

Marysville Fire District – Request for Qualifications for Geotechnical Engineering Services

Introduction

Notice is hereby given that Marysville Fire District (MFD) is seeking Statements of Qualifications (SOQs) from companies interested in providing Geotechnical Engineering Services for Marysville Fire Station 63 Replacement Project. SOQs should be emailed to Jeff Cole, jcole@mfdrra.org, no later than (2 weeks from posting) at 3:00 p.m. local time in PDF format. Minority and women owned firms are encouraged to apply.

Project Overview

Marysville Fire District (hereafter referred to as “District”) is in the early stages of their capital improvement program on Fire Station 63 replacement. The District is seeking geotechnical engineering services from a single firm (hereafter referred to as “Consultant”) to support the site investigation and design, as well as to assist with geotechnical inspections and reporting during the construction of Fire Station 63.

Geotechnical Engineering Services Scope of Work

The Consultant shall:

- Geotechnical Investigation and Assessment: Conducting borings, test pits, and other subsurface explorations.
- Laboratory Testing: Performing soil and rock testing to determine engineering properties.
- Geotechnical Analysis: Providing recommendations for foundation design, earthwork, and site preparation.
- Reporting: Preparing a comprehensive geotechnical report summarizing findings and recommendations.
- Review the Project Documents as necessary to perform all special inspections and testing services as required.
- Coordinate special inspections and testing with General Contractor throughout all project phases.
- Recognize that time is of the essence in the execution of special inspections and testing services. Typical response times desired shall be less than 24 hours for scheduling all special inspections and testing.
- Maintain field copies of all documentation at the jobsite for use by the District’s Representative, Architect, and code inspection agencies.
- Optimize site visits to cover multiple tests or inspections throughout the project.
- Attending project meetings as needed (typically trade-specific preconstruction meetings where testing & special inspections will be required).
- Provide detailed reports in PDF format with digital photographs within 24 hours to the District, Architect, Engineer, General Contractor, and Building Official whenever testing or special inspections are performed.

SOQ Requirements

SOQs for Third-Party Special Inspections and Testing shall be limited to six (6) pages (not including the cover letter and work examples) organized with the following sections and associated information:

- Cover Letter signed by a company officer authorized to bind the company contractually and committing the company to provided services as requested. Include an acknowledgement that the Consultant has reviewed the Construction Documents in full and is able to fulfill the required testing and special inspections.
- Statement of Qualifications with company overview addressing the company's specific qualifications for performing the scope of work described. The SOQ shall include a summary of experience providing third-party special inspections and testing for projects of similar type, size and duration completed for municipalities.
- Provide References for a minimum of three (3) similar projects completed within the past five (5) years.
- Provide an example of a typical Special Inspections report that includes non-conforming work.
- Resumes of all proposed personnel who will be involved in the Project, including inspector certifications.
- Location of the office and laboratory that will provide the requested services.
- Proposed response times for inspections and testing for the requested services.
- Include an estimate for the entire scope of services. The estimate shall include current pricing for all anticipated field inspections and testing to be provided by the Consultant.
- Current pricing for all anticipated field inspections and testing to be provided by the Third-Party Special Inspection and Testing company.
- Hourly rates shall be all-inclusive and shall include labor, insurance, mobilization, demobilization, data base, travel expenses, lodging, meals, office supplies, office equipment, photocopying, overhead and profit and all other expenses necessary to complete the referenced project according to "normal" industry standards per the specifications, exclusive of all taxes. Proposers shall specify if mileage charges are included in base Hourly Rates provided or if those charges are tracked separately.
- Include any anticipated annual percentage increase in all fees for 2025 - 2027.
- Include any other pertinent information deemed important by the Consultant for consideration by the District.

SOQs will be evaluated based on the following criteria:

- Qualifications, references, resumes, and work examples – 80 points
- Location of office/laboratory and proposed response times – 10 points
- Estimate for scope of services* – 10 points

** Note that this will be evaluated based on the approach and the consultant's ability to "right-size" this project, not necessarily the lowest fee/hourly rates*

Please contact Alec Weintraub, aweintraub@oacsvcs.com or 425-503-0810 from OAC Services, Inc. with any questions. OAC is representing the Marysville Fire District for the replacement of station 63. The District reserves the right to reject any or all responses to this RFQ. No fees or expenses will be paid or provided for costs associated with the preparation of the proposal. Information received in response to this RFQ will not be returned.

Refer to the example Professional Services Agreement attached to this RFQ. It is anticipated that the chosen Consultant will enter into an agreement with the District promptly to begin services on this project.