the year 2025, setting forth in summary form the totals of estimated revenues and appropriations for each separate fund.

Finance Director McInnis reviewed the following Resolutions:

- A. **MFD – Resolution 2024-005** “A Resolution Adopting the 2025 Operating Budget and Levy Certification”
- B. **MFD – Resolution 2024-006** “A Resolution Authorizing the 2025 Regular Levy”
- C. **MFD – Resolution 2024-007** “A Resolution Authorizing the 2025 EMS Levy”

Chairperson Muller solicited public comment. With none given, the Public Hearing closed and returned to the open public meeting at 6:09 pm.

INFORMATION ITEMS

Communications: We received a nice thank you from a resident sharing her appreciation for the Marysville Fire District and the excellent care her parents received.

COMMITTEE REPORTS

EMS Committee: Approval of November EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
November	2,543.69	84,699.61	0.00	3,773.26

Motion: To approve the November ambulance account recommendations.

Made By: King

Seconded By: Norton

Action: PASSED unanimously

Planning Committee: Nothing to report.

Personnel Committee: Completed interviews for Training Captain with one being selected to succeed Captain Green next March.

Finance Committee: The next Finance Committee meeting is scheduled for December 3, 2024, 9 am at the administration office to discuss the 2025 regular levy lid lift planning.

STAFF BUSINESS

Fire Chief Report: Chief Vander Pol had nothing to report.

Operations Report: Chief Cole reported on the following:

- Thanked the City of Marysville for the great work over the windstorm. Station 66 lost power and their generator for a short period. Fleet and Facilities Lead Josh Farnes got it up and running quickly.
- Working with Miller Hull and OAC on the design process for the new Station 63 project. We had our first meeting of the internal stake holders. Continue to work on the property acquisition.

PD

- A dumpster has been delivered to Station 61 for the clearing out of accumulated garbage over the years.
- SNO911 has a new diversion process, non-emergent calls will be rerouted to appropriate services using an AI system to alleviate long wait times.

Overtime Report:

October 2024	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 266,215.96	3,447.75	2,351.50
Month Total	\$ 266,215.96	\$ 3,447.75	\$ 2,351.50
YTD Totals	\$ 2,317,125.28	\$ 30,034.33	\$ 20,036.11

Human Resources/Personnel Report: Human Resources Director Steve Edin reported the following:

- We have six employees out on intermittent FMLA, three out on long term disability, and seven out on short term disability.
- We have two new entry level firefighter starting January 6, 2025, with a third in background.

Fire Prevention Report: Assistant Chief Maloney had nothing more to report.

Finance Report: Finance Director McInnis reported the following:

- Finance Director McInnis shared that our 2023 SAO financial and accountability audit is going well. All field work is complete and 80% through management review.

Legal Counsel Report: District Attorney Noel Treat had nothing to report.

OLD BUSINESS

None

NEW BUSINESS

Agenda Bill – Subscription Renewal Agreement – Ready Rebound, Inc

Staff is recommending the board approve the subscription renewal of the Ready Rebound Agreement for streamline and management of injury treatment and rehabilitation.

Motion: To Approve and Authorize the Fire Chief to sign the Subscription Renewal Agreement between the Marysville Fire District RFA and Ready Rebound, Inc for 2024-2027

Made By: Norton

Seconded By: Stevens

Action: PASSED unanimously

Agenda Bill – Whatcom Count EMS Paramedic Training ILA

This ILA is for the 2025 Paramedic Training Program with Whatcom County EMS. The district intends to send three students to this program in 2025. The cost for each student will be \$22,250. This has been accounted for in the 2025 budget.

Motion: To Approve the 2025 Whatcom County EMS Paramedic Training ILA and Authorization for the Fire Chief to execute such agreement
Made By: King
Seconded By: Stevens
Action: PASSED unanimously

Agenda Bill – 2025 Non-Represented Staff Compensation Plan

Motion: To Approve the 2025 non-represented compensation plan as presented to include a 4% COLA increase to the base salary.
Made By: Norton
Seconded By: King
Action: PASSED unanimously

Agenda Bill – Brown and Brown Worker’s Compensation Consultant Agreement

Brown & Brown’s Worker’s Compensation team performs a holistic operational assessment to identify cost risk areas and reduce overall worker’s compensation costs. Brown & Brown’s qualitative and quantitative analytics provide an actionable plan to help lower the impact of claims, manage potential litigation and get employees back to work safely.

