

**MEETING MINUTES
MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS' MEETING
May 20th , 2026 – 6 pm – MFD St. 62 / Zoom**

CALL TO ORDER

Chairperson Muller called the May 20th, 2026, MFD meeting to order at 6:00 PM.

PUBLIC COMMENT

Chairperson Muller called for public comment.

Reece Williams, President of Local 3219, commended the dedicated work of union members, noting a recent medic shift that achieved return of pulses in three separate cardiac arrest cases. He reported ongoing member concerns regarding staffing and turnover and reaffirmed the union's commitment to continuing collective bargaining negotiations with the administration to reach a fair, equitable, and competitive agreement.

The following were in attendance:

Board of Directors

Steve Muller
Kamille Norton
Michael Stevens
Rick Ross

Staff Members:

Ned Vander Pol, Fire Chief (*zoom*)
Jeff Cole, Assistant Chief of Operations
Tom Maloney, Assistant Chief/Fire Marshal
Jennett Nielson, Deputy Chief (*zoom*)
Chelsie McInnis, Finance Director
Mike Davis, IT Manager
Josh Farnes, Fleet and Facilities Supervisor
Taylor Matsumura, Administrative Assistant

Guests:

Colin Boyle (*zoom*)

Chairperson Muller requested a motion to approve the agenda for the May 20, 2026, MFD Regular Board Meeting, inclusive of the addition of Agenda Bill: Station 61 HVAC Repair and Agenda Bill: Firefighter/Paramedic (Non IFSAC certified) Job Description and Exam Announcement.

Motion: To approve tonight's MFD Regular Board Meeting agenda, as amended.
Made By: Norton
Seconded By: Ross
Action: PASSED unanimously



MFD CONSENT AGENDA

- A. MFD Board Members Tonya Christoffersen and Mark James are excused from the MFD Regular Board Meeting for May 2026.
- B. Approve minutes of the April 15th, 2026, MFD Board Meeting
- C. Approve minutes of the May 7th, 2026, Finance Committee Special Meeting
- D. Approve April 2026 Financial Statements
- E. Approval of May claims and Payroll:
 - i. MFD Expense Fund
 - Voucher Numbers – 260502001 thru 260502090 \$ 373,326.26
 - EFT Transaction Numbers – 1161 thru 1165 \$ 89,522.15
 - ii. Capital Fund
 - Voucher Numbers – 260501001 thru 260501003 \$ 49,080.29
 - EFT Transaction Numbers – 1156 thru 1157 \$ 14,992.26
 - iii. MFD Payroll (excluding benefits) \$ 1,767,102.88
- F. Approval of May EMS Committee Account Recommendations
 - i. Refunds Check Numbers 4538-4543 \$ 1,528.35
 - ii. Charity/Bankruptcy/Small Balance \$ 4,409.07
 - iii. Collections \$ 53,106.07

Motion: To approve the MFD Consent Agenda in its entirety as amended.
Made By: Ross
Seconded By: Norton
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Chief Ned Vander Pol recognized the compassionate and professional response provided to an individual and his wife following a fall. He also reported on recent CPR/ACT training conducted at the Sno-Isle Library by Public Information Officer Jen Egger, noting positive participant feedback. The department will explore options for offering CPR certification opportunities.

COMMITTEE REPORTS

Planning Committee: Chief Vander Pol and Chairperson Steven Muller are scheduled to meet with the landowner of the future Station 63 site, where initial grading work has begun.

Personnel Committee: Nothing to report.

Finance Committee: Finance Director Chelsie McInnis shared this committee met on May 7th, 2026, for a draft review of the 2025 Annual Financial Report and review of the Q1 2026 Financial Trends Analysis. Annual Financial Report is in your packets for review and approval tonight for submittal to SAO prior to the deadline of May 30, 2026. Next meeting we will review an updated analysis of the fire benefit charge funding option for fire districts; our consulting firm has ingested the latest Snohomish County property data and updated the District specific model. This review will analyze overall property demographic changes of the district and evaluate behavior of the charge as a possible option for future application.

Operations Committee: Nothing to report.

STAFF BUSINESS

Fire Chief Report:

- Presented the draft 2025 Annual Report for review and approval.
- Provided the April/May 2026 Public Information Office and Public Education Report, highlighting community events and support from on-duty crews.
- Shared a proclamation designating May 17–23 as Emergency Medical Services Week.

Operations Report:

- The ladder truck has returned. Quality checks and additional crew training are underway, and it is expected to be back in service on June 1, 2026.
- The Snohomish County Fire Training Academy held its Class 2026 1 graduation, which included three Marysville Fire recruits.
- Driver/operator training at the April/May 2025 Engine Academy was completed, with 18 participants.
- Station 63 Project: Initial grading is underway, and preliminary interior design work has begun.
- Board Member Rick Ross inquired about the rationale for not utilizing the current Station 63 property. Chief Cole explained that while air quality and noise were minor considerations, the consultant from AOC advised that the existing site is not large enough to construct a new station alongside the current one. He also noted that a neighboring agency incurred significant costs when relocating crews to rebuild on their existing site.
- Continued implementation of the Stationwise scheduling system, with anticipated enhancements including electronic employee timesheet signatures and improved management of shift trades.



