

**MARYSVILLE FIRE DISTRICT  
BOARD OF DIRECTORS' MEETING  
August 20, 2025 – 6 pm – MFD St. 62 / Zoom**

***CALL TO ORDER***

Chairperson Muller called the MFD meeting to order and led the flag salute at 6 pm.

***PUBLIC COMMENT***

**Chairperson Muller called for public comment.**

Kate Shepard, Local 3219 President, shared the following:

- Requested the Board reinstate the Local 3219 Report to the official monthly Board Meeting agenda.
- Shared the contributions of the Local on the passing of the fire levy. Starting in June, local 3219's Fire Levy Committee met multiple times, developed a \$20K budget, created a strategic plan, and actively worked 75 hours on a community outreach program.
- Local 3219's messaging promised the public that we would add additional staffing to our line in the form of additional firefighters to provide expeditious care, appropriate level of transports, and advanced professional life saving services.

**The following were in attendance:**

**Board of Directors:**

Steve Muller  
Kamille Norton  
Michael Stevens  
Tonya Christoffersen  
Mark James  
Rick Ross

**Staff Members:**

Ned Vander Pol, Fire Chief  
Jeff Cole, Assistant Chief  
Tom Maloney, Assistant Chief  
Jennette Nielson, Deputy Chief  
Chelsie McInnis, Finance Director  
Steve Edin, Human Resource Director  
Mike Davis, IT Manager  
Paula DeSanctis, Administrative Assistant

**Guests:**

***MFD CONSENT AGENDA***

- A. Approve minutes of July 16, 2025, Regular Meeting
- B. Approve July 2025 Financial Statements
- C. Approval of August Claims and Payroll:

*PS NVB*

i. MFD Expense Fund	
Voucher Numbers <u>250803207-thru-250803207</u>	\$ 303,020.59
ii. Apparatus Fund	
Voucher Numbers <u>250802001-thru-250802025</u>	\$ 350,483.34
iii. Capital Fund	
Voucher Numbers <u>250801001</u>	\$ 2,612.50
iv. MFD Payroll (excluding benefits)	\$ 1,665,018.70
D. Approval of May EMS Committee Account Recommendations	
Refunds – Check Numbers 4494-thru-4499	\$ 1,927.91
Chairity/Bankruptcy/Small Balance	\$ 920.77
Collections	\$ 30,171.70

**Motion:** To approve the MFD Consent Agenda  
**Made By:** Ross  
**Seconded By:** James  
**Action:** PASSED unanimously

## ***INFORMATION ITEMS***

**Communications:** Chief Vander Pol shared a letter of appreciation for our crew efficiency and kindness when responding to a water leak at the Opera House.

Quil Ceda Creek Casino gave a special thank you to Marysville Fire crews' quick response to water flow activated by a fire. Crews had them back in service within a couple hours.

## ***COMMITTEE REPORTS***

**Planning Committee:** Chairperson Muller shared there may be an opportunity at a new site across from Station 63; the owner is motivated to sell. Chief shared the architect is also taking a look at the feasibility of building on the existing Station 63 parcel.

**Personnel Committee:** Captain interviews were conducted last week. Elliott Lauritzen was promoted to Captain and Christopher McAulliffe has been temporarily promoted to Captain while Captain Patrick Woolcok attends the academy as a training Officer.

**Finance Committee:** Will meet on September 23, 2025.

## ***STAFF BUSINESS***

**Fire Chief Report:** Chief Vander Pol reported the following:

- There is discussion region wide on creating a training alliance. Combining training resources and operating together moving forward.
- Fire Stats put out a new toolbox on their incident reporting dashboard allowing us to pull information specific areas on incident analysis.
- A neighboring District has voiced concern about the imbalance in mutual aid given to the Soper Hill Optum location. Staff will work on recommendations for future planning.

**Operations Report:** Chief Cole reported the following:

- The two new engines are expected to leave E-One soon. We will be picking up four aid/medic units on September 3 and 4, 2025.
- Ladder 62 was damaged during a training evaluation; a light pole was hit causing significant damage. We will be sending the unit back to Yakima for repairs.
- The Haas alert system will be going into service in all our apparatus. This includes responder to responder alert and vehicle to responder alert.

*PD MR*

- Participated with Sno Com, Marysville Police, and other police agencies operating a real time intelligence center with drones.