Motion: To Approve the Professional Services Agreement with Brown and Brown effective January 1, 2025, in the amount of \$47,000 and authorize the Fire Chief to execute such agreement
Made By: Norton
Seconded By: King
Action: PASSED unanimously

Agenda Bill:

MFD – Resolution 2024-005 “A Resolution Adopting the 2025 Operating Budget and Levy Certification”

MFD – Resolution 2024-006 “A Resolution Authorizing the 2024 Regular Levy”

MFD – Resolution 2024-007 “A Resolution Authorizing the 2024 EMS Levy”

Motion: To Approve Resolution 2024-005 “A Resolution Adopting the 2025 Operating Budget and Levy Certification”, Resolution 2024-006 “A Resolution Authorizing the 2024 Regular Levy”, Resolution 2024-007 “A Resolution Authorizing the 2024 EMS Levy” and the 2025 Regular and EMS Levy Certification
Made By: Norton
Seconded By: King
Action: PASSED unanimously

MFD Agenda Bill: Miller Hull A&E Services St. 63 Phase One Contract

This is a proposal for the fee schedule for architectural and engineering services for the Station 63 replacement project. This includes phase one work consisting of pre-design of the fire station and fire station specific programming. Additional detail regarding the scope of work can be found in exhibit A on pages 3 and 4.

Motion: To Approve the Miller Hull St. 63 Phase One Pre-Design & Programming Contract and Authorization for the Fire Chief to execute such agreement.

Made By: Norton
Seconded By: Stevens
Action: PASSED unanimously

MFD Agenda Bill: OAC Project Management Services St. 63 Phase Two Contract

This is a proposal for the extension of the project management services for the Station 63 replacement project. This includes OAC primary services, and recommendations with allowances for additional services which can also be carried under the contract.

Motion: To Approve OAC St. 63 Phase Two Project & Construction Management Services Contract and Authorization for the Fire Chief to Execute such Agreement
Made By: Stevens
Seconded By: King
Action: PASSED unanimously

Agenda Bill – MOU Continuous Duty Trial Period

This MOU is to amend article 25.7 of the current firefighter CBA. For the duration of this MOU, employees shall be allowed to work more than 48 hours of continuous duty, but no longer than 72 hours of continuous duty, for the purpose of preventing a mandatory overtime or brown out situation.

Motion: To Approve the MOU between Marysville Fire RFA and IAFF Local 3219 regarding the continuous duty trial period and authorization for the Fire Chief to execute such agreement
Made By: Norton
Seconded By: King
Action: PASSED unanimously

CALL ON BOARD

King – Thanked staff for the work on the 2025 budget.

Muller – Thanked Chelsie and staff for all the work on the budget.

Norton – Nothing to report.

Stevens – Budget looks great, thank you. Happy Thanksgiving.

EXECUTIVE SESSION

Chairperson Muller called for a five-minute executive session at 6:40 pm to discuss collective bargaining Pursuant RCW 42.30.110(1)(g) to return at 6:45 pm.

Chairperson Muller called for a five-minute extension at 6:45 pm to return at 6:50 pm.

Chairperson Muller called for a five-minute extension at 6:50 pm to return at 6:55 pm.

Chairperson Muller called for a five-minute extension at 6:55 pm to return at 7 pm.

RECONVENE

The open public meeting reconvened at 7 pm.



ADJOURNMENT

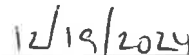
Chairperson Muller called for a motion to adjourn the November 20, 2024, regular meeting.

Motion: To Adjourn the November 20, 2024, regular meeting
Made By: Stevens
Seconded By: King
Action: PASSED unanimously

With no further action required, The November 20, 2024, regular meeting adjourned at 7:02 pm.



Ned Vander Pol
District Secretary



Date approved





Fire Prevention Report

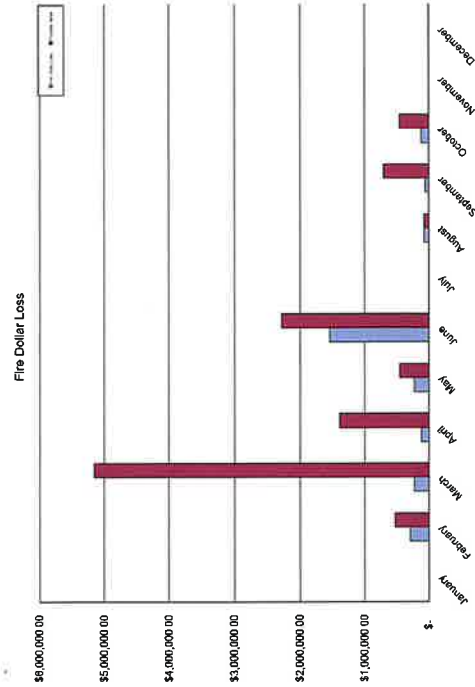
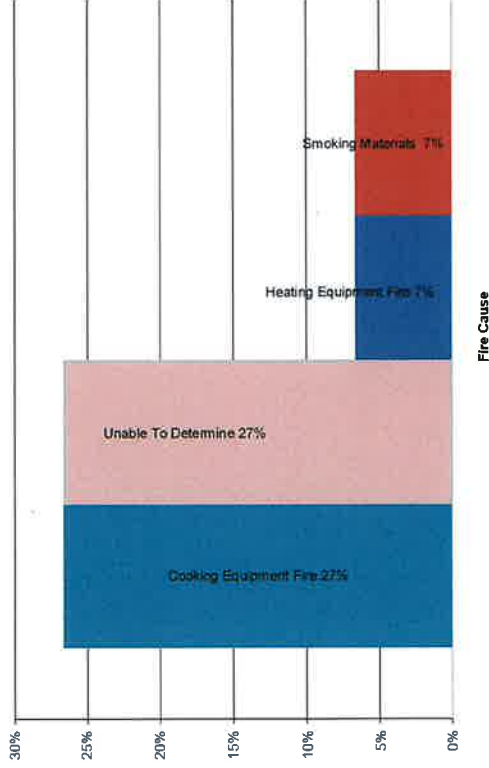
Prepared by: Thomas Maloney, Assistant Chief/Fire Marshal
November 20, 2024

