

**SNOHOMISH COUNTY FIRE DISTRICT #12  
BOARD OF COMMISSIONERS SPECIAL MEETING  
November 12, 2024, 1:30 pm  
Station 62 / Zoom**

**CALL TO ORDER**

Chairperson Ross called the meeting to order at 1:30 pm.

**The following were in attendance:**

**Commissioners:**

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Tonya Christoffersen

Rick Ross

**Staff Members:**

**Guests:**

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Ned Vander Pol, Chief

Chelsie McInnis, Finance Director

Paula DeSanctis, Admin Assistant

**SCFD #12 CONSENT AGENDA**

- A. Approve minutes of the March 20, 2024, Special Meeting
- B. Approve October 2024 Financial Statements
- C. Approve September 2024 Financial Statements
- D. Approve August 2024 Financial Statements
- E. Approve July 2024 Financial Statements
- F. Approve June 2024 Financial Statements
- G. Approve May 2024 Financial Statements
- H. Approve April 2024 Financial Statements
- I. Approve March 2024 Financial Statements

**Motion:** To approve the SCFD 12 Consent Agenda

**Made By:** Christoffersen

**Seconded By:** Ross

**Action:** PASSED unanimously

**PUBLIC HEARING**

Chairperson Ross opened the Public Hearing at 1:34 pm.

Consider Resolution (s) for Snohomish County Fire District 12 related to the Adoption of the Budget, for the year 2025, setting forth in summary form the totals of estimated revenues and appropriations for each separate fund.

- a) **FD 12 Resolution 2024-001** "A Resolution Adopting the 2025 Operating Budget"

Finance Director McInnis shared that there are no current levies remaining for FD12; any collection will be upon both the Regular and EMS levies from prior years. McInnis reported that the FD12

Expense Fund estimated beginning balance, and 2025 revenue is \$15k with appropriations and transfers of \$15k leaving an ending fund balance of \$0.00.

Chairperson Ross called for public comment. With none, the Public Hearing closed and returned to the open public meeting at 1:38 pm.

**OLD BUSINESS**

None.

**NEW BUSINESS**

**FD12 Agenda Bill:** FD12 Resolution 2024-001 “A Resolution Adopting the 2025 Operating Budget”

**Motion:** To approve FD12 Resolution 2024-001 “A Resolution Adopting the 2025 Operating Budget”

**Made By:** Christoffersen

**Seconded By:** Ross

**Action:** PASSED unanimously

**CALL ON BOARD**

**Ross** – Thanked Finance Director McInnis for her continual clear explanation of all financial documents.

**Christoffersen** – Thanked Finance Director McInnis for her hard work on the 2025 budget. Chairperson Ross called for a motion to adjourn.

**Motion:** To adjourn the November 12, 2024, FD12 Special Meeting

**Made By:** Christoffersen

**Seconded By:** Ross

**Action:** PASSED unanimously

**ADJOURN**

With no further business, Snohomish County Fire District 12 Special Meeting adjourned at 1:45 pm.



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District Secretary Date Approved

Ned Vander Pol