**Overtime Report:**

July 2025	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 221,112.62	2,499.42	2,291.00
<b>Month Total</b>	<b>\$ 221,112.62</b>	<b>\$ 2,499.42</b>	<b>\$ 2,291.00</b>
YTD Totals	\$ 1,398,231.11	\$ 17,127.59	\$ 14,207.35

**Human Resources/Personnel Report:** Human Resources Director Edin reported the following:

- We have five off on intermittent FMLA, three off on short-term disability, one off on leave without pay until November, and one on light duty.
- Driver/Operator testing was today with eleven candidates.
- Our five new hires will attend the September academy.
- We have one new hire in background checks.

**Fire Prevention Report:** Fire Marshal Maloney reported the following:

- The Quil Ceda Creek Casino fire was started by a Dyson battery left plugged in. Sprinklers extinguished the fire. The rebuilding of the Casino would be \$49M dollars, the estimated loss was \$175K. Crew stayed and vacuumed up all the water getting them back open withing a couple hours.
- We have had four sprinkler activations this year, protecting a total assessed value of \$98M with estimated losses of \$424K or 5% of the total value.

**Finance Report:** Finance Director McInnis reported the following:

- EMS Committee reviewed 2026 ambulance transport rates with the new 2.3% CPI rate. The 2026 transport rate fee schedule will be brought to the board at next month's meeting for approval. We must publish our transport rate with the Washington Office of Insurance Commissioner annually before November 1.
- Budget request deadline is August 29, 2025. About half have been submitted including payroll budget for wages and benefits.
- The County Canvassing Committee confirmed our official results of the levy passing with 64.02%. Levy fund collection will begin next year.

**Legal Counsel Report:** District Attorney Noel Treat was absent from tonight's meeting.

***OLD BUSINESS***

None

***NEW BUSINESS***

**Agenda Bill: Sno Co Financial Services Contract – Accounts Payable Termination**

Finance Director McInnis shared that staff is recommending we terminate the Accounts Payable portion of our contract with the County while retaining the Payroll Services currently being provided. Our systems are now at capacity to perform the accounts payable functions in-house as well as the necessary tax reporting requirements. If approved, the new process would take effect for all invoices paid after January 1, 2026.

**Motion:** To approve the termination of the Snohomish County Financial Services Contract for Accounts Payable Services effective 12/31/2025  
**Made By:** Ross  
**Seconded By:** Christoffersen  
**Action:** PASSED unanimously

### ***CALL ON BOARD***

**Ross** – Thanked staff for the story post about our mechanics who saved the day with a downed engine. Thanked Director McInnis for her preparation for all meetings.

**James** – Thanked the crews who transported his dad. They did a great job and were very professional.

**Stevens** – Thank you and great job to everyone for their efforts with the levy passing.

**Christoffersen** – Happy the levy passed. Great to be a part of a team that works together.

**Norton** – Nothing to report.

**Muller** – Thanked Local President Shepard for the Locals hard work towards the levy passing. Sorry to hear about the new ladder truck being out of service. Good to see the face of the district in the media.

### ***EXECUTIVE SESSION***

Chairperson Muller called for a 10-minute executive session at 6:30 pm for the following:

- To discuss with legal counsel pending litigation pursuant RCW 42.30.110(1)(i)
- To discuss collective bargaining negotiations Pursuant RCW 42.30.140(4)(a)

We will return to open public meeting at 6:45 pm.

Chairperson Muller called for a 10-minute extension at 6:55 pm to return at 7:05 pm.

Chairperson Muller called for a 5-minute extension at 7:05 pm to return at 7:10 pm.

### ***RECONVENE***


The open public meeting was reconvened at 7:10 pm.

### ***ADJOURNMENT***

Chairperson Muller called for a motion to adjourn the August 20, 2025, regular meeting.

**Motion:** To adjourn the August 20, 2025, regular meeting  
**Made By:** Norton  
**Seconded By:** Stevens  
**Action:** PASSED unanimously

With no further action required the August 20, 2025, regular meeting at 7:12 pm.

  
\_\_\_\_\_  
Ned Vander Pol  
District Secretary

9/18/2025  
\_\_\_\_\_  
Date approved





## Fire Prevention Report

Prepared by: Thomas Maloney, Assistant Chief/Fire Marshal

August 20, 2025

- The total fire loss for 2025:  
We responded to 20 fire incidents that were investigated to date in 2025. The total estimated property pre-fire value is over \$105.9 million, with an estimated fire loss of over \$1.4 million.
- We had a fire at the Quil Ceda Creek Casino that was saved by one sprinkler head. The cause was a rechargeable vacuum in a server room on the second floor.
- Continue to work with Community Development on Middle Housing. We met with the Master Builders on private drive widths with discussion around townhomes and single family. Our meetings have been very productive, and it has been great to have a coordinated approach.
- BC Soper and Captain Bailey have completed the purchasing fire equipment for the new engines. All the hose is here as well.
- I attended the CPC board meeting at the beginning of August.
- FMO staff working with First Due on hydrant inspections and this is delayed further. We have heard back from First Due and are now waiting for their solution.