Overtime Report:

April 2026	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 235,420.14	\$ 2,884.08	2,662.00
Month Total	\$ 235,420.14	\$ 2,884.08	\$ 2,662.00
YTD Totals	\$ 403,174.45	\$ 9,813.51	\$ 8,890.08

Human Resources/Personnel Report: Fire Chief Ned Vander Pol shared the following:

- **Leave:** Seven employees are on intermittent FMLA, one on long-term disability, and two on short-term disability. One member is also on light duty.
-
- **Resignations:** Two resignations occurred this past week—one medic and one firefighter—with additional resignations anticipated.
- **Lateral Paramedic Posting:** Three applicants will be interviewed in the first week of June
- Posting on June 1st for entry-level firefighter and based on discussion today, entry-level firefighter/paramedic, for the February academy.

Fire Prevention Report: Assistant Chief Tom Maloney reported that two candidates have been identified for the Deputy Fire Marshal position, which will be presented at a future board meeting for funding consideration. He also noted a successful sprinkler activation last Friday that prevented further damage.

Finance Report: Finance Director Chelsie McInnis will be hosting a budget training session on June 30 to provide an overview of the District's budget structure and process. The session will include instruction on developing effective budget requests and will offer a start-to-finish review of how the annual budget is prepared, evaluated, and approved.

Legal Counsel Report: District Attorney Noel Treat was not present at the meeting.

OLD BUSINESS

None

NEW BUSINESS

Agenda Bill: 2025 Annual Financial Report

Review and approval of the 2025 Annual Financial Report in accordance with RCW 43.09.230. Staff and the Finance Committee have completed comprehensive internal reviews to ensure accuracy and completeness, and the report is now ready for submittal to the SAO.



Motion: To approve the 2025 Annual Financial Report
Made By: Ross
Seconded By: Stevens
Action: PASSED unanimously

Agenda Bill: Bid Award Station 61 HVAC Repair

The Marysville Fire District solicited bids in accordance with Washington State bid requirements and in accordance with District policy for the replacement of a HVAC split system at Station 61. Of the two bids received, Barron Heating and Air Conditioning Inc responded with the lowest responsive bid.

Motion: To award the HVAC repair bid to Barron Heating and Air Conditioning Inc. and authorize District staff to enter into a contract to perform the proposed work.
Made By: Norton
Seconded By: Ross
Action: PASSED unanimously

Agenda Bill: Firefighter Paramedic (Non IFSAC certified) Job Description and Exam Announcement

Request to amend the Firefighter Paramedic (Non IFSAC certified) job description and exam announcement to provide an opportunity for individuals who are certified and licensed as paramedics to apply to the MFD without fire or paramedic experience. This change is intended to broaden the candidate pool and support staffing continuity considering ongoing turnover.

Motion: Motion to approve the proposed firefighter/paramedic (non IFSAC certified) job description and exam announcement.
Made By: Ross
Seconded By: Stevens
Action: PASSED unanimously

Fire Chief Ned Vander Pol requested a motion to approve the 2025 Annual Report. Chief Vander Pol highlighted the personability of the narratives written by individuals overseeing different divisions that make up the Marysville Fire District.

Motion: To approve the 2025 Annual Report
Made By: Ross
Seconded By: Norton
Action: PASSED unanimously

EXECUTIVE SESSION



Chairperson Muller called for a 10-minute executive session at 6:32 pm for the following:
A. To discuss collective bargaining negotiations Pursuant RCW 42.30.140 (4)(a)

Chairperson Muller called for a 5-minute extension at 6:42 pm to return at 6:47 pm.
Chairperson Muller called for a 5-minute extension at 6:47 pm to return at 6:52 pm.

RECONVENE

The open public meeting was reconvened at 6:52 pm.

CALL ON BOARD

ROSS: Chairperson Ross expressed gratitude to those who presented materials to the Board this evening and to Finance Director McInnis for her excellent work on the Annual Financial Report.

STEVENS: Nothing to report.

NORTON: Nothing to report.


MULLER: Expressed appreciation to the Board and staff for their hard work and the support provided at every level of the district.

ADJOURNMENT

Chairperson Muller called for a motion to adjourn the May 20th, 2026, regular meeting.

Motion: To adjourn the May 20th, 2026, regular meeting
Made By: Ross
Seconded By: Norton
Action: PASSED unanimously

With no further action required the May 20th, 2026, regular meeting at 6:54 pm.



Ned Vander Pol
District Secretary

6/22/2026

Date approved