MEETING MINUTES
MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS' MEETING
July 15 , 2026 – 6 pm – MFD St. 62 / Zoom

CALL TO ORDER

Chairperson Muller called the July 15, 2026, MFD meeting to order at 6:00 PM.

PUBLIC COMMENT

Chairperson Muller opened the floor for public comment, and none was given.

The following were in attendance:

Board of Directors

Steve Muller
Kamille Norton *(zoom)*
Michael Stevens *(zoom)*
Rick Ross
Tonya Christoffersen
Mark James

Staff Members:

Ned Vander Pol, Fire Chief
Jeff Cole, Assistant Chief of Operations
Tom Maloney, Assistant Chief Fire Marshal
Kim Adams, HR Director
Mike Davis, IT Manager
Josh Farnes, Fleet and Facilities Supervisor
Taylor Matsumura, Administrative Assistant

Guests:

Noel Treat – District Attorney *(zoom)*

Chairperson Muller requested a motion to approve the agenda for the July 15, 2026, MFD Regular Board Meeting.

Motion:	To approve tonight's MFD Regular Board Meeting agenda.
Made By:	James
Seconded By:	Christoffersen
Action:	PASSED unanimously

Approved Initials SM

MFD CONSENT AGENDA

A. Approve minutes of the June 17, 2026, MFD Board Meeting
B. Approve June 2026 Financial Statements
C. Approval of July claims and Payroll:

i. MFD Expense Fund		
Voucher Numbers – 260703001 thru 260703065	$	212,218.29
EFT Transaction Numbers – 1742 thru 1747	$	42,431.29
ii. Capital Fund		
EFT Transaction Number – 1741	$	165.00
iii. Apparatus Fund		
Voucher Numbers – 260701001 thru 260701002	$	1,138.47
EFT Transaction Number – 1738	$	1,194.65
iv. MFD Payroll (excluding benefits)	$	1,820,896.74

D. Approval of July EMS Committee Account Recommendations

i. Refunds Check Numbers – 4544 thru 4546	$	966.70
ii. Charity/Bankruptcy/Small Balance	$	1,750.29
iii. Collections	$	59,129.33

Motion: To approve the MFD Consent Agenda in its entirety.
Made By: Ross
Seconded By: James
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Nothing to report.

COMMITTEE REPORTS

Planning Committee: The Planning Committee met on July 1, 2026, to review updates for the Station 63 project, including the project timeline and color scheme. The committee also discussed ongoing projects at Station 61, including awarding the paving bid to Associated Paving LLC.

Personnel Committee: Nothing to report.

Finance Committee: Nothing to report. Next Finance Committee meeting is scheduled for July 30, 2026.

Operations Committee: Nothing to report.

Approved Initials JM

STAFF BUSINESS

Fire Chief Report: The Chief's report was included in the board packet. Nothing further to report.

Operations Report: Assistant Chief Cole shared the following.

- One aid car has been sent out for remounting, with an anticipated completion timeline of 90 days. Once it is returned, the second aid car will be sent for remounting.
- The ladder truck has been returned and is expected to go into service next week.
- Aid 63 was implemented on July 1. Feedback has been positive so far. A review of call numbers and any needed adjustments will be completed in partnership with Sno911.

Overtime Report:

June 2026	Dollars	Total Hours	Sick Leave Used
Full-time	$ 234,903.12	2,826.42	2,017.50
Month Total	**$ 242,255.89**	**$ 2,768.50**	**$ 2,017.50**
YTD Totals	$ 477,159.01	$ 15,408.43	$ 13,173.83

Human Resources/Personnel Report: HR Director Adams reported the following.

- **Leave:** Seven employees are on intermittent FMLA, one out on long-term disability (hoping to return next month), and two out on short-term disability.

- **Recruitment:**
  - Four candidates with conditional job offers are currently undergoing background checks. One is a lateral medic, and the remaining three are entry-level firefighter candidates.
  - This week, interviews were held for entry-level firefighter/paramedic applicants. Ten candidates were interviewed, and the top six will be invited back next week for the practical exam.
  - A total of 90 applicants tested for the entry-level firefighter/EMT position. The top 20 advanced to the oral board, and the top 15 will return next Monday for their practical assessments.
  - Captain promotional testing is scheduled for September with six applicants.

Fire Prevention Report: The Fire Prevention report was included in the Board packets. Assistant Chief Maloney had no additional comment.

Approved Initials

Finance Report: Finance Director McInnis was absent from the meeting. The financial statements were included as a handout in the Board packets.

Legal Counsel Report: Nothing to report.

OLD BUSINESS

None

NEW BUSINESS

None

CALL ON BOARD

ROSS: Thanked staff for their preparation ahead of the meeting and commented on the additional response-time information included in the HAAS Alert report.

JAMES: Nothing to add.

STEVENS: Nothing to add.

NORTON: Expressed appreciation for the strong pool of qualified applicants for current MFD hiring processes. Extended thanks to staff for their preparation and support leading up to the meeting.

CHRISTOFFERSEN: Thanks everyone for their hard work.

MULLER: Chairperson Muller shared the flyer for the WFCA Annual Conference and encouraged early registration. Board members who are interested in attending should notify Administrative Assistant of HR/Finance, Paula DeSanctis.

EXECUTIVE SESSION

Chairperson Muller called for a 25-minute executive session at 6:15 pm for the following:

A. To discuss collective bargaining negotiations Pursuant RCW 42.30.140 (4)(a)
B. To review the performance of a public employee Pursuant RCW 42.30.110(1)(g)
C. To discuss with legal counsel pending litigation Pursuant RCW 42.30.110(1)(i)

Chairperson Muller called for a 10-minute extension at 6:40 pm to return at 6:50 pm.

Chairperson Muller called for a 5-minute extension at 6:50 pm to return at 6:55 pm.

Chairperson Muller called for a 5-minute extension at 6:55 pm to return at 7:00 pm.

RECONVENE

The open public meeting was reconvened at 7:00 pm.

Chairperson Muller called for a motion as discussed in executive session.

Motion:	To approve the ratified Collective Bargaining Agreement for Fleet and Facilities for 2026 – 2028.
Made By:	Ross
Seconded By:	Christoffersen
Action:	PASSED unanimously

ADJOURNMENT

Chairperson Muller called for a motion to adjourn the July 15, 2026, regular meeting.

Motion:	To adjourn the July 15, 2026, regular meeting
Made By:	Ross
Seconded By:	James
Action:	PASSED unanimously

With no further action required the July 15, 2026, regular meeting adjourned at 7:02 pm.

NVdP

Ned Vander Pol
District Secretary

8/19/2026

Date approved

Approved Initials