### 2025 Inspections

FMO Annual Business Inspection by Quarter 07/31/2025			
Q1	FM62	FM63	FM64
Complete	35	68	74
Assigned	36	113	84
% Complete	97%	60%	88%
Q2			
Complete	10	36	1
Assigned	11	48	53
% Complete	91%	75%	2%
Q3			
Complete	0	1	0
Assigned	19	65	78
% Complete	0%	2%	0%
Q4			
Complete			
Assigned	2	16	38
% Complete			

## 2025 - Monthly Inspection Report Through 7-31-2025

	A Shift Vander Veen	B Shift Pierce	C Shift Hopp	D Shift Carbary
Q1	Complete Total Assigned % Done	6 27 22%	19 23 83%	21 23 91%
Q2	Complete Total Assigned % Done	0 25 0%	18 25 72%	0 22 0%
Q3	Complete Total Assigned % Done	0 23 0%	0 25 0%	0 26 0%
Q4	Complete Total Assigned % Done	18 0%	22 0%	20 0%

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	A Shift Campbell	B Shift Burlingame	C Shift Tucker Jr	D Shift McGowan
Q1	Complete Total Assigned % Done	11 12 92%	11 11 100%	10 12 77%
Q2	Complete Total Assigned % Done	11 12 92%	12 12 100%	0 13 75%
Q3	Complete Total Assigned % Done	11 13 85%	0 13 0%	0 10 0%
Q4	Complete Total Assigned % Done	9 0%	13 0%	11 0%

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	A Shift Neyens	B Shift Cook	C Shift Eagle	D Shift Woolcock
Q1	Complete Total Assigned % Done	0 10 0%	9 10 90%	13 15 90%
Q2	Complete Total Assigned % Done	12 12 100%	4 13 31%	0 17 0%
Q3	Complete Total Assigned % Done	0 18 0%	0 10 0%	0 12 0%
Q4	Complete Total Assigned % Done	9 0%	14 0%	10 0%

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	A Shift Brooke*	B Shift Kuehn	C Shift Bailey	D Shift Williamson
Q1	Complete Total Assigned % Done	8 12 67%	8 8 100%	11 14 79%
Q2	Complete Total Assigned % Done	0 12 0%	15 15 100%	10 14 86%
Q3	Complete Total Assigned % Done	0 15 0%	0 8 0%	9 12 83%
Q4	Complete Total Assigned % Done	10 0%	11 0%	9 0%

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Q1 Summary	48%
A Shift	93%
B Shift	89%
C Shift	89%
D Shift	89%

Q2 Summary	48%
A Shift	76%
B Shift	21%
C Shift	86%
D Shift	86%

Q3 Summary	21%
A Shift	0%
B Shift	21%
C Shift	16%
D Shift	16%

Q4 Summary	0%
A Shift	0%
B Shift	0%
C Shift	0%
D Shift	0%

Overall Average	38%
A Shift	58%
B Shift	44%
C Shift	64%
D Shift	64%

Note: Inspections are not counted as complete until all Re-Inspections are also complete.

\* denotes light duty assistance

Marysville Fire District 2025 Fire Incident Totals											
Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss	
January	5	2	1	2	2	0	1	2	\$ 263,000.00	\$ 67,100.00	
February	5	2	0	2	1	0	1	0	\$ 6,710,300.00	\$ 97,610.00	
March	0	0	0	0	0	0	0	0	\$ -	\$ -	
April	3	3	0	0	3	0	0	0	\$ 2,310,472.00	\$ 357,772.00	
May	2	2	0	0	2	0	0	0	\$ 1,159,426.00	\$ 607,469.00	
June	3	3	0	0	3	0	0	0	\$ 46,061,632.00	\$ 182,731.00	
July	2	1	0	1	0	1	1	0	\$ 49,487,720.00	\$ 175,000.00	
August											
September											
October											
November											
December											
<b>Totals</b>	<b>20</b>	<b>13</b>	<b>1</b>	<b>5</b>	<b>11</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>\$105,992,550.00</b>	<b>\$ 1,487,682.00</b>	

