

**MARYSVILLE FIRE DISTRICT
A REGIONAL FIRE AUTHORITY
RESOLUTION NO. 2022-005;**

**A RESOLUTION ADOPTING POLICY #6099 ELECTRONIC SIGNATURE AND REMOTE
AUTHORIZATION**

AUTHORIZING THE USE AND RECEIPT OF ELECTRONIC SIGNATURES AND REMOTE
NOTARIZATION IN CONDUCTING BUSINESS AT, FOR, AND WITH THE MARYSVILLE FIRE DISTRICT

WHEREAS, RCW 1.80, Uniform Electronics Transactions Act, allows municipalities to determine whether, and the extent to which, the agency will send and accept electronic signatures in the conduct of its business; and

WHEREAS, electronic signatures provide a convenient, time-saving, and secure way of signing documents, and the Marysville Fire District wishes to adopt criteria for using electronic signatures; and

WHEREAS, remote notarization also provides convenient, time-saving, and secure way of notarizing documents; and

WHEREAS, the MFD wishes to provide reasonable assurance in the integrity, authenticity, and nonrepudiation of electronic documents and records when electronic signatures and submissions are used and accepted, including remote notarization; and

WHEREAS, the use of electronic signatures including remote notarization to conduct MFD business, where appropriate and permitted by law, will lessen administrative demands, reduce appointment times needed for scheduling with a licensed notary, and improve overall efficiency in the MFD and pace of MFD-related business; and

WHEREAS, the value of electronic signatures has been proven during the COVID-19 public health emergency, when MFD business has been and continues to be largely conducted via remote technologies due to the Governor's Stay Home, Stay Safe Proclamation and subsequent orders; and

WHEREAS, the MFD finds that remote notarization holds equal value to that of electronic signatures as remote notarization includes multiple signatures indicative of the notary's sworn statement of the attesting parties; and

WHEREAS, the MFD Board of Directors desires to formally authorize the use of electronic signatures and remote notarization in conducting MFD business;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE MARYSVILLE FIRE DISTRICT, A REGIONAL FIRE AUTHORITY, AS FOLLOWS:

1. It is in the public interest to allow the use of electronic signatures and remote notarization for MFD business to the fullest extent allowed by state and federal law, and as such, do hereby adopt Policy #6099 Electronic Signature and Remote Authorization.

2. An electronic signature and remote notarization may be used with the same force and effect as a signature affixed by hand, subject to the limitations in the Policy adopted herein, and state and federal law.
3. Members of the MFD, including its employees and, elected and appointed officials, are authorized to use electronic signatures and remote notarization pursuant to MFD Policy #6099 Electronic Signature and Remote Authorization, which is attached hereto and incorporated by this reference as though fully set forth herein.

MARYSVILLE FIRE DISTRICT, A REGIONAL FIRE AUTHORITY

ADOPTED by the Marysville Fire District, A Regional Fire Authority, this 20th day of April, 2022 by majority vote of the members.

BOARD OF DIRECTORS

Board Chairperson

ATTEST:

District Secretary