- The total fire loss for 2024:
We responded to 15 fire incidents that were investigated to date in 2024. The total estimated property pre-fire value is over \$11 million, with an estimated fire loss of over \$2.6 million.
- We hosted a class for NFSA on fire sprinkler plan review. The class had 28 people from across the state.
- We are once again pushing our Keep the Wreath Green campaign to prevent structure fires in our jurisdiction this holiday season. All fire stations have giant wreaths hung outside. The green bulbs change to red when there is a structure fire within MFD. The bulbs are changed to white when a U.S. firefighter dies in the line of duty.
- We helped with the Toy Store barrel delivery last week and will coordinate pick of the barrels when they get full as we drive by the locations for inspections.

Marysville Fire District 2024 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	0	0	0	0	0	0	0	0	\$0	\$0
February	1	1	0	0	1	0	0	0	\$ 527,394.00	\$ 294,374.00
March	3	3	0	0	2	1	0	0	\$ 5,158,831.00	\$ 224,179.00
April	3	3	0	0	2	1	0	0	\$ 1,387,658.00	\$ 121,261.00
May	1	1	0	0	1	0	0	0	\$ 457,135.00	\$ 228,569.00
June	3	1	1	1	3	0	0	0	\$ 2,280,254.00	\$ 1,538,853.00
July	0	0	0	0	0	0	0	0	\$0	\$0
August	1	0	0	1	0	0	0	1	\$ 80,000.00	\$ 80,000.00
September	1	1	0	0	1	0	0	0	\$ 710,522.00	\$ 52,781.00
October	2	0	1	1	1	0	1		\$ 460,000.00	\$ 120,000.00
November										
December										
Totals	15	10	2	3	11	2	1	1	\$ 11,061,794.00	\$ 2,660,017.00

Marysville Fire District Fire Causes Ending October 31, 2024



2024 Inspections to Date

FMO Annual Business Inspection By Quarter					
As of 11/1/2024					
Q1	FM62	FM63	FM64		
Complete	42	71	110		
Assigned	43	72	113		
% Complete	98%	99%	97%		

62					
Complete	11	12	13	11	
Total Assigned	11	12	13	11	
% Done	100%	100%	100%	92%	

66					
Complete	7	14	10	12	
Total Assigned	15	14	10	12	
% Done	47%	100%	100%	100%	

61					
Complete	9	25	18	27	
Total Assigned	22	25	20	27	
% Done	41%	100%	90%	100%	

63					
Complete	10	17	0	12	
Total Assigned	13	17	11	12	
% Done	77%	100%	0%	100%	

64					
Complete	0	0	0	0	
Total Assigned	22	20	24	18	
% Done	0%	0%	0%	0%	

62					
Complete	12	10	14	12	
Total Assigned	12	13	14	12	
% Done	100%	77%	100%	100%	

66					
Complete	13	9	10	13	
Total Assigned	13	10	12	13	
% Done	100%	90%	83%	100%	

64					
Complete	6	0	0	0	
Total Assigned	13	13	11	9	
% Done	46%	0%	0%	0%	

66					
Complete	5	13	11	13	
Total Assigned	8	14	11	13	
% Done	63%	93%	100%	100%	

66					
Complete	7	14	10	12	
Total Assigned	15	14	10	12	
% Done	47%	100%	100%	100%	

66					
Complete	3	12	12	15	
Total Assigned	8	12	14	15	
% Done	38%	100%	86%	100%	

66					
Complete	0	0	0	0	
Total Assigned	9	9	12	10	
% Done	0%	0%	0%	80%	

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Complete	0	0	0	0	
Total Assigned	34	10	12	9	
% Done	0%	0%	0%	0%	

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